

*The Village of Hammondsport*  
*18 Water Street, PO Box 425*  
*Hammondsport, NY 14840*  
*(607) 569-3700*

***Application for Use of Hanging Banner***  
(At Lake and Main Street)

Event Name: \_\_\_\_\_

Sponsor Group Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant / Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Banner display from: Date \_\_\_\_\_ to \_\_\_\_\_ Date of Event: \_\_\_\_\_

Describe Event: \_\_\_\_\_

**Requirements:**

1. Village is responsible for hanging all banners.
2. Banner must hang a minimum of 16 feet above the road surface.
3. Certificate of Insurance.
4. Banner material must be approved by the Village Board.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Required documents must be filed with Office of Village Clerk no later than one week prior to hanging banner, or permission is revoked.

***Office Use Only***

Date Application Received: \_\_\_\_\_ Mayor Signature: \_\_\_\_\_

Board Action: Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_