

Village of Hammondsport  
August 14, 2012  
Meeting Minutes

**DRAFT**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday August 14, 2012 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Stella Pulver  
Trustee Anne Green  
Trustee Rachael Nichols  
Trustee Bruce White  
Police Sergeant Ryan Sincerbox  
DPW Superintendent Randy Hoad  
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra A. Robbins, Helen Barone, Gabriel Barone, Jim Schaal, Mary Perham.

#### BUSINESS MEETING

Minutes: On motion of Trustee Pulver and seconded by Trustee Green and carried, all voting Aye to approve the July 10, 2012 meeting minutes with the following addition: the Water District Inter-Municipal Agreement was delivered to the Town Supervisor by Mayor Cummings.

Abstract: On motion of Trustee Green and seconded by Trustee Nichols and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract # 6, claim #179-214 totaling \$27,911.97 and Water Fund Abstract #6, claim #60-75 totaling \$5,139.90.

#### Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for July. Activities included 45 calls for service, 6 criminal complaints, 4 criminal complaints closed, 6 traffic stops, 2 warnings issued, 4 traffic tickets issued, 38 parking tickets issued.

DPW/Water: DPW Superintendent Hoad gave a report of the Water and Street Departments for the month. Water Department activities included regular pump house maintenance, install curb box and meter pit, and meter chart at pump house.

Street Department activities included sidewalks, repair float at Champlin Beach, street signs, trim trees, septic work at Champlin Beach, and 3 light poles painted and replaced.

DPW Superintendent Hoad discussed the telephone booth in the village square by the municipal parking lot. It is rusting and needs some upkeep. He suggested taking it out but Trustee Green stated that people do use it. DPW Superintendent will check with the phone company regarding the phone booth. Garbage collection issues were discussed. The refuse carrier has not been emptying the trash receptacles in the village square in a timely manner or the dumpsters.

A bus shelter was discussed at 41 Lake Street. The Chamber received an email from Steuben County Planning Director Amy Dlugos and forwarded it to the village regarding funding for a bus shelter in the village. The Clerk will call Ms. Dlugos regarding the bus shelter placement.

**Finance:** Activities included grant application letters, Information on User Fees, ZBA Variance Public Hearing.

On motion of Trustee Green and seconded by Trustee White and carried all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to make the following General Journal Entries;

Debit F8310.12	5201.52	
Credit F200	5210.90	Posted Payroll incorrectly
Debit A200	100.00	
Credit A1325.1	100.00	Payroll posted incorrectly
Debit A2610	181.50	
Credit A2210	181.50	Posted to incorrect revenue account

Clerk received a request from a Menno Yoder from Prattsburgh to sell produce and baked goods in the village. The board suggested he fill out a Park use Application for use of Liberty Park on Wednesday and Saturday. Mayor Cummings will talk with Mrs. Rizzo who has the Farmers Market on those days to let her know that Mr. Yoder may be joining her in the park.

Parks: Trustee Nichols reported on the Town of Urbana Summer Recreation Program. Christine Kolo told her the lifeguards are not very reliable this year and she would like to begin the hiring process earlier next year. There will be a meeting at the end of the summer program.

KWIC: Trustee Green reported that KWIC is working on getting Zone 1 inspections up to date. Fifty-four construction permits were issued. The lake quality is excellent according to KLA. The budget committee will be meeting in August. The Mayor asked Trustee Green to express to the KWIC budget committee that municipalities have been paying enough and cannot afford an increase in the amount paid to KWIC. Trustee Green reported that retirement costs keep going up.

On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye to approve the Department Reports.

Beautification Committee: No Report

OLD BUSINESS

Water District: No report; keep on agenda.

Main Street Grant: Trustee Green reported that the consultant feels confident that an extension for completing the projects should be granted but not for full year. There has been progress in the street scape project in the village square. Everything has been purchased except the benches and securing a contractor for the stamped concrete between the curb and sidewalk.

Coolest Small Town Celebration: The Hammondsport Chamber submitted information about the expenses for the celebration. SCCVB and the Hammondsport Chamber think it is the SCCVB's role to promote all of Steuben County and not Hammondsport alone – even in their efforts for the “Coolest Small Town Celebration.”

Condominium Law: The board received a copy of the Town of Wayne's Local Law on Condominiums and Trustee Green stated that she sees no reason not to go through with adopting a similar local law in

the Village of Hammondsport. Attorney Reed stated in his correspondence that this local law will apply to only existing buildings and not new construction.

Trustee Pulver made a motion seconded by Trustee Nichols to direct Attorney Reed to draft a local law adopting the provisions for a local option of Section 581 of the Real Property Tax Law.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee Nichols – Aye  
Trustee White – Aye

Motion Carried

Inter-Municipal Agreements: The board discussed the Inter-municipal agreements with the Town of Urbana for Building/Watershed Inspector and Zoning Officer. The board received job description as requested from Town Supervisor. Trustee Green submitted a job description for Watershed Inspector from KWIC as the one Supervisor Webster sent was for program manager not Inspector.

The board discussed the enforcement of Section 89 of the Village Code, Property Maintenance. The code states the Code Enforcement Officer or other duly appointed enforcement officer will enforce the Property Maintenance Code. The Inter-Municipal Agreements with the Town of Urbana are for Building Inspector and Zoning Officer. The board would like the Zoning Officer to enforce the Property Maintenance Code and understands that the Building Inspector will enforce the Building Codes for construction.

On motion of Trustee Nichols and seconded by Trustee White and carried, all voting Aye the Village of Hammondsport Board of Trustees does hereby authorize the Zoning Officer to enforce Section 89 of the Village Code, Property Maintenance.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee Nichols – Aye  
Trustee White – Aye

Motion Carried

On motion of Trustee Green and seconded by Trustee Nichols, RESOLVED, that the Mayor is hereby authorized to sign the Inter-municipal Agreement with the Town of Urbana for Watershed Inspector/Building Inspector and Zoning Officer and to pay the total increase of \$2945.85 for 2012.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Green – Aye  
Trustee Pulver – Aye  
Trustee Nichols – Aye  
Trustee White – Aye

Motion Carried

Park Use Applications: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye to approve the following Park Use Applications:

Hammondsport Storytelling Festival submitted by Lori Steeve for use of Pultney Park on September 22, 2012 from 10:00 am to 5:00 pm.

Zumba National Dance Day submitted by Delia Copes-Stull for use of Pultney Park on July 28, 2012 from 8:50 am to 10:10 pm.

Urbana Lodge for food vending during the Art Show on July 14 and 15, 2012.

Urbana Lodge for food vending on August 18 and 19, 2012 during the HammondSport Craft Show.

Mayor Cummings presented an engineering proposal from Jodi Allen, LaBella Associates, for Professional Engineering Services for Village Square Wastewater Study. The Village applied for an ARC Grant for matching money for the study and has been in contact with Fagan Engineers, one of the Engineering Firms that submitted a proposal two years ago when the Village sent out RFP's for the study.

Trustee Green made an acknowledgment of the good job the Clerk-Treasurer is doing and the good audit report received by the Comptroller's Office.

With no further business or public comment,

Trustee White made a motion seconded by Trustee Pulver to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Lela Martuscello  
Clerk-Treasurer