

Village of Hammondsport  
June 12, 2012  
Meeting Minutes

**DRAFT**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday June 12, 2012 at 6:00 p.m., 18 Water Street, Hammondsport, NY. A Public Hearing was held before the meeting on THE Village of Hammondsport 2012 Community Development Block Grant Application.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Stella Pulver  
Trustee Anne Green  
Trustee Bruce White  
Police Sergeant Ryan Sincerbox  
DPW Superintendent Randy Hoad  
Clerk-Treasurer Lela Martuscello

ABSENT: Trustee Rachael Nichols

OTHERS PRESENT: Debra A. Robbins

Mayor Cummings called the Public Hearing on the Community Development Block Grant Application to order at 6:00 p.m. The purpose of the public hearing is to solicit comments from residents prior to filing the application. The grant will provide funds for the reconstruction and replacement of water lines on Lake Street from Main Street to Water Street. Summary of Pertinent Program Requirements attached.

With no comments from the public or the board, Trustee Pulver made a motion seconded by Trustee White to close the public Hearing at 6:10 p.m.

**RESOLUTION:**

On motion of Trustee Pulver and seconded by Trustee Green, RESOLVED, that the Mayor of the Village of Hammondsport, Steuben County, New York, is hereby authorized as the official representative of the Village to execute and submit a Community Development Block Grant application to the administrative agency for the Fiscal Year 2012 program, all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and provide such additional information as may be required.

ROLL CALL: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee White – Aye  
Trustee Nichols – Absent

Motion Carried

**BUSINESS MEETING**

Minutes: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye to approve the May 8, 2012 meeting minutes.

Abstract: On motion of Trustee White and seconded by Trustee Green and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract # 4, claim #98-145 totaling \$53,328.64 and Water Fund Abstract #4, claim #24-40 totaling \$14,689.45.

## Department Reports

**Police:** Police Sergeant Sincerbox submitted a written report of the Police Department for May. Activities included 33 calls for service, 9 criminal complaint, 5 criminal complaints closed, 7 traffic stops, 0 warning issued, 10 traffic tickets issued, 13 parking ticket issued. Sergeant Sincerbox said the Police Department donated 3 bikes to the Catholic Church and reported that the radios are in and working well.

**DPW/Water:** DPW Superintendent Hoad gave a report of the Water and Street Departments for the month. Water Department activities included regular pump house maintenance, seasonal water turn-ons, attended NYS Rural Water meeting, read water meters, exercised all water main valves, and worked on Urbana inter-municipal agreement. Street Department activities included patching streets, sidewalks, mowing, and cleaning catch basins.

**Finance:** Activities included submitting permit application for Beer and Wine Garden for Coolest Small Town Celebration, Audit Corrective Action Plan, Water Billings, Newsletter, discussed Solicitor Permits with Zoning Officer.

**Parks:** No Report. A meeting is scheduled for next week.

**KWIC:** Trustee Green reported that Penn Yan passed the Uniform Waste Water Law. She reported that there was discussion on the cost analysis from each municipality to do inspections and there was talk about pumpers becoming certified to inspect when they pump.

On motion of Trustee Pulver and seconded by Trustee Green and carried, all voting Aye to approve the Department Reports.

**Beautification Committee:** No Report.

## OLD BUSINESS

**Water District:** The expired Inter-Municipal Agreement for Water District II was discussed. A revised agreement was distributed to the board for review before the meeting. DPW Superintendent Hoad stated that the Trustees must approve this agreement and then offer the inter-municipal agreement to the Town of Urbana. Trustee Green asked about the boundary description which needs to be attached. The board asked about a water rate to be charged. DPW Hoad will calculate a rate based on last year budget figures. The Board scheduled a Special meeting to further discuss and approve the Inter-Municipal Agreement for Thursday June 14, 2012 at 4:00 p.m.

**Main Street Grant:** Trustee Green reported that the street scape application has been submitted to SHIPO and a bill from Allen Engineering has been submitted to the Village for payment. The Chamber of Commerce building has a grant application for a meeting room, restrooms, and kitchenette to be available to the public. The grant committee is applying for an extension of the deadline for finishing the projects as not all applications have come back from SHIPO.

**Coolest Small Town Celebration:** Mayor Cummings reported that a reporter from Budget Travel Magazine contacted him to set up an interview for the upcoming article. He will be meeting with him on

Tuesday June 19. The celebration on June 30 was discussed. It was suggested that an ad be placed in the Shopper regarding the closing of Park Place and Mechanic Street and no parking signs be placed on the streets the day before.

The board discussed purchasing boulevard banners for placement on the bandstand in Pulteney Park. The village has already purchased 3 signs at the entrances to the village and Corning Enterprises purchased the large banner. It was discussed that the Chamber could contribute in some money for the boulevard banners.

There was discussion regarding the sale of "Coolest Small Town" merchandise at the Chamber. The Village has spent \$435 on signs, wristbands, and permits for the celebration. The Trustees would like to know what other monies have been spent for the celebration and if the profits from the merchandise will offset some of the costs.

Audit Report: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye, the Village Board approved the following Corrective Action Plan to be sent to the NYS Comptroller

1. The Board should adopt measures to increase the incentive to pay water bills in a timely manner.

The current penalty on unpaid water is a one-time 5% on current charges 30 days past due. Increase penalty to 10% on balance 30 days past due and 15% on all amounts over 30 days past due. This would be calculated on current amounts 30 days past due and any other amount outstanding at the time late notices are sent out (April, July, October, and January).

2. The board should enter into contracts for water service with individual customers located outside the Village.

The Village of Hammondsport is currently negotiating an Inter-municipal Agreement with the Town of Urbana for Water District II which states "The boundary DESCRIPTION OF THE FORMED WATER DISTRICT IN THE Town of Urbana is duly filed in the Office of the Town Clerk of the Town of Urbana and in the Office of the New York State Comptroller and said description is attached hereto marked Exhibit A and made part of this instrument."

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee White – Aye  
Trustee Green – Aye  
Trustee Pulver – Aye  
Trustee Nichols – Absent

Motion Carried

The board decided to increase penalties instead of using shut offs as an incentive to pay water bills in a timely manner. Shut offs are time consuming and the same water customer are sent the notices each quarter.

Condominium Law: Did not hear back from Attorney Reed. Keep on agenda.

#### NEW BUSINESS

Water Warrant: On motion of Trustee White and seconded by Trustee Green and carried, all voting Aye to approve the June 1, 2012 Water Warrant in the amount of \$61,254.81.

Special Event Application: On motion of Trustee Green and seconded by Trustee White and carried all voting Aye to approve the Special Event Open Container Application submitted by Heron Hill Winery for participation in the Wine and Beer Garden at the "Coolest Small Town" Celebration on June 30.

Mayor Cummings discussed the Inter-Municipal Agreement with the Town of Urbana for Zoning Officer and Building Inspector, Watershed Inspector. He said that Urbana Supervisor Webster called him to say that the Village has not paid anything toward the agreement for this year. Nor has an agreement been signed.

Trustee Green stated that she would like something in writing from the Town Supervisor with costs so that the Village has something to work with.

DPW Superintendent Hoad told the board that he will be removing all signs on County Route 76 in the village right of way in order to facilitate mowing. The signs are all in violation of the Village sign code. He will give the names of the businesses to the clerk so a letter can be sent telling them why the signs were removed and where they can pick them up. The signs will be at the Village Garage on Back Valley road.

With no further business or public comment,

Trustee White made a motion seconded by Trustee Pulver to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Lela Martuscello  
Clerk-Treasurer