

Village of Hammondsport
May 8, 2012
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday May 8, 2012 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Anne Green
Trustee Bruce White
Trustee Rachael Nichols
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra A. Robbins, and Pat French

Mayor Cummings called the meeting to order and welcomed Rachael Nichols to the board as newly elected Trustee. He also congratulated Trustee Green on being re-elected as Village Trustee.

BUSINESS MEETING

Minutes: Trustee Green would like the April 10 minutes to reflect that the Property Maintenance referred to is regarding the implementation of a revised Property Maintenance Law requiring dumpster screening by businesses.

On motion of Trustee Pulver and seconded by Trustee Green and carried, all voting Aye to approve the April 10, 2012 meeting minutes as corrected.

Abstract: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract # 3, claim #54-97 totaling \$25,408.08 and Water Fund Abstract #3, claim #16-23 totaling \$1,808.36.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for April. Activities included 24 calls for service, 4 criminal complaint, 3 criminal complaints closed, 8 traffic stops, 1 warning issued, 9 traffic tickets issued, 5 parking ticket issued. Sergeant Sincerbox said that he received the radios for the new police car and the cost was a little higher than anticipated. He is currently working on getting a computer for the car. He has been monitoring Grape Street Park and has banned one child for two weeks from entering the Park. The same child was banned from the Park for 1 week last year.

DPW/Water: DPW Superintendent Hoad gave a report of the Water and Street Departments for the month. Water Department activities included regular pump house maintenance, hydrant flushing, worked on Water Agreement, and seasonal water turn ons. Street Department activities included trimming trees, replaced grills at Champlin Beach, replaced shrubs at Grape Street Park, opened beaches, swept streets, and worked on sidewalks in Pulteney Park.

Finance: Activities included 3 Welcome letters, finished policy updates for Sexual Harassment and Workplace Violence, public hearing for ZBA and Planning Board, filed AUD with Comptroller, researched permit for wineries participation in Coolest Town Celebration.

WATER RATE SCHEDULE: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the board does hereby approve the following Water Rate Schedule for 2012/2013.

Water Rate Schedule

	Rate
Minimum Charge (0 – 1000 cubic feet per quarter)	63.20
Water Rates (per 100 cu. ft.)	6.32
Penalty Charge (One time only on current charges)	5.00% after 30 days
Turn On Fee	25.00
Turn Off Fee	25.00
Application fee	25.00
Backhoe	40.00/hour
1 1/2 ton Dump Truck	40.00/hour
1 Ton Dump Truck	30.00/hour
Supervisor	40.00/hour
Maintenance worker	22.00/hour
Shut off Notice	cost of certified letter
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Water bill refund: Kathy Geisel moved from 67 Lake Street and has a credit balance of \$78.95. On motion of Trustee Green and seconded by Trustee White and carried all voting Aye, RESOLVED, that the Clerk-Treasurer is authorized to send a check in the amount of \$78.95 to Kath Geisel former property owner of 67 Lake Street for a refund of overpayment on a water bill account #000257.

Grant: Grant writer Stuart Brown has been working with the Village on a Community Development Block Grant Application for repaving Shethar and Lake Streets. An Income Survey was completed by the Clerk and now the grant writer can move forward with the grant application for Lake Street. The Grant Writer needs confirmation from the board if they want to move forward with the application process as there are several steps to follow. The first is a Public Hearing on the proposed project.

On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye, the board does hereby authorize the Stuart I. Brown Associates to move forward with the application process for the Village’s 2012 Community Development Block Grant application and to schedule a Public Hearing on the Grant Application for June 12, 2012 at 6:00 p.m.

ROLL CALL VOTE: Mayor Cummings – Aye
 Trustee Pulver – Aye
 Trustee Green – Aye
 Trustee White – Aye
 Trustee Nichols – Aye

Motion Carried

The Clerk discussed the information on Condominiums received from Assessor David Oliver. David Oliver is suggesting the Village adopt a local law to address the valuation of a conversion of an existing property into a condominium. NYS is the only state that values a condo in the manner that may result in a typical assessed value that is as low as 40% of actual market value. The reason to convert a property into a "condo" is a savings in taxes (loophole) but that typically results in an unfair burden of taxes shifting onto the rest of the property owners. The board would like the information given to Attorney Reed for review.

Parks: Trustee Pulver reported on the Summer Recreation Program. The construction at Hammondsport School has been delayed and Summer Recreation will take place at the school not at the Fire Station. The program will run July 9 through August 9. The Summer Rec is in conjunction with the swimming lessons at Champlin Beach and the Summer Reading Program sponsored by the Hammondsport School. The committee is in the process of hiring life guards for Champlin Beach and Depot Park. Lifeguard hours at both beaches will be from 10:30 a.m. to 8:30 p.m.

Beautification Committee: Trustee Pulver reported on the Beautification Committee meeting. Hanging baskets have been ordered for light poles in the square. Requests for trees were submitted to DPW Superintendent Hoad. The Committee is considering the replacement of the sign on the corner of Route 54 and 54A.

KWIC: Trustee Green reported on KWIC activities. An evaluation of the Hammondsport Watershed Inspector was completed. KWIC will have available common normal plans for septic, holding tanks, and privies available to homeowners for \$150 to avoid having to hire a design engineer. Penn Yan held a public hearing on the Uniform Waste Water Law. KLOC Emergency Action Plan for controlling the lake level was confirmed and distributed.

On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the Department Reports.

OLD BUSINESS

Water District: The expired Inter-Municipal Agreement for Water District 2 was discussed. Attorney Reed has drawn up an agreement and Trustee White and DPW Superintendent Hoad have reviewed the proposed agreement. Trustee White distributed the agreement to the other board members for review. The board will discuss at the June meeting.

Property Maintenance: Mayor Cummings contacted Zoning Officer, Bob Magee and he in turn has spoken to the dumpster owners not in compliance with the revised Property Maintenance Law requiring dumpsters to be screened in order to get them to move forward.

Main Street Grant: Trustee Green reported that all street scape fixtures and designs have been chosen and are all set to be installed. Three new applications have been submitted for the balance of the Main Street Grant money. These applications should be finalized at the next meeting.

Policies: The Board reviewed all policies and procedures.

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye, RESOLVED, the Board does hereby approve the Village of Hammondsport Policies and Procedures Manual.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Pulver – Aye
Trustee Nichols – Aye

Motion Carried

Coollest Small Town Celebration: The celebration is set for June 30, 2012 from 12 noon to 5:00 p.m. followed by the Fireman’s Parade at 6:00 p.m. There will be music and activities in and around Pulteney Park. The location of the wine and beer tastings will be Mechanic Street. The street will be closed off between Pulteney Street and Shethar Street. Park Place will also be closed to traffic.

The board discussed having a banner and signs made with the “Coolest Small Town in America” logo. Prices and design were received from Top Dog Studio. Peggy Coleman from Steuben County Conference & Visitors Bureau received money from Corning Enterprises for the Coolest small Town Celebration and they are willing to pay for the cost of the banner as long as the Corning Enterprise logo is displayed on the banner. The board agreed to the Corning logo on the banner and has agreed to the banner purchased with the money donated by Corning Enterprises. The Coolest Small Town Signs for the three Welcome to Hammondsport Signs will be purchased by the village and not have any other logos on them.

On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to contact Top Dog Sign and order 3 Coolest Small town Signs for placement on the 3 Welcome to Hammondsport signs.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Audit Report: The Village Board must to respond with a Corrective Action Plan to the NYS Comptroller regarding the recommendations resulting from their audit of the Village of Hammondsport Water Billings and Collection. The recommendations of the Comptroller are: 1. The Board should adopt measures to increase the incentive to pay bills in a timely manner. 2. The Board should enter into contracts for water service with the individual customers located outside the Village.

The board discussed increasing the penalty and interest charged on past due water bills.

Trustee Green discussed her concern with residents on fixed income and the minimum charge for water. She will contact the assessor and get a list of residents who are on enhanced STAR Exemptions and compare them with their water usage.

The Clerk will write up corrective actions for the board to review at the June meeting.

NEW BUSINESS

Park Use Applications: Trustee White made a motion seconded by Trustee Nichols to approve the following Park Use Application:

Hammondsport Farmers Market submitted by Pat and Larry Rizzo for use of Liberty Park Wednesdays and Saturdays from 9:00 a.m. to 5:00 p.m. from May 2012 through October 2012.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Nay
Trustee White – Aye
Trustee Nichols – Aye

Motion Carried

The board would like the Clerk to notify Mrs. Rizzo that the Methodist Church will hold the Hammondsport Community Vacation Bible School the week of June 25 and she will not be able to hold her market on Wednesday June 27.

Parade Permit

On motion of Trustee White and seconded by Trustee Green and carried, all voting Aye, to approve the Parade Permit Application for June 9 submitted by the Hammondsport PTO for their annual 5K Race and Walk through the Village.

With no further business or public comment,

Trustee White made a motion seconded by Trustee Green to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Lela Martuscello
Clerk-Treasurer