

Village of Hammondsport
April 9, 2013
Meeting Minutes

The Village of Hammondsport Board of Trustees held its Organizational Meeting and its regular monthly board meeting on Tuesday April 9, 2013 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Rachael Nichols
Trustee Bruce White
Trustee Anne Green
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra A. Robbins, Barbara Keck, Rose Rago, John Jensen, and Robert Lack.

Mr. Robert Lack spoke to the board regarding his application to rezone the Curtiss School property. He updated the board on his plans for the Curtiss School building and his plans to apply for a subdivision of the property along the street into three building lots for single family dwellings. The board is moving along with his Rezoning Application and has received comments from the agencies and boards requested.

ORGANIZATIONAL MEETING

On motion of Trustee Pulver and seconded by Trustee White the Village Board of Trustees does hereby approve the following appointments for 2013/2014.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye
Trustee White – Aye

Motion Carried

Appointments 2013- 2014

Village Attorney.....	William Reed
Clerk/Treasurer.....	Lela Martuscello
Deputy Clerk.....	Position left vacant
Budget Officer.....	Lela Martuscello
Records Management Officer.....	Lela Martuscello
Official Newspaper.....	The Corning Leader,
Depository.....	Five Star Bank, Community Bank, Chemung Canal Trust Co.
Deputy Mayor.....	Bruce White
Police Commissioner.....	Stella Pulver
Deputy Police Commissioner.....	Anne Green
Street & Water Commissioner.....	Bruce White

Deputy Street & Water Commissioner..... Rachael Nichols
Liaison to the Planning & Zoning & Town Board..... Anne Green
Watershed Representative – KWIK..... Anne Green/alternate Stella Pulver
Parks & Recreation Commissioner..... Rachael Nichols
Deputy Parks & Recreation Commissioner..... Stella Pulver
Zoning Officer..... Bob Magee
Historian..... Terry Bretherton
Planning Board 5-year term..... Appoint – Paul Martuscello
Zoning Board of Appeals 5-year term..... Appoint – Linda Carl
Zoning Board of Appeals 3-year Appoint..... Appoint – Barbara Keck
Watershed Inspector Contractual Agreement with Town of Urbana Terry DeBuck
Building Code Enforcement Officer Contractual Agreement with Town of Urbana.....Terry DeBuck
Health Officer (As Needed)..... Curtis Cranmer
Acting Village Justice..... Not needed

Meeting Dates
Village Board Meeting’s @ 6:00 PM 2nd Tuesday of each month
Planning Board Meeting @ 7:00 PM 4th Wednesday of each month

Approval of Attendance at Meetings
NYCOM Public Works School Attendance –DPW Supervisor
Fall NYCOM Training School Attendance – Clerk
May Rural Water Assoc. Conf. Attendance - DPW. Supervisor

BUSINESS MEETING

Minutes: On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye to approve the March 12, 23, and 25, 2013 meeting minutes as corrected, change Paul Bauder to Bauter.

Abstract: On motion of Trustee Pulver and seconded by Trustee Nichols and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #2, claim #10-51 totaling \$17,765.61 and Water Fund Abstract 2, claim #3 – 18 totaling \$5,156.88.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for March 2013. Activities included 18 calls for service, 3 criminal complaints, one criminal complaint closed, 7 traffic stops, 3 warnings issued, 2 traffic tickets issued, 1 parking ticket issued. Sergeant Sincerbox stated that his computer for the Police Car is installed and running.

DPW/Water: DPW Superintendent Hoad reported on the Water and Street Departments for the month of March. Water Department activities included regular pump house maintenance, water samples, water meeting, and water line repair for Hammondsport Fire Department. Street Department activities included salting streets, refurbished bathroom at garage, Pulteney Park rock sign, painting trailers, clean catch basins, painted snow plows, and swept streets. DPW Superintendent submitted a list of streets in need of resurfacing. Superintendent Hoad asked the board to consider financing the street work as grant money seems to be unavailable.

Finance: Activities included closing books and balancing bank statements, closed book for year end, Village Election, Letters to agencies for Lack rezoning application, water agreement signed, letter to Mrs. Rizzo for insurance, Main Street Grant paperwork.

On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the 2013 Real Estate Tax Warrant for the Village of Hammondsport in the amount of \$332,703.84 and the March 2013 Water Warrant in the amount of \$63,524.25.

The Village board discussed implementing a trash pick-up day and yard waste pick-up day. On May 23, 2013 the Village DPW will pick up yard waste and June 3rd trash. The Clerk will advertise both days in the Shopper.

The Village Clerk discussed with the board a phone call received from Tess McKinley from the Institute for Human Services in Steuben County. One of her jobs is to promote volunteerism. New York State has declared May 4, 2013 as "I Love My Parks Day." Ms. McKinley would like to work with the Village and Hammondsport School to recruit volunteers to clean up parks in the Village on May 4. She has called Mr. Derr at HCS and he will help her coordinate students to volunteer. The Village Board agreed to designate May 4, 2013 as "I Love My Parks Day". Page Stopka's Girl Scout Troop has already volunteered to clean up the village this spring and summer and Mayor Cummings will contact her as well. Superintendent Hoad will determine the parks to be cleaned up and the Clerk will coordinate with Ms. McKinley.

Parks: No report

KWIC: Trustee Green reported the Land Use training sponsored by KWIC took place on March 25 and the only person from the Village in attendance was David Oliver.

The Zoning Officer's, Building Inspector's and Watershed Inspector's reports were noted being received.

On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the Department Reports.

Beautification Committee: No Report.

OLD BUSINESS

Grape Street Park: Trustee Nichols discussed the ideas suggested at the Special Meeting on March 23 for reopening Grape Street Park. The board stated that they want the public to know that the park will reopen. If the same issues continue the park will close again.

Rose Rage talked with her brother about a price for installing cameras. The cost would be approximately \$2500 for 3 cameras. She will get a written quote for the board.

The board discussed implementing a contract with the children. DPW Superintendent will put up a fence across the front of the park with a gate. The sign with park rules will be placed at the entrance to the park. Superintendent Hoad will check on the possibility of making the skate board equipment less noisy.

The board will have a grand reopening of the park on May 4, "I Love My Park Day." A local Girl Scout Troop will take part in the clean-up of Grape Street Park and continue to keep the park maintained throughout the summer.

Wastewater Study: The study is at a standstill regarding the placement of the waste water disposal site for the downtown business district. The Curtiss Park Committee is meeting Wednesday April 10 and would like some questions answered by the engineer regarding the placement in Curtiss Park.

Curtiss Museum Water Extension: The funding for the water extension is a 45% matching grant and the Town of Urbana is looking for ways to cover the matching amount. The Town is moving forward on the project.

Main Street Grant: Trustee Green reported that a couple of projects have dropped out and a few new ones have been approved. The deadline for completing the projects is June 2013.

Curtiss School Rezoning Application: Rezoning Application 2013-1 was submitted by Robert A. Lack requesting the Curtiss School property at 15 Bauder Avenue be rezoned from LDR (Low Density Residential) to MDR (Medium Density Residential). The Board set a Public Hearing for May 14, 2013 at 6:00 p.m. on Rezoning Application 2013-1.

Mayor Cummings will contact Attorney Reed to discuss the SEQR process and set up a meeting with the Village Board.

Hammondsport Central School Request: HCS would like to contract with the Village of Hammondsport for a school resource officer. Mayor Cummings talked with Superintendent Bower and relayed to him that the Village Board would like a job description of the position. Mr. Bower provided the job description and the contract dollar amount and the time frame. Trustee Pulver and Police Sergeant Sincerbox will work on the proposal for next month's meeting.

Dumpsters: Zoning Officer Magee has contacted all dumpster owners and given each an application and the requirements for screening their dumpster as well as a deadline of May 10, 2013 for completion.

NEW BUSINESS

On motion of Trustee Pulver and seconded by Trustee Green and carried, all voting Aye to approve the following applications:

Banner Application submitted by Michael Moretti for the Keuka Lake Art Association to display the banner from July 6 to July 15.

Park Use Applications submitted by:

Keuka Lake Art Association for use of Pulteney Park on July 13 and 14, 2013 for the 47th Annual Outdoor Art Show from 9:00 a.m. to 5:00 p.m.

Leroy Turner for Urbana F&AM #459 for selling food during the Hammondsport Craft Show.

The Board discussed the Town of Urbana letter regarding the placement of two handicap parking spots and striping the parking spots at the head of the lake. The Village will amend Schedule XVII of Chapter 115 of the Village Code to allow for enforcement of the handicap parking. The Clerk will write a letter to the Town of Urbana to tell them that the Village will amend the Village code for enforcement of handicap parking and the Town can borrow the Village striping equipment when they are ready to place the lines for parking.

With no further business or public comment,

Trustee Green made a motion seconded by Trustee Pulver to enter into executive session at 7:31 p.m. to discuss the employment history of an employee.

On motion of Trustee Pulver and seconded by Trustee White to come out of executive session and to adjourn the board meeting at 7:45 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer