

Village of Hammondsport
April 10, 2018
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday, April 10, 2018 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Anne C. Green
Trustee Bee Keck
Trustee David Luppino
Trustee Stella Pulver
DPW Superintendent Ray Hawley
Police Sergeant Ryan Sincerbox
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Lorraine Manelis, Debra Robbins, Ron Leonard, Carole Foster, Bob DeSeyn, Nancy Clark, T. Bretherton, Afton Shoemaker, Christopher Ryan, Linda Carl

Nancy Clark was present to speak to the Board regarding the Beautification Committee and the care and maintenance of Pulteney Park. Nancy listed 5 issues discussed at their last meeting emphasizing that the Beautification Committee wants very much to work with the village to revitalize Pulteney Park.

1. The electric in the park is currently being upgraded and they would like to suggest adding more electric boxes to provide more light in the park for events. They are willing to contribute \$500 more to see this happen.
2. They would like to upgrade the sprinkler system and take over management of the system. With this they would pay for repairs. The board is okay with this as long as the board is in agreement with the times and length of watering in the park as the Village pays for the water used in the park.
3. Replacement of trees on Shethar Street in the Village Square and add trees to Pulteney Park. They would like to coordinate with the water main replacement that is scheduled for this fall. The Village Board would like a say in the placement and type of trees.
4. Bandstand timeline for repairs. The floor is in need of replacement.
5. The committee would like to replace the trash cans in the village square and will assist the village with the costs.

ORGANIZATIONAL MEETING

Mayor Cummings presented a list of appointments for 2018-2019.

Trustee Green made a motion seconded by Trustee Keck to accept the 2018-2019

Appointments presented by Mayor Cummings.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye
Trustee Green – Aye
Trustee Keck - Aye

**2018- 2019
Appointments**

Village Attorney	William Reed
Clerk/Treasurer	Lela Martuscello
Deputy Clerk	Tammie Flynn
Budget Officer	Lela Martuscello
Records Management Officer	Lela Martuscello
Official Newspapers	The Corning Leader,
Depository	5 Star Bank, Community Bank, Chemung Canal Trust Co.
Deputy Mayor	Anne C. Green
Police Commissioner	Stella Pulver
Deputy Police Commissioner	David Luppino
Street & Water Commissioner	Anne C. Green
Deputy Street & Water Commissioner	Bee Keck
Liaison to the Planning & Zoning & Town Board	Bee Keck
Watershed Representative – KWIC	Anne C. Green/alternate Stella Pulver
Parks & Recreation Commissioner	David Luppino
Deputy Parks & Recreation Commissioner	Stella Pulver
Zoning Officer – contract with Town of Urbana	Bob Magee
Historian	Terry Bretherton
Planning Board member 5-year term	Appoint – Lorraine Manelis
Zoning Board of Appeals member 5-year term	Appoint – Linda Carl
Planning Board member - alternate	Appoint – Bob Kleckner
Watershed Inspector	Contractual Agreement with Town of Urbana – Terry DeBuck
Building Code Enforcement Officer	Contractual Agreement with Town of Urbana – Terry DeBuck
Health Officer (As Needed)	Curtis Cranmer
Zoning Board of Appeals - replacement	??

Meeting Dates

Village Board Meeting’s @ 6:00 PM	2 nd Tuesday of each month
Planning Board Meeting @ 7:00 PM	4 th Wednesday of each month

BUSINESS MEETING

Minutes: On motion of Trustee Pulver and seconded by Trustee Luppino and carried, all voting Aye to approve the March 13, 2018 meeting minutes.

Abstract: On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract#2 claim #17-46 totaling \$16,693.37 and Water Fund Abstract #2 claim #4-15 totaling \$3,779.60.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for March 2018. Activities included 22 calls for service, 1 criminal complaint, 1 criminal complaint closed, 0 Criminal Arrests, 8 traffic stops, 1 warning issued, 7 traffic tickets issued, 2 parking tickets issued, and 0 motor vehicle accidents.

Trustee Luppino said he has had a complaint from a resident about speeding on GHT Memorial Drive.

DPW/Water: Written reports were submitted for March.

DPW activities included salting and plowing streets, snow removal, cleared and salted walks, cold patched streets, greased equipment, cleaned yard on Thorpe Avenue main break, shop work, brush pick up from wind storm.

Water Department activities included samples, residuals, UFPO, changed filter, cleaned out pit, repaired leak on Thorpe Avenue, samples, lifted boil water notice, house, power outage on Beers Hill & manually ran pumphouse, AWQR, cleaned out tank truck, replumbed CL2 line at pumphouse per sanitary survey, moved D.E. cleaned pumphouse.

Finance: Closed 2017-2018 books and presented board with financial reports and Fund Balances.

Liaison Report: Trustee Keck submitted a written report of the meetings attended during the month of March which included ZBA meeting, Waterfront Revitalization Committee, Hammondsport Chamber of Commerce meeting, Urbana Town Board meeting.

Parks: Recycle bins will be maintained by the Girl Scouts this year.

KWIC: Trustee Green reminded the board of the LULA training on Monday April 30. Also, a reminder that KWIC does not oversee commercial properties.

KLOC: Several gates need repair at the outlet. Three bids have been received. The lowest is \$74,350. There has been discussion on how to raise the money. There is a special meeting April 15 to discuss various options to get the money together.

Zoning, Building and Watershed Inspector's Reports noted as being received for March.

Trustee Pulver made a motion seconded by Trustee Luppino and carried, all voting Aye to accept the Department Reports.

OLD BUSINESS

Heritage Preservation District: No Report; Keep on agenda

Village Wastewater Treatment Project: Boundary Lines must be agreed upon and named for the local law establishing the area.

Annexation: Trustee Green made a motion seconded by Trustee Luppino, **RESOLVED, to accept and authorize the following findings:**

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye
Trustee Green – Aye
Trustee Keck - Aye

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF HAMMONDSPORT, NEW YORK**

WHEREAS, heretofore a petition (Petition) to initiate annexation of certain real property to the Village of Hammondsport, New York (Village) from the Town of Urbana, New York was presented to the Village Board of Trustees of the Village of Hammondsport, New York (Village Board) pursuant to Section 703 of the General Municipal Law (GML); and

WHEREAS, the proposed annexation is, comprised of 3.1 acres of vacant uninhabited land (the Property) presently located in the Town of Urbana currently owned: solely by James M. Keena, the Petitioner, he being the owner of all of the assessed valuation the Property proposed to be annexed; said Property more particularly described on Schedule attached to the Petition;

NOW, THEREFORE, the Village Board determines that the Petition complies with the provisions of Article 17 of the General Municipal Law and that it is in the overall public interest to approve the proposed annexation having taken into consideration that such action will have no adverse effect upon the territory proposed to be annexed in that it is vacant, uninhabited Property entirely owned solely by the author of the Petition; that there will be no deminimis, negative effects on the Town Board and the Village Board; that there will be no adverse effect upon other property in the Village and that there will be no adverse effect upon the fire district in which the Property is located, said district remaining the same servicing district both before and after the annexation.

Approval of GML Section 711(1) Determination

Trustee Luppino made a motion seconded by Trustee Pulver, RESOLVED, that the Village Board of Trustees does hereby approve the following resolution:

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye
Trustee Green – Aye
Trustee – Keck

RESOLUTION PURSUANT TO GML SECTION (2)(a)

WHEREAS, heretofore a petition (Petition) to initiate annexation of certain real property to the Village of Hammondsport, New York (Village) from the Town of Urbana, New York (Town or Town Board) was presented to the Village Board pursuant to Section 703 of the General Municipal Law (GML); and

WHEREAS, with proper advance notice having been given, a joint Town and Village public hearing was held on March 20, 2018 pursuant to GML Section 705; and

WHEREAS, not more than ninety (90) days have expired since the conclusion of the public hearing; and

WHEREAS, the Village Board having made a written determination as to the Petition's compliance with the provisions of Article 17 of the GML and the effects, if any, of the proposed annexation on the remaining property within the Village boundaries and on the Village Board, and upon the fire district in which the Property is located;

NOW, THEREFORE, BE IT RESOLVED pursuant to GML Section 2(a) the Village Board hereby finds (i) that the Petition to initiate the annexation complies with the provisions of GML Article 17; (ii) that the proposed annexation consists of 3.1 acres of vacant, uninhabited property solely owned by the Petitioner, more particularly described on Schedule A attached to the Petition, which annexation shall promote positively the overall public interest in that the annexation is a critical component of the development of a sewage treatment facility and (iii) the Village has not and shall not execute any agreement(s) described in subdivision two of GML Section 707 or subdivision two of GML Section 708 relating to the assumption of indebtedness; and be it further

RESOLVED that the Village Board shall make and sign a written order containing it's determination and file it, together with copies of the Petition to initiate annexation, the hearing notice, written objections, if any, and testimony and minutes of proceedings taken and kept on the hearing in the Clerk's Office of the Town and Village.

In the Matter of the Annexation of
certain real property by the Village of
Hammondsport, New York from the
Town of Urbana, New York.

ORDER

Pursuant to General Municipal Law (GML) Section 711(2)(b), this Order is hereby made containing the Village Board's determination that the Petition for annexation of 3.1 acres of unimproved and unoccupied land in the Town of Urbana (Property), which Property is adjacent to lands owned by the Village, complies with the provisions of Article 17 of the GML; and included herewith are copies of (i) the Petition, (ii) the notice of the joint public hearing; (iii) and the minutes of the public hearing, there having been no oral or written objections submitted and there being no agreements relating to the assumption of indebtedness, other liabilities or the disposition of property, now therefore the Village Board of Trustees hereby orders that copies of the above mentioned documents/materials be filed in the Office of the Urbana Town Clerk and the Village of Hammondsport, N.Y. Village Clerk.

Dated: April 10, 2018

Village Board of Trustees, Hammondsport,
New York

Emery L. Cummings, Jr.

By: _____ Mayor

Airbnb's: Keep on Agenda

Website: Pictures need for website. Moving forward with new site.

SEQR Type II Determination for Shethar Street:

On motion of Trustee Keck and seconded by Trustee Pulver be it Resolved:

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

“(5) street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities,” and

“(11) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list.”

NOW, THEREFORE BE IT RESOLVED, that the Village of Hammondsport hereby determines that the proposed Village of Hammondsport Shethar Street Water Main Replacement Project, which involves the design and construction associated with replacing water mains and associated appurtenances along Shethar Street and associated intersecting streets, is a Type II action in accordance with 6 NYCRR Section 617.5(c)(5) and 617.5(c)(11), as the proposed project involves the replacement of water main infrastructure that serves existing customers; and is therefore not subject to review under 6 NYCRR Part 617.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye
Trustee Green – Aye
Trustee Keck - Aye

NEW BUSINESS

Park Use Applications: Trustee Pulver made a motion seconded by Trustee Green and carried all voting Aye to approve the Park use Applications and Banner Application submitted by the Hammondsport Chamber of Commerce for the use of Pulteney Park for the following events:

- Music in the Park – Thursdays July and August
- Craft Show – August 18 and 19
- Palette Auction – September 1
- Bushels & Barrels on the Square – September 29
- Christmas in the Park – December 8

Banner: Bushels & Barrels on the Square from September 17 to September 30

Motion of Trustee Keck and seconded by Trustee Luppino and carried all voting Aye to approve the Park Use Application submitted by the Hammondsport United Methodist Church for use of Liberty Park on Saturday May 19, 2018.

Building Permit Process: Keep on Agenda

Trash pickup Dumpsters: Keep on Agenda

Policy Review: After reviewing, Trustee Green sees no need to amend the current Park Use Policy/Procedure. She did bring up the possibility of charging a fee for use of the Village parks.

Trustee Keck made a motion seconded by Trustee Green and carried all voting Aye to renew the annual Keuka Lake Association Membership for \$100.

Trustee Keck made a motion seconded by Trustee Luppino and carried all voting Aye to sponsor a Palette through the Hammondsport Chamber of Commerce for \$150.

Keuka Lake Insurance: Invite Scott Sprague to attend the May 8 Village Board meeting to discuss the Village Liability Insurance renewal.

Keuka Lakeside Inn Easement Issue: Ron Leonard is proposing to construct a 2-story structure approximately 40 feet by 25 feet adjacent to the east end of the Keuka Lakeside Inn. The village currently has a permanent right-of-way and easement for the purpose of laying maintaining and operating a water line from Keuka Lake to the pumphouse. The right-of-way is 30 feet in width and 15 feet on either side of the described centerline on and through the land belonging to Keuka Lakeside Inn. Mr. Leonard is asking the Village Board to extend the 30-foot easement at least 30 feet to the east. The water line is not a pressure line and 20 feet deep. In the event that it was compromised, the line would be replaced not repaired.

After much discussion:

Trustee Luppino made a motion seconded by Trustee Green, RESOLVED, that the Village Board of Trustees does hereby authorize Mayor Cummings to sign an easement to extend the 30-foot-wide Village Easement located on the properties of Keuka lakeside Inn at least 30 feet to the east before turning north to the existing points. The exact location is to be established at the completion of construction of the 2-story structure adjacent to the east end of the Inn and agreed to with the Village Water Plant Supervisor to insure clearance of the structure. The easement and survey will be updated at the expense of Keuka Lakeside Inn, Inc.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Abstain
Trustee Luppino – Aye
Trustee Green – Aye
Trustee Keck - Nay

Correspondence

The Board accepted the resignation of Paul Martuscello as Planning Board member.

NYS Department of health 2017 Sanitary Survey: The board would like Water Plant Supervisor Chris McConnell to comment on this at the May board meeting.

Trustee Keck made a motion seconded by Trustee Pulver to adjourn the meeting at 7:25 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer