

Village of Hammondsport
April 14, 2015
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday April 14, 2015 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee David Luppino
Trustee Anne Green
Trustee Bee Keck
Clerk-Treasurer Lela Martuscello
DPW Superintendent Ray Hawley

ABSENT: Trustee Stella Pulver

OTHERS PRESENT: Debra Robbins, Carol Malone, Richard Frey, Paul Martuscello, Paul Albee, Paul Geisz, John Jensen, Ron Leonard

ORGANIZATIONAL MEETING

Mayor Cummings went over the 2015/2016 Appointments.

Trustee Green made a motion seconded by Trustee Keck and carried all voting Aye to approve the following Appointments for 2015/2016:

Village Attorney William Reed
Clerk/Treasurer Lela Martuscello
Deputy Clerk Position left vacant
Budget Officer Lela Martuscello
Records Management Officer Lela Martuscello
Official Newspapers the Corning Leader,
Depository 5 Star Bank, Community Bank, Chemung Canal Trust Co.
Deputy Mayor Anne Green
Police Commissioner Stella Pulver
Deputy Police Commissioner David Luppino
Street & Water Commissioner Anne Green
Deputy Street & Water Commissioner Bee Keck
Liaison to the Planning & Zoning & Town Board Bee Keck
Watershed Representative – KWIC Anne Green/alternate Stella Pulver
Parks & Recreation Commissioner David Luppino
Deputy Parks & Recreation Commissioner Stella Pulver
Zoning Officer Bob Magee, Contractual with Town of Urbana
Historian Terry Bretherton
Planning Board 5-year term Appoint – Lew Hall
Zoning Board of Appeals 5-year term Appoint – Tim Atwood
Watershed Inspector Contractual Agreement with Town of Urbana – Mike Slowinski
Building Code Enforcement Officer Contractual Agreement with Town of Urbana –Mike Slowinski
Health Officer (As Needed) Curtis Cranmer
Acting Village Justice Not needed

Meeting Dates

Village Board Meeting's @ 6:00 PM 2nd Tuesday of each month

Planning Board Meeting @ 7:00 PM 4th Wednesday of each month

Approval of Attendance at Meetings

NYCOM Public Works School Attendance –DPW Supervisor

Fall NYCOM Training School Attendance – Clerk

May Rural Water Assoc. Conf Attendance - DPW. Supervisor

BUSINESS MEETING

Minutes: On motion of Trustee Green and seconded by Trustee Luppino and carried, all voting Aye to approve the March 10, 2015 meeting minutes.

Abstract: On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #2, claim #11-51 totaling \$64,810.40 and Water Fund Abstract #2, claim #3-16 totaling \$5,142.40.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for March 2015. Activities included 21 calls for service, 1 criminal complaint, 1 criminal complaint closed, 1 Adult Criminal Arrest, 2 traffic stops, 1 warning issued, 1 traffic ticket issued, and 1 parking ticket issued.

DPW/Water: DPW Superintendent Hawley submitted a written report on the Street Departments for the month of March. The Street Department work included salted streets and sidewalks, plowed streets and shoveled sidewalks, cleaned intersections of snow, fixed backhoe, cleaned trucks, cold patched, fixed lights in park, cleaned shop, fixed street sweeper, worked on new truck, and tree trimming.

Water Plant Operator Chris McConnell reported on the Water Department for the month of March. Water Department work included pump house maintenance, water turn ons, thawed water lines, emergency shut offs, checked meters, Curtis Museum project, worked at pump house, water samples, Water Withdrawal Report, opened and flushed new water addition in Urbana, and flow tested new water addition in Urbana.

DPW Superintendent Hawley and Water Treatment Plant Operator McConnell and Mayor Cummings interviewed three candidates for the Village Maintenance Worker. Paul Venema was chosen from the three applicants interviewed to begin work on April 20 pending drug testing and a physical.

Trustee Luppino made a motion seconded by Trustee Green, RESOLVED, TO HIRE Paul Venema as full-time Village Maintenance Worker pending drug testing and physical.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Green – Aye
Trustee Keck – Aye
Trustee Luppino – Aye
Trustee Pulver – Absent

Motion Carried

Finance: Clerk Martuscello did not submit a written report of the Clerk’s Office. Clerk Martuscello did report to the board an incident that took place on April 7 in the Clerk’s Office where a property owner came in with a FOIL request. This person became verbally abusive and yelling obscenities to the point that the Clerk felt threatened and feels the incident warrants looking into as Violence in the Workplace incident.

The board discussed the fact that the clerk is in the office by herself most of the time and vulnerable. The Workplace Violence Policy should be reviewed and security measures looked into for the Clerk’s Office.

Parks: Trustee Keck reported that the Town of Urbana Parks Advisory Committee met on March 11, 2015. The Waterfront Revitalization Grant Committee met on March 15 and viewed three plans and will meet on April 1 to continue discussing plans. A public meeting is scheduled for May 11, 2015 at the Hammondsport School. Work is continuing on the trail. Love –My-Parks Day is scheduled for May 2, mulching will be done at Champlin Beach by volunteers.

Trustee Keck has some suggestions to spruce up the restrooms at Champlin Beach and contacted Rose Rago to clean the bathrooms and she is interested again this year. Suggestions are: reflecting surface in bathrooms, 2 baby changing stations, and 2 feminine hygiene containers.

Trustee Keck made a motion seconded by Trustee Luppino, RESOLVED, that the Village hire Rose Rago to clean the Bathrooms at Champlin Beach for a 12 week period from Mid-June through Labor Day, five days per week at \$15 per hour.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Absent
Trustee Keck – Aye
Trustee Green – Aye
Trustee Luppino – Aye

Motion Carried

KWIC: Trustee Green reported that KWIC is continuing to work on Policies and Practices.

Building and Watershed reports noted as being received, Zoning Officer's Report noted as not being received.

Trustee Luppino made a motion seconded by Trustee Keck and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No report.

OLD BUSINESS

Curtiss Museum Water Extension: Water Treatment Plant Operator McConnell reported that water is flowing in the new extension and two properties have been hooked up and hydrants are on.

Dumpsters: No report.

Recycling: Trustee Keck would like stickers on the recycling bins placed in the parks "Property of the Village of Hammondsport." Hammondsport Rotary will purchase the liners and maintain. She needs help assembling the containers and addressing weighing them down.

NEW BUSINESS

Banner Applications: On motion of Trustee Green and seconded by Trustee Keck and carried all voting Aye to approve the Banner Application submitted by Mike Moretti for the Keuka Lake 49th Annual Art Show from July 6 through July 12.

Park Use Application: On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye to approve the Park Use Application submitted by Mike Moretti for use of Pulteney Park for the 49th Annual Outdoor Art Show on July 11 and 12, 2015.

Trustee Green brought up office security and Violence in the Workplace Training. The board will schedule a time for the Workplace violence Training and all employees, elected and appointed officials must attend. Mayor Cummings will look into safety barrier and additional cameras for the Clerk's Office.

Trustee Luppino discussed the Palettes of Keuka. There will only be 24 palettes this year, smaller in size and displayed only in the village. He is asking if the Village would like to participate this year.

On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, the Village board does hereby agree to sponsor a palette for the Palettes of Keuka event for 2015 for the amount of \$150.00.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Keck – Aye
Trustee Green – Aye
Trustee Luppino – Aye
Trustee Pulver – Absent

Motion Carried

Trustee Luppino brought up the seasonal NO Parking signs on William, Shethar, and Lake Street. He checked a NYS website and the signs are not spaced properly. He would also, like to see warnings issued instead of tickets to tourists, he doesn't feel it is very welcoming to the visitors. DPW Superintendent Hawley will look into the correct placement of the no parking signs.

Paul Martuscello, 22 Main Street, presented the board with a hand out discussing Impact Fees, the deer issues in the village, and pictures from Walla Walla, Washington of a parking lot with a covered pavilion used for a Farmer's Market.

Paul Albee, 22 William Street, discussed with the board the procedure for reporting a property maintenance issue. He said there are several properties in the village that do not appear to be in good repair. Mayor Cummings stated that the complaints must be in writing and once received; they will be forwarded to code enforcement or zoning officer.

Carol Malone, 61 Lake Street, wanted to know what the Village Code states about lawns not mowed or trees and bushes trimmed and if it is the same procedure as snow and ice removal.

Debra Robbins, 12 Grape Street asked the board what happened from the October 8, 2013 meeting minutes stating that the Village Board voted to submit a purchase offer for the Curtis school in the amount of \$1. Nothing was discussed in the next month's meeting minutes. The Mayor will look into the issue.

CORRESPONDENCE

Letter from IVI Telecom Services, Verizon Wireless

Letter from Cindy Talo

Sample Local Law for Rental Housing

With no further business, Trustee Keck made a motion seconded by Trustee Luppino to adjourn the meeting at 7:22 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer