

Village of Hammondsport
August 11, 2015
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday August 11, 2015 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee David Luppino
Trustee Anne Green
Trustee Bee Keck
Clerk-Treasurer Lela Martuscello
DPW Superintendent Ray Hawley
Water Plant Operator Chris McConnell

OTHERS PRESENT: Terry Bretherton, Debra Robbins, Lynn Sisson, Doug Nichols, Richard Orman

Keuka Duck Boat Tours: Mayor Cummings invited Doug Nichols to present to the board his proposed concept for Keuka Duck Tours. The Tours will run approximately 90 minutes through the village and enter the lake at the boat launch and return to the village for unloading. If everything is set, the tours will begin next July through Labor Day, Friday, Saturday, Sunday, and Mondays four times per day. He would like to load and unload passengers in the village square and is asking the board to designate two parking spots across from the pharmacy. The board is very reluctant to do this as other businesses do not have designated spaces for their customers. After much discussion, it was suggested that the boat park along Mechanic Street to load and unload passengers. The board will look at this option and the DPW will measure spots on Mechanic Street nearer to Lake Street.

Trustee Keck made a motion seconded by Trustee Pulver, to allow two parking spots on Mechanic Street be designated for the Keuka Duck Boat Tours pending DPW measurement.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye
Trustee Green – Aye
Trustee Keck – Aye

Motion carried

BUSINESS MEETING

Minutes: On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye to approve the July 14, 2015 meeting minutes.

Abstract: On motion of Trustee Pulver and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #6,

claim #150-177 totaling \$13,269.09 and Water Fund Abstract #6, claim #65-79 totaling \$9,202.15.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for July 2015. Activities included 25 calls for service, 3 criminal complaints, 3 criminal complaints closed, 4 traffic stops, 2 warnings issued, 3 traffic tickets issued, and 21 parking tickets issued.

DPW/Water: DPW Superintendent Hawley submitted a written report on the Street Department for the month of July. The Street Department swept streets, picked up brush, patched streets, mowed, storm repair, trimmed trees, maintenance at the beach, repaired walks, and maintenance on vehicles.

Water Plant Operator Chris McConnell reported on the Water Department for the month of July. Water Department work included pump house maintenance, finished class D license training, u.f.p.o.'s, weekly residual tests, mowed, lead and copper samples, repairs at pump house, replaced service line on Wheeler Avenue.

Finance: Clerk Martuscello submitted a written report of the Clerk's Office. Activities included closed books for June, policies review, planning board subdivision, Harvest Festival NYS Liquor Authority Application, water adjustments.

On motion of Trustee Pulver and seconded by Trustee Luppino and carried, all voting Aye, RESOLVED, that the Clerk Treasurer is hereby authorized to adjustments to the following water accounts:

#823 credit #3.16, #765 credit \$714.76, #766-1 credit \$6.32 postmarked prior to due date; delete account # 7 as of 12/1/2014 and credit \$132.72 for quarter March and June 2015.

The board discussed having an additional garbage pickup on Thursday morning in Pulteney Park and Shethar Street during June, July, and August. The cans would then be empty for the music in the park Thursday evenings. The refuse carrier picks up twice a week during those months on Tuesday and Friday morning.

The DPW volunteered to do the extra pickup on Thursday mornings.

Parks: Trustee Luppino reported that he had a complaint regarding the banners hanging on the bandstand listing Music in the Park. Dog waste receptacles placed in Pulteney Park and Champlin Beach. Sprinkler system in Pulteney Park will be working tomorrow. DPW had to order a part. Mayor Cummings stated that the Beautification Committee was notified of this two weeks ago.

KWIC: Trustee Green reported that KWIC and KLOC met on July 27 in the town of Milo. KWIC has most likely agreed on the Policy and Procedure Manual changes. Now KWIC will begin the review of the Local Wastewater Law to see if it will have to be amended due to changes. The assessment for KWIC will remain the same for 2016. KLOC is still determining the

reclassification of the dam at the outlet and paying engineering fees for the filing. If the classification can be reduced the insurance costs will decrease.

On Monday October 5, the Cornell group under the DOS grant will make an official report to Hammondsport and Urbana “sustainable Keuka.” It is a complement to the Waterfront Development Plan.

Zoning Officer’s Report noted as being received.

Trustee Pulver made a motion seconded by Trustee Luppino and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No Report

OLD BUSINESS

Proposed Local Law, Registration of Rental Housing: Keep on Agenda for next month.

Lakefront Study: Mayor Cummings made a motion seconded by Trustee Green and carried all voting Aye, RESOLVED, that the Village of Hammondsport Board of Trustees does hereby endorse the 2015 Hammondsport-Urbana Waterfront Master Plan by Ingalls Planning & Design, Larson Design Group, and Project Partner, Steuben County IDA.

NEW BUSINESS

Policy Review: The Board reviewed the following Policies: Investment, Internal Control, Purchase and Procurement. There are a few corrections and adjustments to be made in the policies. The Clerk will review and discuss at the September 8 board meeting.

Mercury Aircraft Request: Mercury would like the Boating Museum to have their own water meter and water bill. However, the cost of installing a water line to the Boating Museum would be astronomical. Mercury is willing to purchase a meter to go on the existing line (off Mercury’s line) going to the museum. The water would first pass through Mercury’s meter and then the amount the Boating Museum used would go through a meter. The Water Department would have to manually read the Boating Museum’s meter each quarter and the Clerk would have to manually issue the Boating Museum a water bill and adjust Mercury’s bill by the amount billed to the museum.

The board must approve this because an adjustment would need to be made each quarter for billing.

Trustee Pulver made a motion seconded by Trustee Luppino, to authorize the Clerk to adjust Mercury Aircraft water bill each quarter by the amount of water used by the Boating Museum and to send a separate bill to the Boating Museum.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Luppino – Aye

Trustee Green – Aye
Trustee Keck – Aye

Motion Carried

Mayor Cummings received a quote from the Town of Urbana Supervisor for a security camera to be placed in the Clerk's office. The total cost including installation is \$403.00.

On Motion of Trustee Green and seconded by Trustee Keck and carried all voting Aye, to accept the quote from the Town of Urbana for a security camera to be placed in the Clerk's Office.

Timberstone Grill is having a Chef's Throwdown on Monday August 24 in the parking lot next to the restaurant. The board is being made aware of the event in case there are any issues that need to be addressed. The Police Commissioner will make sure there is a Police Officer on duty that day.

PUBLIC

Richard Orman, 12 Shethar Street, has filed complaints against his neighbor for property maintenance. The Zoning Officer has issued a decision on the matter. Dr. Orman would like to appeal his decision. According to the Zoning Officer the time has passed allowing for a hearing before the Zoning Board of Appeals on the decision. Dr. Orman would like the Village Attorney to review that decision as he has written letters to the Village Board and it is not in the Village Code that Property Maintenance matter decisions may be appealed before the ZBA.

On motion of Trustee Luppino and seconded by Trustee Keck and carried, all voting Aye, that the Village Board does hereby agree to have the Village Attorney look into the decision of the Zoning Officer and the appeals process regarding property maintenance.

ROLL CALL VOTE: 5 – Aye 0 – Nay

With no further business, Trustee Pulver made a motion seconded by Trustee Luppino to adjourn the meeting at 7:30 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer