

Village of Hammondsport  
January 13, 2015  
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday January 13, 2015 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Bruce White  
Trustee Anne Green  
Trustee Bee Keck  
Clerk-Treasurer Lela Martuscello  
Police Sergeant Ryan Sincerbox  
DPW Superintendent Ray Hawley  
ABSENT: Trustee Stella Pulver

OTHERS PRESENT: Debra Robbins, Kourtney Hoyt.

#### **PUBLIC HEARING**

The Village Board of Trustees opened a Public Hearing on the 2015/2016 General Fund Budget and 2015/2016 Water Fund Budget.  
Mayor Cummings asked for comments and questions from the Board and Public.  
With no comments or questions, Trustee White made a motion seconded by Trustee Keck to close the Public Hearing at 6:05 p.m.

#### **BUSINESS MEETING**

Minutes: On motion of Trustee Keck and seconded by Trustee Green and carried, all voting Aye to approve the December 9 and December 15, 2014 meeting minutes and the January 5, 2015 meeting minutes.

Abstract: On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #12, claim #301-333 totaling \$16,463.66 and Water Fund Abstract #12, claim #140-159 totaling \$22124.26.

#### **Department Reports**

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for December 2014. Activities included 13 calls for service, 2 criminal complaints, 0 criminal complaints closed, 2 traffic stops, 1 warning issued, 1 traffic tickets issued, 0 parking tickets issued.

DPW/Water: DPW Superintendent Hawley submitted a written report on the Street Departments for the month of December. Street Department activities included plowing and sanding streets and sidewalks, raked parks, Christmas tree pick-up, serviced trucks and small equipment, cleaned concrete tools, and cleaned catch basins.

Water Department activities included meter repairs, moved DE, replaced valve at pump house, cleaned pump house, pumped pit, changed filters, and attended water meetings, met with DOH, Operator in Charge, put in meter pit and valves at school with Highlander.

Finance: Clerk-Treasurer gave a written report of the Clerk's Office for the past month. Activities included Preliminary Budget, water billing late notices, met with IDA on waste water study, met with BPD on Lake and Mechanic Street bonding, civil service job descriptions.

Parks: The Parks Advisory Committee met and discussed the Hammondsport-Urbana Revitalization Grant, Hammondsport School exchange and Wambold Right-of Way for the trail to the Curtiss Museum.

Recycling: Trustee Keck is waiting to hear back from Keep America Beautiful Grant program for large recycling containers for the Village parks. Trustee Keck is proposing that the Village purchase smaller containers for the four village parks to use now.

Trustee Keck made a motion seconded by Trustee Green and carried all voting Aye to purchase four recycling containers at \$44.95 each for the Village parks

KWIC: Trustee Green reported no meeting was held in December, next meeting is January 26, 2015 in the Town of Wayne.

Zoning Officer's report noted as being received.

Trustee White made a motion seconded by Trustee Green and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No report.

## OLD BUSINESS

Curtiss Museum Water Extension: Water Treatment Plant Supervisor McConnell is waiting for DOH approval before turning the water on to the extension. When water is turned on, he will go to each property owner that wants water and explain what is needed.

Dumpsters: Quick Shop is the only dumpster not in compliance. There is a property line issue and Mayor Cummings will discuss this with Zoning Officer Bob Magee.

Park Use Facilities Fees: Trustee Keck presented the Town of Urbana guidelines associated with Park Use Fees. The Village Board discussed charging park use fees and or a processing fee. The board discussed, who would pay the fees as the Chamber sponsors several events. There

doesn't seem to be any issues with large or small events in the parks and the Beautification Committee takes care of Pulteney Park.

Trustee Green made a motion seconded by Trustee Keck and carried, all voting Aye to table the issue of Park Use Fees until there is a need to do so.

## **NEW BUSINESS**

**Budget: Adoption of the 2015/2016 General Fund and Water Fund Budgets:**

On motion of Trustee Pulver and seconded by Trustee Nichols and carried, all voting Aye, BE IT RESOLVED THAT a resolution adopting a budget for the fiscal year commencing March 1, 2015 and ending February 29, 2016, making the appropriations for the conduct of government of the Village of Hammondsport and establishing rates of compensation for officers and employees for such period and WHEREAS this board has met at the time and place specified in the notice of Public Hearing on the Preliminary Budgets and hear all persons desiring to be heard thereon: NOW, THEREFORE BE IT RESOLVED, that the Preliminary Budget as amended and revised and as hereafter set forth is hereby adopted and that the several amounts stated in the column "adopted" in the General Fund and Water Fund be and hereby appropriated for the objects and purposes specified and salaries and wages stated in the Wage Schedule of such budget shall be and hereby fixed at the amounts shown therein effective March 1, 2015. The total appropriations for the Water Fund are \$289,128.42 with a water rate of \$6.32 per 100 cubic ft. Total appropriations for the General Fund are \$663,394.72 with a tax rate of \$7.64 per \$1000 assessed value. (Copy attached following this record.)

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Keck – Aye  
Trustee Green – Aye  
Trustee Pulver – Absent  
Trustee White – Aye

Motion Carried

**Banner Applications:**

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye to approve the Banner Hanging application submitted by Cindy Tallo for the Hammondsport Winter Stroll to be up between the dates of January 19 through February 15, 2015.

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye to approve the Banner Hanging Application submitted by Jack Young for the Wine Country Classic Boats & Classic Boat Show between the dates July 13 to 20.

**Park Use Application:**

On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye to approve the Park Use Application submitted by Mark Sweetland for use of Pulteney Park Bandstand on July 19, 2015 for a wedding.

Resolutions:

**Authorization for representative to sign documents**

Trustee Green made a motion seconded by Trustee White, **RESOLVED**,

**Whereas**, the Village of Hammondsport has applied for and subsequently received notice of award of an engineering planning grant, and,

**Whereas**, implementation of the planning grant will address questions about the cost, scope and impacts of potential wastewater facilities to serve the businesses on and near the Village Square, and,

**Whereas**, the Village of Hammondsport must identify a local contact authorized to sign a grant agreement with the NYS Environmental Facilities Corporation;

**NOW, THEREFORE, BE IT:**

**RESOLVED** that **Mayor Emery L. Cummings, Jr.** is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Hammondsport's obligations under the Engineering Planning Grant Agreement.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Absent  
Trustee Green – Aye  
Trustee White – Aye  
Trustee Keck – Aye

Motion Carried

**Authorization and appropriation of Local match (20% local match)**

Trustee Green made a motion seconded by Trustee Keck, **RESOLVED**,

**Whereas**, the Village of Hammondsport has applied for and subsequently received notice of award of an engineering planning grant, and,

**Whereas**, implementation of the planning grant will address questions about the cost, scope and impacts of potential wastewater facilities to serve the businesses and other properties on and near the Village Square, and,

**Whereas**, the Village of Hammondsport must provide a minimum local match of \$7,500 to enjoy benefit of the maximum grant award of \$30,000 from the NYS Environmental Facilities Corporation;

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the Village of Hammondsport authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Village Square Wastewater Planning Study project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by **Mayor Emery L. Cummings, Jr.** shall not exceed \$7500 based upon a total estimated maximum project cost of \$37,500. **Mayor Emery L. Cummings, Jr.** may increase this local match through the use of in kind services without further approval from the Village of Hammondsport.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Absent  
Trustee White – Aye

Trustee Green – Aye  
Trustee Keck – Aye

Motion Carried

### **SEQR Type II Determination Resolution**

Trustee Green made a motion seconded by Trustee Keck, **RESOLVED**,

**Whereas**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the Village Board of the Village of Hammondsport hereby determines that the proposed Village Square Wastewater Planning Study which constitutes the collection of basic data and research, and conduct of concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning necessary to the formulation of a proposal for action is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18 &21) and is therefore not subject to review under 6 NYCRR Part 617.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Absent  
Trustee Green – Aye  
Trustee White – Aye  
Trustee Keck – Aye

Motion Carried

Engineering Proposal: Fagan Engineers submitted an agreement for Engineering Services for Village Square Wastewater Planning Study. Fagan Engineers is proposing to continue where Dennis Fagan left off studying the feasibility of a downtown wastewater treatment facility. The study will be funded through an engineering and planning grant awarded through NYS Environmental Facilities Corporation and Village match.

On motion of Trustee White and seconded by Trustee Green, the Village of Hammondsport Board of Trustees does hereby accept and authorize Mayor Cummings to sign the agreement between the Village of Hammondsport and Fagan Engineers & Land Surveyors, P.C. for engineering services for Village Square Wastewater Planning Study.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Green – Aye  
Trustee White – Aye  
Trustee Keck – Aye  
Trustee Pulver – Absent

Motion Carried

STC Agreement: Trustee White made a motion seconded by Trustee Green, **RESOLVED**, to approve and authorize the Clerk-Treasurer to sign the Contractual Agreement between Southern Tier Central Regional Planning and Development Board and the Village of

Hammondsport for Computer Related Services beginning March 1, 2015 and February 29, 2016 for a total of 12 days of service for a total contract cost of \$2163.00.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee White – Aye  
Trustee Green – Aye  
Trustee Keck – Aye  
Trustee Pulver – Absent

Motion Carried

With no further business, Trustee White made a motion seconded by Trustee Keck to adjourn the meeting at 7:05 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer