

Village of Hammondsport  
July 8, 2014  
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday July 8, 2014 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Bruce White  
Trustee Anne Green  
Trustee Bee Keck  
Police Sergeant Ryan Sincerbox  
DPW Superintendent Randy Hoad  
Clerk-Treasurer Lela Martuscello

ABSENT: Trustee Stella Pulver

OTHERS PRESENT: Debra Robbins

## **BUSINESS MEETING**

Minutes: On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye to approve the June 10, 2014 meeting minutes.

Abstract: On motion of Trustee Keck and seconded by Trustee Green and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract 5, claim #114-143 totaling \$16,787.06 and Water Fund Abstract 5, claim #51-69 totaling \$31,624.92.

Capital Projects Abstract: On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay the Capital Projects Abstract 2, Claim #5-7, totaling \$80,675.17.

## Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for June 2014. Activities included 30 calls for service, 2 criminal complaints, 1 criminal complaint closed, 12 traffic stops, 1 warning issued, 12 traffic tickets issued, 41 parking tickets issued.

Sergeant Sincerbox asked the Board about the "slow" signs that were on Pulteney Street in front of the Post Office and near the Village Tavern. Since they are missing, Sergeant Sincerbox would like to purchase two for placement in the street. The board agreed to purchase the "slow" signs and more "no parking" signs to place on William, Shethar, and Lake Street.

DPW/Water: DPW Superintendent Hoad submitted a written report on the Water and Street Departments for the month of June. Water Department activities included regular pump house maintenance, water samples, install new water meters, remove two pumps, install two water

lines, repair 10" main, repair two water services, leak detection, repair hydrant, septic inspection.

Street Department activities included Lake and Mechanic Street projects, cleaning catch basins, sweeping streets, mowing, patch streets, DOT sweep 54A, trash pickup, replace street signs, septic inspection, truck inspections, catch basin repair.

Finance: Clerk-Treasurer gave a written report of the Clerk's Office for the past month. Activities included letters for Park Use and Banner Applications, Welcome Letters, ZBA meeting, meeting with PERMA representative, attended Harvest Festival meetings.

The Clerk and DPW Superintendent discussed with the board two bills paid last month for the Capital Projects. The Blair Supply bill for \$54,983.48 and Ferguson bill for \$7,911.73 are for water line material and the Water Fund has the funds to pay for this material now. If some materials can be paid for now, this would save money when the final bond is purchased.

Trustee White made a motion seconded by Trustee Green to authorize the Clerk-Treasurer to transfer \$62,895.21 from the Water Fund to the Capital Projects Fund.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee White – Aye  
Trustee Green – Aye  
Trustee Keck – Aye  
Trustee Pulver – Absent

Motion carried

Parks: Trustee Keck reported on the Town of Urbana Parks Advisory Committee. The Committee continues to work on the trail from Curtis Park to the Curtis Museum. Other items being considered are parking lot design and parking regulations for the area where the old Town Barn was torn down and parking regulations for Champlin Beach such as limiting tractor trailer parking.

KWIC: Trustee Green reported on KWIC activities. "Policies and Practices" were reviewed and will be again at the next meeting which is in Pulteney. The Town of Pulteney board has expressed anti KWIC sentiment and the Pulteney Supervisor said this is because they feel the KWIC budget is too large and KWIC should not have anything to do with upland property. The pro KWIC people have contended that they have reduced costs and want experience with the new process before hacking the budget. Of the 85 KWIC waivers granted in the last five years 65 were upland.

Zoning Officer's Report was noted as not being received.

Building and Watershed Inspector Reports for May noted received.

Trustee White made a motion seconded by Trustee Green and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No Report

## OLD BUSINESS

Curtiss Museum Water Extension: DPW Superintendent Hoad reported that the project is going out to bid.

Dumpsters: No Report

Lake Street Project: Work is moving along.

Recycling: Trustee Keck is interested in pursuing funding for public recycling containers for the park. The board agreed it would be nice to have something next to the garbage cans for recycling items.

Policies: Trustee Green presented changes to Employee Policy per discussion at the June 10 board meeting.

Trustee Keck made a motion seconded by Trustee White to approve the following changes to the Employee Policy:

### 4.3 Bereavement

4.31 In the event of a death in the immediate family: spouse, parents, stepparents, children, stepchildren, father-in-law, mother-in-law, grandparents, sisters, brothers, sister-in-law, brother-in-law, daughter-in-law, or son-in-law the employee is entitled to 5 consecutive days paid leave for the purposes of arranging and attending the funeral and otherwise attending to details in connection with the death. If an employee serves as a pall bearer for a non-relative, one half day of leave shall be paid.

### 4.7 Volunteer ambulance and fire department leave

Full-time employees who are active members in good standing in the Volunteer Ambulance or Fire Departments are entitled to one (1) hour's pay for reporting to an emergency during working hours with approval of the department head.

### 10.1 add Violence Policy

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Absent  
Trustee Green – Aye  
Trustee White – Aye  
Trustee Keck – Aye

Motion carried

Thorpe Avenue one-sided parking: The board discussed and took into consideration Mr. Luppino's request for the board to enact one-sided parking on Thorpe Avenue. The Village board does not want to amend the code for the one-sided parking, however, the board will continue to monitor the street and discuss the request if warranted.

## NEW BUSINESS

Applications:

Banner: On motion of Trustee Keck and seconded by Trustee White and carried all voting Aye the Village Board does hereby approve the Application to Hang a Banner submitted by Sam Pennise for Relay for Life Fishing Derby and application submitted by Mike Moretti for the Keuka Lake Art Association.

Park Use: On motion of Trustee White and seconded by Trustee Green and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by Kate Kubisky for use of Champlin Beach dock on September 20, 2014 at 3:00 p.m. for a wedding.

Music in the Park, YACKS: Trustee Keck explained that Kathleen Kressly has a youth group interested in setting up in Pulteney Park on Thursdays during Music in the Park concerts to collect recycling. Trustee Keck said she is willing to help and monitor the group. Trustee Keck made a motion seconded by Trustee White and carried, all voting Aye to allow the youth group YACKS to set up a table during Music in the Park to collect recycling.

Trustee Green asked the DPW if they would move a trash can that has been placed in front of the bike rack next to the Community Bank. Trustee Green presented suggestions to direct bikers to place their bikes in the bike racks such as a flag or sign on the bike rack. She also updated the board on the phone book project. The committee is exploring the possibility of using the fire department's annual mailing to solicit numbers.

CORRESPONDENCE

The board commented on the letter from Joan Rogerson, 66 Lake Street. Mrs. Rogerson is concerned with the seasonal one-sided parking on Lake, Shethar, and William Street and how it will affect the Keuka Lake Art Show. Sergeant Sincerbox will stop and see her to explain that during events in the summer, the parking has always been restricted to one sided on those streets.

With no further business, Trustee White made a motion seconded by Trustee Keck to adjourn the meeting at 7:14 p.m.

Respectfully Submitted,  
Lela Martuscello, Clerk-Treasurer