

Village of Hammondsport
July, 9 2013
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday July 9, 2013 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Rachael Nichols
Trustee Bruce White
Trustee Anne Green
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Barbara Keck, Linda Carl, Lucy Knapp, Debra Robbins, Mary White

Before the regular board meeting began, a Work Place Violence Training video was played. The training is a requirement of the New York State Department of Labor for all employees.

BUSINESS MEETING

Minutes: On motion of Trustee Pulver and seconded by Trustee Nichols and carried, all voting Aye to approve the June 11, 2013 meeting minutes with the addition of the Village of Hammondsport Fee Schedule.

Abstract: On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #5, claim #127-160 totaling \$20,389.48 and Water Fund Abstract #5, claim #47-61 totaling \$5,405.34.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for June 2013. Activities included 19 calls for service, 2 criminal complaints, 2 criminal complaints closed, 3 adult criminal arrest, 4 traffic stops, 1 warning issued, 3 traffic tickets issued, 6 parking tickets issued.

DPW/Water: DPW Superintendent Hoad reported on the Water and Street Departments for the month of June. Water Department activities included regular pump house maintenance, water samples, water meeting, hydrant repair, leak location, water main repair, and installation of water service. Street Department activities included cleaning and repairing catch basins, patching streets, sweeping streets for the DOT, and concrete work at the Hammondsport Central School. DPW Superintendent Hoad listed some surplus equipment and would like to place the items on Roy Teitworth internet auction.

Trustee Green made a motion seconded by Trustee White to authorize DPW Superintendent Randy Hoad to place the following equipment on Roy Teitsworth internet auction.

- 1 row boat
- 1 canoe
- 1 compressor
- 7 benches

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

DPW Superintendent Hoad discussed the need for standardizing equipment in the Village. With water districts expanding outside the village and the Lake Street reconstruction project it would be beneficial to the village to be able to bid out certain brands of equipment such as hydrants, valves, and water meters for repairs and parts. Having one brand of these items would lessen the need to have numerous parts in stock.

Finance: Activities included closing books and balancing bank statements, past due water billings notices, attended meeting at Steuben county IDA, updated Village Policy Book, and welcome letters. Recycle buckets and bins have been purchased. The bins are quite expensive and the Clerk would like to charge the village residents for them.

Trustee Green made a motion seconded by Trustee White to authorize the Clerk to charge village residents \$20 for the large recycle bin and \$5 for the recycle bucket.

ROLL CALL VOTE: Mayor Cummings – Nay
Trustee White – Aye
Trustee Green – Aye
Trustee Nichols – Aye
Trustee Pulver – Aye

Motion Carried

Parks: No Report.

KWIC: Trustee Green reported that with the retirement of Paul Bauter, KWIC Manager, and the concerns by municipalities of increasing costs a Transition Committee has been formed. The committee has proposed to subcontract the duties of the Manager to an employee at Yates County Soil and Water District. One advantage would be that the KWIC Office would be open 40 hours a week. The KWIC Board feels that it needs more time to study the implications such as actual costs, whether insurance can be dropped, accountability to the KWIC Board, and how working with tow DOH Offices would work.

The Zoning Officer's, Building Inspector's and Watershed Inspector's reports were noted being received.

On motion of Trustee Pulver and seconded by Trustee Nichols and carried, all voting Aye to approve the Department Reports.

Beautification Committee: No Report.

OLD BUSINESS

Curtiss Museum Water Extension: No new information.

Main Street Grant: The program is complete. No new projects are being accepted.

Dumpsters: As reported in the Village Zoning Officer's Monthly Report, he has made arrangements with the Town of Urbana court to schedule appearance tickets for July 29, 2013 for all property owners with dumpsters that are not in compliance.

Wastewater Study: Dennis Fagan is setting up a meeting with the DEC to look into the possibility of using the waste water site at Pleasant Valley Winery for the Village Business District Waste Water treatment facility.

Annexation: No report received from village attorney. Keep on agenda for next month.

Update on Lake Street Reconstruction Project: Chuck Bastian from BPD, sent a tentative timetable for the project. He projects the SEQR completion and board authorization for December 2013 but Jodi Allen from LaBella Engineers thinks this can be completed and approved before December. The Board would like a complete project description from the engineer for the August meeting. The DPW Superintendent suggested notifying the residents on Lake Street as soon as possible of the construction timetable.

NEW BUSINESS

Bond Counsel: On suggestion of Chuck Bastian from BPD, the village obtained a proposal for Bond Counsel for the Lake Street Reconstruction Project, from Timothy R. McGill. The Clerk checked with the Hammondsport Central School and surrounding municipalities and they have used this Bond Counsel before. Trustee Green would like a clarification of number one of the agreement regarding the base charges of \$500. Is this paid even if no bond is secured? The clerk will check on this.

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye that the Clerk-Treasurer is hereby authorized to sign the proposal for Bond Counsel from the Law Offices of Timothy R. McGill, 248 Willowbrook Office Park, Fairport, NY 14450 dated June 20, 2013; copy attached.

Roll call vote: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion carried

Water Warrant: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye to accept the June 2013 Water Warrant in the amount of \$66,985.95.

Town of Urbana Creation of DA Fund: The Village Board members expressed their opposition of the Town of Urbana Board's creation of a DA Fund. The creation of the DA Fund would increase a village resident's town tax rate by approximately \$1.25 per \$1000 of assessed value and decrease a resident in the Town outside the Village tax rate by approximately \$.25. The Town would take approximately \$350,000 to \$400,000 from the DB Fund and put that amount in the DA Fund. Mayor Cummings will write a letter to the Town Board expressing the Village Board's opposition and attend the next Town Board meeting.

On motion of Trustee White and seconded by Trustee Nichols and carried all voting Aye, RESOLVED, that the Village Board of Trustees does hereby on behalf of all Village of Hammondsport residents oppose the creation of a DA Fund in the Town of Urbana Budget.

Parking: Police Sergeant Sincerbox would like the Village Board to revisit parking in the village .The parking in the summer months is very congested. He suggested one sided seasonal – 3 month parking on some streets. Streets suggested for one sided parking are William Street, Shethar Street, and Lake Street. He also suggested Shethar Street from Main to Park Place be turned into one way and have angled parking on one side. DPW Superintendent Hoad and Sergeant Sincerbox will map out the proposed parking changes in the village for the next board meeting.

Linda Carl; sidewalk issue: Linda Carl is proposing to place a handicap lift in front of the Parkview Wine and Liquor Store at 74 Shethar Street. She needs approval from the Village Board for sidewalk right of way as she will be building out 5 feet. The sidewalk is 10 feet wide.

Trustee Green made a motion seconded by Trustee Pulver that the Village Board of Trustees does hereby grant Linda Carl, property owner at 74 Pulteney Street, authorization to construct a handicap lift on the sidewalk in front of her building leaving a minimum of 5 feet sidewalk right of way for village maintenance purposes.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Uniform Notice of Claim Act: The Act which became effective on June 15, 2013 amended New York's General Municipal Law to allow notices of claim against cities and villages to be served on the New York Secretary of State as agent for New York's public corporations. The New York Department of State will forward any notice of claim served on it to the individual the city or village designated to receive the notice of claim. Each city or village is required to file with New York Department of State a certificate that designates the New York Secretary of State as the local government's agent for service of notices of claim and provide the name and address of an officer person or designee to which the Secretary of State will forward any notices of claim.

Trustee Pulver made a motion seconded by Trustee White, RESOLVED, that the Village Board of Trustees hereby designates the New York Secretary of State as the Village of Hammondsport's agent for service of notices of claim and the Board appoints the Clerk/Treasurer, P O Box 425, Hammondsport, NY 14840 as the individual to whom the Secretary of State will mail the notices of claim.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Park Use Application: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the application submitted by Delia Lopez for use of Pulteney Park on July 27, 2013 from 8:30 to 12:00 noon for National Dance Day provided a certificate of insurance is submitted before the event.

Trustee Nichols Made a motion seconded by Trustee Green to approve Park Use Application submitted by Menno Yoder for use of Liberty Street Park on Wednesdays and Saturdays from July through October for a Farmers Market from 9:00 a.m. to 4:00 p.m. provided submission of a certificate of insurance before he begins.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Nay
Trustee Pulver – Nay
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Resolution to standardize equipment in the Village:

Trustee Nichols made a motion seconded by Trustee Green, RESOLVED, that the Village of Hammondsport under General Municipal Law Section 103.5 for reasons of efficiency or economy, there is a need for standardization, purchase contracts for particular types of equipment, material or supplies. Such items of more than three thousand dollars may be awarded by the appropriate officer, board or agency of the Village of Hammondsport to the lowest responsible bidder furnishing the required security after advertisement for sealed bids in the manner provided. The Village of Hammondsport hereby lists the following items to be included in this resolution: Kennedy hydrants, Kennedy valves, Mueller brass, and Sensus meters.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Correspondence

Mayor Cummings acknowledged receipt of a letter from Helen Monroy, 2 Thorpe Avenue, expressing her appreciation of the work and upgrades the village did to Grape Street Park.

And a letter from Marcia States, 7148 Fish Hatchery Rd., was received regarding her car receiving a flat tire after running over a drainage grate on Lake Street in the Village. The letter has been submitted to the Village Insurance Company.

DPW Superintendent Hoad told the board that the Hammondsport Chamber has been storing cones and barricades between the Presbyterian Church and Community Bank and the church and bank want them removed. He has moved them behind the Village garage.

With no further business or public comment,
Trustee White made a motion seconded by Trustee Nichols to adjourn the board meeting at 8:10 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer