

Village of Hammondsport
June 11, 2013
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday June 11, 2013 at 6:00 p.m., 18 Water Street, Hammondsport, NY. Before the regular board meeting, the board held a Public Hearing on Local Law 1 of 2013, Amend Chapter 122.6, Zoning Map.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Rachael Nichols
Trustee Bruce White
Trustee Anne Green
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: David Oliver, Pam Knapp, and Robert Lack.

PUBLIC HEARING

Mayor Cummings called the Public Hearing to order at 6:00 p.m. on Local Law 1 of 2013, Amending Chapter 122.6 of the Village Code, Zoning Map. The rezoning would change the zoning classification of parcel 118.05-01-033.000, 15 Bauder Avenue in the Village of Hammondsport from LDR (Low Density Residential) to MDR (Medium Density Residential.)

Mayor Cummings asked if there were any questions or comments from the Village Board. Trustee Green commented that the Hammondsport Central School owns the property and Mr. Lack has their permission to request the rezoning.

Mayor Cummings asked for comments from the public.

With no further questions or comments from the Village Board or the public,

Trustee Green made a motion seconded by Trustee Pulver to close the Public Hearing at 6:05 p.m.

BUSINESS MEETING

Minutes: On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye to approve the May 14, and May 30, 2013 meeting minutes.

Abstract: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #4, claim #88-126 totaling \$24,613.49 and Water Fund Abstract #4, claim #30-46 totaling \$6,680.13.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for May 2013. Activities included 32 calls for service, 6 criminal complaints, 6 criminal complaints closed, one criminal arrest, 6 traffic stops, 0 warnings issued, 6 traffic tickets issued, 6 parking tickets issued.

DPW/Water: DPW Superintendent Hoad reported on the Water and Street Departments for the month of May. Water Department activities included regular pump house maintenance, water samples, water meeting, seasonal water turn-ons, replaced hydrant, hydrant repair, and read water meters. Street Department activities included cleaning catch basins, sweeping streets, and patching streets.

Mayor Cummings stated that he has received many compliments on the Grape Street Park upgrades and the downtown area streetscape.

Finance: Activities included closing books and balancing bank statements, quarterly water billings, SEQR complete for rezoning application, public hearing notice, reviewed village policies.

Journal entry approval: Water payments postmarked before due date and received after the late fee was posted and reimbursement to general fund from water fund for payment of liability insurance. On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, THAT THE Clerk-Treasurer is hereby authorized to make the following adjustment to water accounts and general journal entry for reimbursement to General Fund from Water Fund for liability insurance.

Debit A200 9000

Credit A1910.4 9000

Debit F1910.4 9000

Credit F200 9000

Remove late fee charged to Water accounts #1025, \$3.16; #1027, \$3.16; and #134, \$7.81.

Property Transfer for septic at the Curtiss School was completed. The fee is \$50.00 and the Clerk is asking if the fee should be waived for the School.

On motion of Trustee White and seconded by Trustee Pulver and all voting Aye to waive the \$50 fee for the Property Transfer for the septic inspection at the Curtiss School.

Parks: No Report.

KWIC: Trustee Green reported that she will have a report for the board next month showing a chart with inspections due and completed.

The Zoning Officer's, Building Inspector's and Watershed Inspector's reports were noted being received.

On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye to approve the Department Reports.

Beautification Committee: No Report.

OLD BUSINESS

Curtiss Museum Water Extension: The Town will not have to match the funding and are they moving forward on the project.

Main Street Grant: The Village received their reimbursement of \$60,000. All work must be completed by June 30 to qualify for reimbursement.

Dumpsters: As reported in the Village Zoning Officer's Monthly Report, all sites have been photographed and Mr. Magee has prepared the documentation required by the court for the related court appearances. Mr. Magee stated that he will serve summons as soon as he has the appearance date from the court. Maloney's enclosure is complete except for a door.

Wastewater Study: The Mayor will be meeting with members of the Steuben County IDA on Wednesday June 19 and will have more information after that meeting.

Curtiss School Rezoning Application: Local Law 1 Of 2013 amending Chapter 122.6 of the Village Code, Zoning Map. The Hammondsport Central School District, as property owner, has authorized Mr. Robert Lack to act on their behalf for the Rezoning of the Curtiss School Property.

On motion of Trustee Green and seconded by Trustee Pulver, RESOLVED, that Be it enacted by the Board of Trustees of the Village of Hammondsport, County of Steuben as follows: Amend Chapter 122.6 of the Village Code, Zoning Map, effective immediately. The rezoning changes the zoning classification of parcel 118.05-01-033000, 15 Bauder Avenue, in the Village of Hammondsport from LDR (Low Density Residential) to MDR (Medium Density Residential.)

Chapter 122.6 Zoning Map

The location and boundaries of said zoning districts are shown on a map of the Village of Hammondsport, certified by the Village Clerk. Said map, together with everything shown thereon and all amendments thereto, is hereby adopted and is declared to be pertinent part of this chapter.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Village Policies: The Village Policies were reviewed and phone numbers were changed in the Emergency Plan. One item in the Employee Policy was removed.

On motion of Trustee White and seconded by Trustee Nichols, RESOLVED, that the Village Board of Trustees hereby amends the Village Employee Policy by deleting section 7.14 under Article 7.0 Insurance, Paid officials of the Village may enroll in the Village Medical Insurance at their own expense. Payment must be made to the Clerk-Treasurer no later than the last day of each month.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

The Village Board will have their Workplace Violence Training at the July 9, 2013 Board Meeting. The Clerk will notify the Zoning and Planning Board members of the training.

Approve the Review of the Policies: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to Accept the Village of Hammondsport Policies as reviewed for 2013/2014.

NEW BUSINESS

Building Department Fee Schedule: The Building inspector suggested that the Village add a fee for a Building Permit renewal. Such fee would be ½ of the original fee with a minimum of \$35.00.

On motion of Mayor Cummings and seconded by Trustee Green the Village Board does hereby approve the following fee schedule for the Building Department:

Building Department

Effective 6/11/2013

VILLAGE OF HAMMONDSPORT FEE SCHEDULE

Building Permit Fee Schedule

PROJECT COST	FEE	Allotted Hours *
\$1.00 to 2,500	\$35.00	3
\$2501 to 25,000	\$50.00	4.5
\$25,001 to 50,000	\$75.00	7
\$50,001 to 75,000	\$100.00	9
\$75,001 to 100,000	\$125.00	11
\$100,001 to 150,000	\$150.00	14
\$150,001 to 250,000	\$250.00	23
\$250,001 to 500,000	\$450.00	41
\$500,001 to 1,000,000	\$ 825.00	75
\$1,000,001 to 5,000,000	\$2500.00	227
\$5,000,001 to 25,000,000	\$7500.00	682
In Excess of \$25,000,000	To Be Negotiated	

PLAN REVIEW AND INSPECTIONS DURING CONSTRUCTION

Any project exceeding the allotted hours will be billed at a rate of \$20.00 per hour. To be paid in full prior to issue of C of O.

LATE FILING FEE

Any project that is started prior to the issuance of the required permit or inspection report will be charged a late filing fee in the amount of \$50.00 or a amount equal to the permit fee whichever is greater.

OTHER PERMITS

Zoning Permit &

Certificate of Zoning Compliance	\$10.00
Building Permit Renewal	½ of original fee (min fee \$35.00)
Floodplain Development	\$25.00
Demo Permits	\$35.00
Septic Tank Replacement	\$25.00
Property Transfer Insp.(septic)	\$50.00
Area Variances	\$75.00
Use Variances	\$75.00
Special Use Permit	\$75.00
Subdivisions	\$25.00 per lot created
Sign Permit	\$25.00

* Allotted Hours = all administrative functions including but not limited to: plan review, meeting with contractor, engineer, architect and inspections.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion carried

Annexation: The Board discussed the possibility of annexing the Curtiss School property in the Town of Urbana. Attorney Reed is looking into the process.

SEQR Training: Jodi Allen of LaBella Engineers is offering a free training session on the updates to the SEQR process. New SEQR regulations will take effect in October. The tentative date for the training is July 24.

Planning Board Alternate: Mayor Cummings appointed Mary White as Alternate to the Village Planning Board for a five year term beginning immediately.

Park Use Application: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the application submitted by Kim Sprague for the annual Run, Walk, or Crawl 5K sponsored by the Hammondsport PTO.

Police Sergeant stated that the PTO should actually submit a Parade Permit Application as it is a function through the streets not in the park. The Clerk will inform them for next year.

The Board discussed the reconstruction of Lake Street from Main Street to Water Street. This project includes road work, water lines and drainage. DPW Superintendent Hoad and the Clerk met with Chuck Bastain from Bernard P. Donegan to discuss the funding for the project. Jodi Allen has much of the engineering work done. The cost of the project is estimated at \$1,300,000. The Village has money in fund balance and street reserve to off-set the cost of paying for a bond. The project could be ready to begin in the early spring of 2014.

On motion of Trustee Green and seconded by Trustee Pulver, the Village board, hereby, agrees to hire LaBella Engineering Firm and proceed with the engineering and funding for the reconstruction of Lake Street from Main Street to Water Street.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Public

David Oliver spoke to the Board regarding the proposed sale of the Curtiss School property and the proposed project presented by Mr. Robert Lack. Mr. Oliver wanted the board to be aware that Mr. Lack is seeking Historical Designation for the Curtiss School as well as PILOT from Steuben County. What this means is that property tax income will be very minimal.

With no further business or public comment,
Trustee Pulver made a motion seconded by Trustee White to adjourn the board meeting at 7:08 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer