

Village of Hammondsport
May 13, 2014
Meeting Minutes

DRAFT

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday May 13, 2014 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Bruce White
Trustee Stella Pulver
Trustee Anne Green
Trustee Bee Keck
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra Robbins, John Jensen, John Kuehn, Richard & Mary Orman.

Mayor Cummings introduced John Kuehn from Sprague Insurance. Sprague Insurance is the broker for the Village Liability Insurance with NYMIR. Mr. Kuehn gave a brief overview of the NYMIR Policy which renews in July 1. He also discussed NYS Compensation Alliance the Village Workers Compensation Insurance also through Sprague Insurance. Mr. Kuehn would like to set a meeting with the Mayor and one board member to discuss the renewal of the Workers Compensation Insurance. The Village Board is soliciting other quotes for the insurance this year. No other broker has submitted a quote for Liability Insurance. However, PERMA has given a quote for Workers Compensation Insurance.

Mayor Cummings will set a meeting the first week of June with Mr. Kuehn, Trustee Green and the Clerk.

Trustee White made a motion seconded by Trustee Green and carried all voting Aye, to proceed with the NYMIR Insurance renewal through Sprague Insurance.

ROLL CALL VOTE: 5 – Ayes 0 – Nays

BUSINESS MEETING

Minutes: On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye to approve the April 2, 8, and 28, 2014 meeting minutes with one correction in the April 8 minutes.

Abstract: On motion of Trustee Green and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract 3, claim #40-73 totaling \$28,081.61 and Water Fund Abstract 3, claim #16-34 totaling \$7,071.13.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for April 2014. Activities included 33 calls for service, 5 criminal complaints, 3 criminal complaints closed, 10 traffic stops, 4 warning issued, 6 traffic tickets issued, 13 parking tickets issued. Sergeant Sincerbox referred to the letter attached to his report from the Governor's Traffic Safety Committee regarding local law enforcement partnering across the state for the Click It or Ticket mobilization on May 19, 2014.

DPW/Water: DPW Superintendent Hoad submitted a written report on the Water and Street Departments for the month of April. Water Department activities included regular pump house maintenance, water samples, install new water meters, install new curb box and rods, water meeting, turn valves, and flushing hydrants.

Street Department activities included Lake and Mechanic Street projects, DOT bridge project, cleaning catch basins, sweeping streets, cutting trees, cleaning parks and beach, opening Champlin Beach, and cleaning cemetery.

Bridge work on Main Street begins fall 2014.

Finance: Clerk-Treasurer gave a written report of the Clerk's Office for the past few months. Activities included March water billings and tax billings, April 1 late water billings, March Newsletter, closed books for 2013/2014 year and opened books for the year 2014/2014, village election in March, filed annual report with Comptroller, water meter change outs, met with PERMA representative, Lake Street and Mechanic Street projects, Love my Park Day, audit by Comptroller's Office on Tax Cap Filing.

Parks: Trustee Keck gave a report on the Town of Urbana Parks Advisory Committee held April 16, 2014. The Committee is moving forward on the trail to the museum. A Waterfront Revitalization Grant was applied for through the IDA.

Trustee Pulver reported on a meeting of the Urbana Parks and Recreation Committee held April 21. The Summer Program, Recreation and Swimming, will run from July 7 through August 7 Monday through Thursday. Swim lessons will be held at Champlin Beach and the Recreation will be held at the Hammondsport Fire Grounds. They are in the process of hiring life guards. Trevor Park is Aquatics Director and Barb Fries is co-director. Brandon Pierson and Karen Gleason are Recreation Directors.

KWIC: Trustee Green reported on KWIC. A letter was sent to KWIC and Municipalities from the New York State Department of Health regarding the "local Waiver" issued to KWIC for continued use of three different local waiver systems one designed by Allen Engineering and two by Fagan Engineers. With the retirement of Paul Bauter, the waiver is suspended until the DOH has determined the acceptability of the new manager and all non-conventional wastewater system proposals must be presented to the DOH office for approval. The new manager must submit qualifications to DOH as well as KWIC personnel and inspectors. KWIC will meet in the Village Office Building Tuesday May 27.

Building and Water Inspectors Reports were noted as being received for March and April. Terry DeBuck will retire June 26, 2014.

Trustee Green made a motion seconded by Trustee White to accept the Department Reports.

Beautification Committee: Trustee Pulver reported that Chris Geary from Top Dog Designs is making the new Welcome Signs at entrances to the Village. The committee does not have a new slogan for the signs at this time. Flower baskets will go up May 30; the bandstand floor will be repainted.

OLD BUSINESS

Curtiss Museum Water Extension: DPW Superintendent Hoad reported that the project is moving along and may go out to bid in June.

Dumpsters: No report.

Lake Street Project: The project will begin first week of June.

Phone Book: Trustee Green proposed that an ad be placed in the Shopper to solicit phone numbers for a Hammondsport Phone Directory. The ad could also be place in the Village Newsletter.

Trustee Green made a motion for the Village to place an ad in the Shopper seeking phone numbers of area residents for a Hammondsport Phone Directory. There was no second to the motion so the motion does not go forward.

The other board members are not in favor of spending village monies on an ad and they think it is not a village board issue.

Policies: Suggested updates to the Employee Policy were handed out and the board will review the policy for the June 10 board meeting.

NEW BUSINESS

Applications:

Banner: On motion of Trustee Pulver and seconded by Trustee White and carried all voting Aye the board does hereby approve the Application to Hang a Banner submitted by Delia Lopez-Stull for Nations Dance Day.

Parade: On motion of Trustee Pulver and seconded by Trustee White and carried all voting Aye the board does hereby approve the Parade Permit Application submitted by the Hammondsport PTO for a 5K race through the streets of the Village on June 14; map of the route is attached.

Park Use: On motion of Trustee Pulver and seconded by Trustee Keck and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by Nancy Ostuni for the use of Pulteney Park on July 4, 2014 for a wedding at 1:00 p.m.

On motion of Trustee Pulver and seconded by Trustee White and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by Delia Lopez-Stull for use of Pulteney Park on July 26, 2014 for National Dance Day from 8:00 a.m. to 12 noon.

On motion of Trustee Green and seconded by Trustee Pulver and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by the Hammondsport Chamber for the use of Pulteney Park Thursday evenings July 14 through August 14 for band concerts.

On motion of Trustee Green and seconded by Trustee Keck and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by the Hammondsport Chamber for the use of Pulteney Park on August 16 and 17, 2014 for the Hammondsport Arts and Craft Festival and set up Friday August 15.

On motion of Trustee Green and seconded by Trustee Pulver and carried all voting Aye the Village Board does hereby approve the Park Use Application submitted by the Hammondsport Chamber for the use of Pulteney Park on December 13, 2014 for the annual Christmas in the Park celebration.

Workers Compensation Insurance: Trustee Green, Trustee Keck, and the Clerk met with a representative of PERMA for a quote on the Village Workers Compensation Insurance. The Village currently has insurance with NYS Municipal Workers Compensation Alliance through Sprague Insurance. The Village must reserve the right to change workers compensation insurance; therefore, a letter must be sent the Village's current carrier.

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye, the Village Board does hereby authorize the Clerk to send a letter to NYS Municipal Compensation Alliance to reserve the right to explore options regarding Workers Compensation Insurance and terminate if so desired.

On motion of Trustee Pulver and seconded by Trustee Keck the Village Board does authorize payment of \$150 to sponsor a palette for the Palettes of Keuka this summer.

Liquor License Notification: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye the Village Board of Trustees does hereby waive the 30 day notification for a Liquor License for Portside Entities LLC, 70 Shethar Street, Hammondsport.

Proposed Local Law: David Oliver, Chairman of the Village Planning Board, distributed to the Village Board a Model Historic Preservation Law for Municipalities in New York State. Trustee Green suggested simplifying the law for the Village of Hammondsport.

Mayor Cummings distributed an email from Jamie Johnson, Director Steuben County IDA, regarding a Planning Grant for a Sewer System in the Village. Fagan Engineers completed some work on the engineering for the downtown sewer system and the grant would provide \$36,000 for them to complete the engineering. The Village Board would need to commit to \$6000 for the 20% match. The Village Board discussed the proposed site of a treatment facility which is the Curtiss School and because the sale of the Curtiss School is in litigation, the Board is in agreement to hold off on committing monies and pursuing a grant at this time.

DPW Superintendent Hoad would like to use CHIPS money this year to slurry streets in the Village. The Village has a total of \$29,109.71 CHIPS money available this year.

On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye to authorize DPW Superintendent Hoad to expend CHIPS money to Slurry William Street, Vine Street, Thorpe Avenue, and Myrtle Avenue.

At the public meeting for the Lake Street Reconstruction Project on April 28 there was voiced concern from residents regarding concrete driveway aprons. The plan calls for the concrete driveways to be removed and replaced with asphalt. Residents paid for their concrete driveway aprons and would like to have them remain.

On motion of Trustee Pulver and seconded by Trustee White and carried all voting Aye the Village Board hereby authorizes the Lake Street Reconstruction Project to leave concrete driveway aprons where they currently exist.

PUBLIC COMMENT

Richard Orman, 12 Shethar Street, addressed the board and presented a letter sent to Bob Magee regarding construction debris and trash at Crocker and Sandra Curtis property. Mr. Orman is bringing the matter to the attention of the village board because he has not received a written response from Bob Magee. Mayor Cummings will give a copy of the letter to Bob Magee and instruct him to follow up with a written response.

Terry Bretherton spoke to the Board Members regarding George Powell's property at 6 Main Street and the "junk" that is encroaching onto his property. Mayor Cummings suggested that Mr. Bretherton put his complaint in writing and he would see that Mr. Magee responds.

Geoffrey Grimsman submitted a letter to the Board regarding the condition of Village supplied water to his multi-unit residence at 2 Pulteney Street. (See attached)
Mayor Cummings said the board will discuss this issue further.

Trustee White made a motion seconded by Trustee Pulver and carried all voting Aye to enter into Executive Session at 7:45 p.m. to discuss an incident reported to the zero Tolerance/Harassment/Work Place Violence Committee.

Trustee Pulver made a motion seconded by Trustee Green and carried all voting Aye to come out of Executive Session at 8:44 p.m.

Mayor Cummings made a motion seconded by Trustee Green that the Village Board will meet with the Village Zoning Officer and Code Enforcement Officer to streamline the permitting process in the Village.

With no further business, Trustee Keck made a motion seconded by Trustee White to adjourn the meeting at 8:46 p.m.

Respectfully Submitted,
Lela Martuscello, Clerk-Treasurer