

Village of Hammondsport
November 10, 2015
Meeting Minutes

DRAFT

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday November 10, 2015 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Anne Green
Trustee Stella Pulver
Trustee David Luppino
Trustee Bee Keck
Clerk-Treasurer Lela Martuscello
OTHERS PRESENT: Debra Robbins, John Jensen

BUSINESS MEETING

Minutes: On motion of Trustee Keck and seconded by Trustee Pulver and carried, all voting Aye to approve the October 13, 2015 meeting minutes with corrections.

Abstract: On motion of Trustee Keck and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #10, claim #244-271 totaling \$9,874.38 and Water Fund Abstract #10, claim #107-123 totaling \$3,295.72.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for October 2015. Activities included 24 calls for service, 2 criminal complaints, 1 criminal complaint closed, 1 traffic stop, 0 warnings issued, 1 traffic ticket issued, and 5 parking tickets issued.

DPW/Water: DPW Superintendent Hawley submitted a report of the Street Department activities for October which included leaf pick up, weeding roadsides, drained sprinkler system in Pulteney Park, fuel tank inspection, closed Champlin Beach, backhoe maintenance, final mowing.

DPW Superintendent Hawley would like to purchase a Skid-Steer Loader and distributed three quotes. The board asked if it would be more feasible to rent or borrow a Skid-Steer Loader than purchase one. DPW Superintendent Hawley said not many communities have one and if borrowed, it may not be available when needed. The skid –steer comes with a pallet fork frame and fork teeth so the village could sell their fork lift.

Trustee Green made a motion seconded by Trustee Pulver to purchase a S570T4 Bobcat Skid-Steer Loader from Bobcat of the Finger Lakes Fairport, NY for the amount of \$50,434.10

ROLL CALL VOTE: Mayor Cummings – Aye

Trustee Pulver – Aye
Trustee Green – Aye
Trustee Keck – Aye

Water Plant Supervisor submitted a report of the Water Department activities for October which included water hook up for American Legion, mowed reservoirs, weekly residuals, changed filter at water plant, pumped pit, fixed curb box, water main repairs, samples, water shut offs.

Water Plant Supervisor Chris McConnell discussed the lease for the pickup truck which is up in March 2016. He suggested the Village consider purchasing a truck not leasing so the village DPW could plow with the truck. The board will discuss in the budget process.

Finance: Clerk Martuscello submitted a written report of the Clerk's Office. Activities included 2016-17 Budget, information to Village Attorney regarding Duck Boat Tour, Rental Housing Proposed Local Law, and Zoning for Depot, researched Village Code for water line payments, forwarded two Property Maintenance complaints to the Zoning officer.

Budget Transfer: Trustee Green made a motion seconded by Trustee Keck, RESOLVED, that the Village Board of Trustees does hereby authorize the Clerk-treasurer to transfer \$49,455.00 from the Equipment Reserve A231E to appropriation account A5110.2.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Luppino – Aye
Trustee Keck - Aye

Motion carried

Postage Machine Lease: Trustee Pulver made a motion seconded by Trustee Green, RESOLVED, that the Clerk-Treasurer is hereby authorized to sign a Postage Machine lease with Pitney Bowes for 51 months at a cost of \$108.00 per month.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Keck – Aye
Trustee Luppino – Nay

Motion carried

Parks: Trustee Luppino reported that the combination on the office at Champlin Beach has been changed; water is off for the winter. Recycle bins have been moved or put away for the winter. Trustee Luppino asked the board if he as Parks Commissioner should ask the DPW to fix the steps and floor of the bandstand. The Beautification Committee had said last spring that they were going to replace the floor at the bandstand but it did not happen this year. Therefore, the DPW will repair the steps and floor boards.

KWIC: Trustee Green reported that KWIC adopted the Policies and Practices dated October 26, 2015. There have been serious inquiries to adopt KWIC's waste water law and the reporting/record keeping software program. It was agreed to have a licensing agreement drawn up by a lawyer and charge \$300 annually.

Zoning Officer's, Watershed and Building Inspector's reports noted as being received.

Trustee Keck was appointed to the Hammondsport Chamber of Commerce Board through the Village of Hammondsport.

Trustee Green made a motion seconded by Trustee Luppino and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No Report

OLD BUSINESS

Proposed Local Law, Registration of Rental Housing: Attorney Reed and Building Inspector Mike Slowinski are going over the proposed Law.

Trustee Green is compiling a list of Village properties labeling occupancy designations.

Duck Boat Tours: Trustee Green made a motion seconded by Trustee Luppino that upon discussion with Village Attorney and the Village Insurance carrier, the Village of Hammondsport Board of Trustees has determined that they do not wish to have the Village of Hammondsport be the Governing Agency or regulatory jurisdiction for Keuka Duck Boat Tour business.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Keck – Aye
Trustee Luppino – Aye

Motion carried

Trash pick-up for tax-exempt properties and businesses was discussed. Mayor Cummings and Trustee Luppino have gathered information from Seneca Falls and the current refuse carrier. More information is needed. Keep on agenda for next month.

The Board discussed the email from Town of Urbana Supervisor John Webster inquiring if the Village Board would allow retail sales on the second floor of the depot building. The property is zoned Parks and Recreation. After checking with the Village Attorney it was determined that a professional office would be allowed as it has been in the past, retail business related to Parkland could be acceptable, however, any application should be sent to the zoning officer and the planning board for review.

The Village Board thanked Bee Keck for all her hard work on the Halloween Parade in Pulteney Park on Saturday October 31.

Trustee Green discussed with the board amending the Village code to include somewhere that there is an appeal process if one does not like a decision determined by the Building Inspector or Zoning Officer.

NEW BUSINESS

Inter-municipal Agreements: On motion of Trustee Green and seconded by Trustee Luppino and carried, all voting Aye to approve the Inter-municipal Agreements with the Town of Urbana for Watershed/Building Inspector in the amount of \$9909.00 and the Zoning Officer in the amount of \$10,245.90 with two corrections, per hour dollar amounts corrected and insurance changed to Liability Insurance.

Policy Review: Sidewalk Policy, Tree Removal Form and Tree Agreement Form were reviewed. Only change was to the Tree Agreement Form addition of "This agreement is VOID upon change of ownership of property."

The Board accepted with appreciation the resignation submitted by Planning Board member Vince Domeraski.

Trustee Pulver made a motion seconded by Trustee Luppino that the Clerk-Treasurer collector of Village Taxes for the Village of Hammondsport does here by turn over to Steuben County Treasurer unpaid 2015-16 Real Property Taxes in the amount of \$10,610.88.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Keck – Aye
Trustee Luppino – Aye

Motion carried

Election: Village election will be held on Tuesday March 15, 2016 and the following offices will be filled: Trustees – Two (2) positions, two (2) year term each.

Mayor Cummings and Town Supervisor Webster would like to set a joint meeting between the Town and Village to appoint members to a Water Front Vitalization Committee and a Fire Commissioner. The board agreed on three dates, November 30, December 1, or 2. Mayor Cummings will inform Supervisor Webster of the dates so they can then choose one date at their meeting on November 17.

Date for Budget Work shop will be set for 4:00 p.m. on the same day as the joint meeting with the Town of Urbana.

The Board will discuss the Time Warner Franchise Renewal Agreement at next month's meeting.

The Village Board agreed to donate \$250 for the Christmas in the Park presented by the Hammondsport Chamber of Commerce.

With no further business, Trustee Pulver made a motion seconded by Trustee Keck to adjourn the meeting at 8:05 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer