

Village of Hammondsport  
November 12, 2013  
Meeting Minutes

**DRAFT**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday November 12, 2013 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Stella Pulver  
Trustee Bruce White  
Trustee Anne Green  
Trustee Rachael Nichols  
Police Sergeant Ryan Sincerbox  
DPW Superintendent Randy Hoad  
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra Robbins, Joe Gibson

Refuse and Recycling Bids: The Village Board accepted Bids for a three year period. The following bids were submitted and opened:

1. Hoad Disposal: \$216,000
2. J. E. Gibson, Inc. dba Cardinal Disposal: \$146,700

#### BUSINESS MEETING

Minutes: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye to approve the October 8, 22, 29, 2013 meeting minutes.

Abstract: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #9, claim #263-297 totaling \$13,755.44 and Water Fund Abstract #9, claim #104-113 totaling \$2,056.39.

#### Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for October 2013. Activities included 36 calls for service, 3 criminal complaints, 2 criminal complaints closed, one Juvenile Delinquent arrest, 4 traffic stops, 2 warnings issued, 2 traffic tickets issued, 9 parking tickets issued.

Sergeant Sincerbox discussed the parking issue on Mechanic Street. Signs were posted along Mechanic Street across from the alley, No parking Monday through Friday from 6:00 a.m. to 4:00 p.m.

DPW/Water: DPW Superintendent Hoad reported on the Water and Street Departments for the month of October. Water Department activities included Department of Health inspection, regular pump house maintenance, water samples, Town of Urbana water project, and DSNY locations.

Street Department activities included cutting road sides, mowing, cleaning catch basins, close beach, Lake Street project, patch streets, repair shoulders on Reservoir Hill Road and Middle Road, leaf box and leaf pickup, sewer meeting, and drain sprinkler system in Pulteney Park.

DPW Superintendent Hoad discussed replacing water meters in the village. Due to new EPA standards the current meters have become obsolete and cannot be repaired or replaced with the current model.

DPW Superintendent Hoad would like the board to authorize bid specifications and go out to bid for new meters in November so the village crew has time to replace all meters during the next billing quarter.

The Village Board will hold a Special meeting on Thursday November 14, 2013 to review bid specifications for water meters presented by DPW Superintendent Hoad.

**Finance:** Activities included legal ad for bond resolution, garbage bid advertisement and legal ad, letters to insurance companies for quotes, letters to Hammondsport Central School, letters to property owners for sewer district meeting and Lake Street Project meeting, code update for parking.

Journal Entry: On motion of Trustee White and seconded by Trustee Green the Village Board of Trustees does hereby authorize the Clerk-Treasurer to make the following General Journal entry:

Debit A1130     331.22

Credit A250             331.22

Parks: Trustee Nichols reported on the Summer Parks and Recreational program. Complaints included bathrooms at Champlin Beach and not enough lifeguards to have beaches open all the time.

KWIC: Trustee Green reported that the 2014 contribution to KWIC will be \$9250. Current KWIC manager will retire March 30, 2014 and at that time there will be a part-time contract manager. It is yet to be determined how it will work out with a part-time manager with inspectors at the Town level determining when to call in the manager.

April 29, 2014 the Department of State will kick off a grant on "A Sustainable Keuka Lake" at the Yates County Auditorium.

KLOC approved a budget of \$15,900 for 2014 with Hammondsport's share \$400.

The Building Inspector's and Watershed Inspector's and Zoning Officer's reports were noted being received.

On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the Department Reports.

Beautification Committee: It was reported that Nancy Clark attended the Chamber meeting and the Beautification Committee will decorate Pulteney Park the Friday after Thanksgiving with fresh wreaths on stores and white lights on trees and the bandstand. Trustee White asked if the Village DPW will be called on to help. Trustee Pulver will check on what the Beautification Committee needs in the way of help decorating.

DPW Superintendent Hoad reminded the board that the Beautification Committee has taken over decorating the park from the Chamber in the past and then stopped for some reason. The chamber took over, did a good job, and now the chamber isn't involved. He just hopes it doesn't happen again because the chamber has been doing a good job the last few years.

#### OLD BUSINESS

Curtiss Museum Water Extension: The Town of Urbana has received a letter of commitment from the EPA for funding and hired Jodi Allen, LaBella Engineers. The project will most likely go out to bid in January with possible start date of March.

Dumpsters: Zoning Officer Bob Magee reported in his November Report that businesses not in complaint were issued a summons to appear in Municipal Court on November 11, 2013. In his October Report he reported that Crooked Lake, Wise Guy's Pizza, Browsers, Opera House, and Champaigne BBQ will appear in Justice Court October 21, 2013 at 5:00 p.m. This never happened as a summons was never issued.

The Clerk wants it noted that she found out from a business owner that he was never issued a summons to appear in court on October 21, 2013 and that she then notified the Board of Trustees that what Bob Magee, Zoning Officer, reported in his monthly report was not true; no summons were issued as reported to the board.

Wastewater Study: No Report. A waste treatment site is needed.

Lake Street Project: The project is moving forward with bid specifications to go out in January.

Parking Issues: Sergeant Sincerbox has discussed Shethar Street parking issues. He has presented suggestions. The board will keep on agenda for December.

Inter-Municipal Agreement: Town of Urbana sent inter-municipal agreements to renew for Zoning Officer, Watershed Inspector and Building Inspector last month which reflected a 3.9% increase. Trustee Green and Mayor Cummings relayed to Town Supervisor Webster that the Village Board felt that 3.9% was too large of an increase. The Town Supervisor sent new agreements reflecting a 3% increase.

Watershed/Building Inspector: \$9619.00

Zoning Officer: \$9675.00

Trustee Pulver made a motion seconded by Trustee Nichols to authorize Mayor Cummings to sign the 2014 Inter-municipal Agreements with the Town of Urbana for Zoning Officer in the amount of \$9675 and Watershed/Building Inspector in the amount of \$96149.00

ROLL CALL VOTE: Trustee Pulver – Aye  
Trustee Nichols – Aye  
Trustee White – Nay  
Trustee Green – Aye  
Mayor Cummings – Aye

Motion Carried

Coterminous Town/Village: Trustee Green did some brainstorming on the idea to determine additional tasks the Village would undertake if it became a town. Items included: the need for larger office space, selling of fishing hunting and dog licenses, village court, and assessor. She will keep working on this issue and have more information at the December board meeting.

## NEW BUSINESS

Alternate Planning Board Member: Mayor Cummings appointed Lew Hall as alternate to the village Planning Board effective immediately.

STC Computer Support Agreement: On motion of Trustee White and seconded by Trustee Green and carried, all voting Aye to authorize the Clerk-Treasurer to sign the contractual agreement with Southern

Tier Central Regional Planning and Development Board for computer related technical services beginning January 1, 2014 through December 31, 2014.

ROLL CALL VOTE: 5 Ayes            0 Nays

Unpaid Taxes: On motion of Trustee Nichols and seconded by Trustee White and carried all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to return Unpaid Real Property Taxes to Steuben County in the amount of \$22,583.14

ROLL CALL VOTE:            5 Ayes            0 Nays

Refuse and Recycling: Trustee Pulver made a motion seconded by Trustee Nichols to accept the three year bid for Refuse and Recycling from J. E. Gibson, Cardinal Disposal in the amount of \$146,700.

ROLL CALL VOTE:            Mayor Cummings – Aye  
                                 Trustee Pulver – Aye  
                                 Trustee White – Aye  
                                 Trustee Green – Aye  
                                 Trustee Nichols – Aye

Motion Carried

Election: On motion of Trustee White and seconded by Trustee Green, and carried all voting Aye, the Village Board of Trustees hereby sets March 18, 2014 as Village Election Day with the following offices to be filled: Trustees, Two (2) positions, two (2) year term each.

Fire Commissioner: Donald Howard's term as Hammondsport Fire Commissioner expires December 31, 2013. The appointment of Fire Commissioners is a dual appointment with the Town of Urbana On motion of Mayor Cummings seconded by Trustee Pulver and carried, all voting Aye to appoint Donald Howard to 5-year term as Hammondsport Fire Commissioner upon approval of the Urbana Town Board.

Budget Workshop: The Village Board will meet on Monday November 25, 2013 at 4:00 p.m. for a Budget Workshop.

Trustee White made a motion seconded by Trustee Green to enter into executive session at 7:35 p.m. for matters regarding employment history of a particular person.

ROLL CALL VOTE:            Mayor Cummings – Aye  
                                 Trustee Pulver – Aye  
                                 Trustee Green – Aye  
                                 Trustee White – Aye  
                                 Trustee Nichols – Aye

The Board moved out of executive session at 8:00 p.m.

The board would like to meet with Town Supervisor Webster, Bob Magee, and Terry DeBuck to discuss the inter-municipal agreements and village expectations of the officers. The board would like to set a meeting date the week of December 2 to 5.

With no further business, the meeting was adjourned at 8:06 p.m.

Respectfully Submitted,  
Lela Martuscello, Clerk-Treasurer