

Village of Hammondsport
November 12, 2014
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday November 12, 2014 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Bruce White
Trustee Anne Green
Trustee Bee Keck
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello
Police Sergeant Ryan Sincerbox

OTHERS PRESENT: Debra Robbins, Linda Carl, and David Luppino

BUSINESS MEETING

Minutes: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye to approve the October 14, 2014 meeting minutes.

Abstract: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #9, claim #244-271 totaling \$15,288.32 and Water Fund Abstract #9, claim #110-124 totaling \$5,620.14.

Capital Projects Abstract: On motion of Trustee White and seconded by Trustee Keck and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay the Capital Projects Abstract 6, Claim #13, totaling \$850.00.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for October 2014. Activities included 23 calls for service, 2 criminal complaints, 1 criminal complaint closed, 3 traffic stops, 8 traffic tickets issued, 2 parking tickets issued, and 1 motor vehicle accident.

DPW/Water: DPW Superintendent Hoad submitted a written report on the Water and Street Departments for the month of October. Water Department activities included regular pump house maintenance, Town of Urbana water project, dig safe stake outs and attend water meeting.

Street Department activities included sweeping streets, street projects, patch streets, mowing, install leaf box and loader, leaf pickup, plow and sander ready, clean catch basins, and close Champlin Beach.

Finance: Clerk-Treasurer gave a written report of the Clerk's Office for the past month. Activities included Capital Projects, Election notice, sort records, letter to Jeffrey and Lynda Crouse, 8074 Back Valley Road and two welcome letters; Tannenberger, 56 Lake Street and Scofield, 13 Curtiss Avenue.

General Journal Entry: On motion of Trustee Pulver and seconded by Trustee Keck, RESOVED, the Clerk-Treasurer is authorized to make the following General Journal Entry to reverse entries to fund Capital Projects:

Debit F200	62895.21	
Credit F9950.9		30000.00
Credit F8320.4		32895.21
Debit H5031	62895.21	
Credit H200		62895.21

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Keck – Aye

Motion Carried

Election: On motion of Trustee White and seconded by Trustee Green the Village Board hereby sets Village Election Day for Wednesday March 18, 2015 with the following offices to be filled: Mayor, 1 position, two year term; Trustee, 2 positions, two year term each.

ROLL CALL VOTE: 5 – Ayes 0 – Nays

Trustee Green would like to know if the amount charged to the Village by Attorney Reed for his consultation on the Garrett Landing Condominium permit renewal can be reimbursed to the Village from Krog Corporation.

Parks: Trustee Keck reported on the Town of Urbana Parks Advisory Committee. The Lake Front Revitalization Committee has been formed, Ingalls Planning and Design is the Planning Team. Liberty Street parking lot may be blacktopped, parking ordinance for Champlin Beach is being drafted, and a work day is scheduled for Curtiss Park on Saturday October 18 to remove debris from work site.

KWIC: Trustee Green reported on KWIC activities. Policy and Practices are being reworked to satisfy Pulteney. The website is being reworked with information on how to fill out a permit. There are 13 past due Zone 1 inspections in Hammondspport.

Watershed Inspectors, Building Inspectors Reports noted as not being received. Zoning Officer's Report was received.

Trustee Pulver made a motion seconded by Trustee White and carried, all voting Aye to accept the Department Reports.

Beautification Committee: No Report

OLD BUSINESS

Curtiss Museum Water Extension: The project is expected to begin next week. Even though this is a Town of Urbana project, the Village will oversee installation of water lines and approve the installation of the water lines as the Village is responsible for maintaining them.

Dumpsters: Zoning Officer's report states that the store at Lake and Main has until November 30 to comply or a ticket will be issued. Crooked Lake is not compliant and Judge Hewson will be issuing a summons from the bench requiring another court appearance.

Recycling: Trustee Keck is researching information about "Keep America Beautiful" and pursuing the purchase of recycling containers.

DPW Superintendent Hoad said that he was contacted by the Beautification Committee regarding a donation in memory of Larry Foster and the committee would like to plant a tree in Pulteney Park in his memory. A suggestion would be to place a bench with a plaque in the park in memory of Larry Foster rather than a tree. The Board agreed that would be a great idea.

NEW BUSINESS

NYCOM Utility Savings Audit Program: Computel Consultants provides Utility Billing Analysis Services for NYCOM members. Computel Consultants will audit utilities, cable franchise agreements and gross receipt tax payments. The audit will identify correct and secure refunds for over charges on utility accounts, underpayment of franchise fees, and underpayments owed by telephone and utilities companies for the previous six months. The fee for this service is 40% of any funds secured. This is a one-time fee and all future savings and or increased revenue is the village's to keep.

On motion of Trustee Green and seconded by Trustee Keck, RESOLVED, that the Clerk-Treasurer is hereby authorized to execute a consulting agreement with COMPUTEL CONSULTANTS.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Keck - Aye

Motion Carried

Credit Card Payments: Village Clerk discussed with the board the possibility of accepting credit cards and debit cards for water and tax payments through a third party. Five Star Bank provides the service through Security Card Services and the fees are \$49 to set up each checking account paid by the Village and a 3% transaction fee for tax payments and a flat \$2.95 fee for a water payment paid by the customer. Another option is to have the current tax program vender BAS set up tax payments through the itax collection software we currently use. The public currently has the capability of viewing tax bills by a link on the Village website through BAS. There would be a link on that site to allow for tax payments at no additional cost to the Village. The fees to the tax payer are as follows: 2.45% for credit cards, \$3.95 flat fee for visa debit, and \$1.75 flat fee for ACH echecks.

On motion of Trustee Keck and seconded by Trustee White and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to setup online payments for taxes through Value Payment Systems through BAS itax collection software.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Keck – Aye

Motion Carried

Property Tax Freeze Credit Efficiency Program: Last month the board discussed the NYS temporary (2014-2016) property tax freeze rebate. In addition to staying under the 2% tax cap, municipalities must submit government efficiency plan or a shared services plan by June 1, 2015 that demonstrates savings equal to one percent of the property tax levy. Steuben County is willing to allow municipalities to combine with the county's plan and work with local governments to implement this shared plan.

On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye, RESOLVED, that the Clerk-Treasures is authorized to participate in the Steuben County government efficiency/shared services combined plan.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee Pulver – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Keck – Aye

Motion Carried

Park Use Facilities Fees: Trustee Keck presented to the board at last month's meeting the Town of Urbana Park Use and Event Guidelines which includes fees for use of Town Parks. Trustee Keck is wondering if this is something the Village Board would like to consider. Clerk passed out a list of Village Park Use Applications for the past 3 years.

The Board will look into further and keep on agenda for December.

Property Taxes: On motion of Trustee White and seconded by Trustee Green, RESOLVED, that the Clerk-Treasurer is hereby authorized to return Unpaid Real Property Taxes to Steuben County in the amount of \$12,041.11

ROLL CALL VOTE: 5 – Ayes 0 – Nays

DPW Superintendent Randy Hoad submitted a letter of resignation from his position as DPW Super to Mayor Cummings dated November 6, 2014. Mayor Cummings distributed the letter to the Trustees. Superintendent Hoad is retiring after 37 years of employment with the Village and his resignation takes effect December 26, 2014.

On motion of Trustee Green and seconded by Trustee White and carried, all voting Aye the Village Board of Trustees does hereby accept the resignation, with regret, from Randy Hoad from his position as DWP Superintendent with the Village of Hammondsport effective December 26, 2014.

ROLL CALL VOTE: Mayor Cummings – Aye
 Trustee Pulver – Aye
 Trustee White – Aye
 Trustee Green – Aye
 Trustee Keck – Aye

Motion Carried

Trustee Pulver made a motion seconded by Trustee White to enter into Executive Session at 7:10 p.m. to discuss the employment history and matters leading to the employment of a particular person.

ROLL CALL VOTE: Mayor Cummings – Aye
 Trustee Pulver – Aye
 Trustee White – Aye
 Trustee Green – Aye
 Trustee Keck – Aye

Motion Carried

Trustee Keck made a motion seconded by Trustee White and carried, all voting Aye to come out of executive session at 7:30 p.m.

The Village Board of Trustees will meet at 4:00 p.m. on Wednesday November 19, 2014 to discuss the employment position being vacated by the resignation of DPW Superintendent Hoad.

With no further business, Trustee White made a motion seconded by Trustee Pulver to adjourn the meeting at 7:31 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer