

Village of Hammondsport
September 17, 2013
Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday September 17, 2013 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Stella Pulver
Trustee Bruce White
Trustee Rachael Nichols
Trustee Anne Green
Police Sergeant Ryan Sincerbox
DPW Superintendent Randy Hoad
Clerk-Treasurer Lela Martuscello

OTHERS PRESENT: Debra Robbins, Andrew Tompkins, Tom Cole, John Kuehn, Brian Ketchum, Jim Buase.

Representatives from Empire Telephone, Brian Ketchum and Jim Bause gave a presentation on telecommunication services becoming available in the Village. Internet Service in the Village could be available as soon as the middle of November 2013. Empire Access will be offering Voice, internet, MetroE, Dark Fiver, Security, and Video.

John Kuehn from Sprague Insurance presented the Village with two checks, one from NYMIR in the amount of \$806 for interest on capital investment and one in the amount of \$246.86 for reimbursement of a windshield replacement in the Police Car.

BUSINESS MEETING

Minutes: On motion of Trustee Pulver and seconded by Trustee Nichols and carried, all voting Aye to approve the August 13, and 19, 2013 meeting minutes.

Abstract: On motion of Trustee Pulver and seconded by Trustee White and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #7, claim #202-239 totaling \$32,373.83 and Water Fund Abstract #7, claim #75-90 totaling \$16,669.34.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for August 2013. Activities included 22 calls for service, 3 criminal complaints, 2 criminal complaints closed, 5 traffic stops, 2 warnings issued, 3 traffic tickets issued, 30 parking tickets issued.

Sergeant Sincerbox reported that his new computer has been installed, the Police Department has received new guns and will certify on October 10, 2013.

DPW/Water: DPW Superintendent Hoad reported on the Water and Street Departments for the month of August. Water Department activities included regular pump house maintenance, water samples, leak location, water main repair, water meter repairs, and reading water meters.

Street Department activities included patching streets, sweeping streets, repairing sidewalks, mowing, cleaning catch basins, and Lake Street Project.

The Village Board discussed Lake Street Reconstruction Project. At the August 19, Special Meeting, the board discussed making Lake Street wider in certain areas. DPW Superintendent Hoad spoke with the Engineer and she worked up the following dimensions: bottom of Lake Street to Mechanic Street 28 feet wide, Mechanic Street to Liberty Park 32 feet wide, Liberty Park to drive at Frontier gradual 32 feet to 38 feet wide, and from Frontier to intersection at Main Street 38 feet wide. This will cost an extra \$10,000 on the project.

Driveway aprons were also discussed. The engineer recommends 12 feet wide at the street and narrow to 10 feet at the sidewalk. Some are currently wider than 12 feet and the board recommended that when the reconstruction work is underway, the engineer can use judgment to determine the widths.

Curtiss Museum water extension: The Town of Urbana hired Jodi Allen, from LaBella Engineering Firm. However, to this date the Town of Urbana has not received a commitment letter from the EPA for funding.

Water Meters: The Village water meters have become obsolete and DPW Superintendent Hoad cannot purchase parts to repair them. With the new lead laws, the meters cannot be replaced once taken out to be repaired.

DPW Superintendent Hoad will come up with cost estimates for new meters to present at October board meeting.

Beers Hill Water tank is in need of repairing, painting, and cleaning on the outside. DPW Superintendent Hoad estimates the cost at approximately \$50,000 to 60,000.

Inter-municipal Agreement for Water District 2: DPW Superintendent Hoad discussed with the board that the Town of Urbana has not complied with two items in the agreement signed March 26, 2013. Number 11 states that a master meter shall be installed at District 2 connection between the Village water system and the Town District as determined by the Village and number 12 states DEC requirements set forth in a letter dated May 27, 2010 regarding unresolved water supply issues in the Town of Urbana must be met on or before September 1, 2013. DPW Superintendent Hoad and Clerk will compose a letter to the Town Supervisor and the Town Council asking if any effort is being made to comply with these issues.

Finance: Activities included park bench requests, two Welcome Letters, SEQR involved agencies letters, ZBA Public Hearing.

Parks: Trustee Nichols reported that a year-end meeting has not been scheduled. There have been complaints that the life guards were not always on duty at scheduled times. When life guards are not on duty at Champlin Beach, the bathrooms are not open.

KWIC: Trustee Green reported that the KWIC Committee will not increase fees for an additional \$2000 this year for retirement payment as previously thought. The committee is also considering a part-time KWIC manager.

The Building Inspector's and Watershed Inspector's reports were noted being received.

On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye to approve the Department Reports.

Beautification Committee: No Report.

OLD BUSINESS

Curtiss Museum Water Extension: The Town of Urbana is requesting quotes from engineers.

Main Street Grant: Trustee Green reported that there are only two projects remaining.

Dumpsters: No report.

Wastewater Study: Mayor Cummings reported that the Steuben County IDA would like to arrange a meeting with the businesses affected in the proposed waste water district. In attendance will also be the Department of Health and Fagan Engineers. The two dates suggested are October 15 and 22. The Village Board agreed to hold a meeting on October 22 at 2:00 p.m. in the Village Office.

Update on Lake Street Reconstruction Project: The Village Board must adopt a resolution to establish the Village of Hammondsport as Lead Agency for SEQR Review, complete Part II of the Short Form EAF, and issue a Negative Declaration based upon review.

VLLAGE OF HAMMONDSPORT

Water Distribution System, Storm Drainage, and Street Reconstruction Project
SEQR – Negative Declaration Resolution

On motion of Trustee White, seconded by board member Trustee Pulver, the following resolution was ADOPTED AYES - 5 NAYS - 0

WHEREAS, the Village of Hammondsport anticipates undertaking a Water Distribution System, Storm Drainage, and Street Reconstruction Project, described within the attached Part I of the Short Environmental Assessment Form; and

WHEREAS, the Village Board of Trustees classified the Project as an Unlisted Action per the State Environmental Quality Review Act (6NYCRR Part 617); and

WHEREAS, the Village of Hammondsport underwent a coordinated SEQRA review process by distributing Part I of the Environmental Assessment Form and associated attachments to Involved and Interested agencies; and

WHEREAS, the State of New York Department of Transportation indicates in their September 12, 2013 letter that they have no objection to the Village of Hammondsport assuming the role of Lead Agency, and

WHEREAS, the 30-day time period has passed whereby involved agencies would need to have notified the Village of Hammondsport of any objection to the Village being Lead Agency, and no objections were received from involved agencies; now, therefore be it

RESOLVED, that the Village of Hammondsport, Village Board of Trustees declares itself Lead Agency for the proposed Project in accordance with 6NYCRR Part 617, State Environmental Quality Review, Section 617.7; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby issues a Negative Declaration of Environmental Significance (attached) for the Project based upon review of the Environmental Assessment Form and the Criteria for Determining Significance found in Section 617.7, Paragraph (c) of SEQRA's implementing regulations; and

BE IT FURTHER RESOLVED, the Village of Hammondspport has concluded the State Environmental Quality Review process for the Water Distribution System, Storm Drainage, and Street Reconstruction Project.
September 17, 2013

(SEAL)

Lela Martuscello, Village Clerk

The Village Board reviewed Part II of the Short Environmental Assessment Form prepared by LaBella Associates.

Trustee White made a motion seconded by Trustee Pulver to accept the SEQR Review by the Village Board of Trustees.

Trustee White made a motion seconded by Trustee Nichols, RESOLVED, the Board of Trustees has hereby determined based on the information and analysis reported on the Part II of the SEQR Short Form and supporting documentation that the Lake Street Project will not result in any significant adverse environmental impacts.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Green – Aye
Trustee Pulver – Aye
Trustee Nichols – Aye

Motion Carried

BPD Municipal Finance: Resolution to accept and designate Bernard P. Donegan as financial consultant for the Lake Street Project per contract.

On motion of Trustee Green and seconded by Trustee White and carried all voting Aye, BE IT RESOLVED BY THIS BOARD OF TRUSTEES AS FOLLOW:

1. The firm of Bernard P. Donegan, Inc. is hereby designated financial consultant to the Village of Hammondspport.
2. Said firm shall be compensated for its services to be rendered in connection with the proposed Lake Street Road Project in accordance with its proposal letter dated September 3, 2012.
3. The Mayor is hereby authorized to execute and deliver said proposal letter.
4. The resolution shall take effect immediately.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

Parking Issues: Keep on agenda for October meeting.

NEW BUSINESS

Terrace Lane Request: Andrew Tompkins, 92 Lake Street and Tom Cole, 98 Lake Street were present to discuss a letter they sent to the board regarding Terrace Lane, a drive that runs alongside 92 Lake Street and in back of 98, 96, and 94 Lake Street off Lake Street. The residents would like the Village to repair the drive. Mayor Cummings discussed the letter with the Village Attorney and it is determined that the drive is on private property and the village cannot expend village funds to repair private property.

Resolution Steuben County IDA request: Mayor Cummings reported that the Steuben County IDA is completing an application for an ARC Grant for a Water front Study which includes the Village of Hammondsport. The IDA is looking for a support letter from the Village.

On motion of Trustee Green and seconded by Trustee Pulver and carried all voting Aye, RESOLVED, That the Village Board of Trustees does hereby support the application by the Steuben County Industrial Development Agency (IDA) to Southern Tier Central Planning for an ARC Grant to do the Waterfront Plan. Further, the Board of Trustees will provide \$5000 as part of the cash match for the grant.

ROLL CALL VOTE: Mayor Cummings – Aye
Trustee White – Aye
Trustee Pulver – Aye
Trustee Green – Aye
Trustee Nichols – Aye

Motion Carried

The Board discussed the Steuben County Legislature adopted Local Law Tentatively No. One for year 2013, establishing the Steuben County Charter. The Local Law is subject to a mandatory referendum and will be on the November 5, 2013 ballot.

Park Bench Request: Trustee Pulver made a motion seconded by Trustee White and carried all voting Aye to approve the application submitted by Marvella Campbell requesting a park bench and plaque In Loving Memory of Mr. & Mrs. Earl (Gertrude) Blancher. The bench will be placed in Pulteney Park in the spring of 2014. Ms. Campbell is aware that she is responsible for all costs.

Park Use Application: Trustee Pulver made a motion seconded by Trustee White and carried, all voting Aye to approve the Park Use Application for Pulteney Park submitted by Robert Houghtaling for a wedding on October 12, 2013.

Parade Permit: On motion of Trustee White and seconded by Trustee Pulver and carried, all voting Aye to approve the Parade Permit submitted by the Hammondsport Central School for the Homecoming Parade on October 18, 2013, 5:00 p.m.

The Board of Trustees discussed the need to bid the Refuse and Recycling. The Clerk will prepare the bid and advertise.

The board also discussed bidding the Village Liability and Worker's Compensation Insurance this year. The Clerk will advertise and prepare the bids.

Mayor Cummings discussed with the board a request from Shelly Day, owner of Park Pharmacy. She is concerned that the delivery trucks are parking on the sidewalk next to the Pharmacy on Mechanic Street and breaking up the sidewalk. Mayor Cummings would like the police department to enforce no parking on the sidewalk.

With no further business, Trustee Pulver made a motion seconded by Trustee Nichols to adjourn the meeting at 8:15 p.m.

Respectfully Submitted,

Lela Martuscello
Clerk-Treasurer