

**Village of Hammondsport  
February 13, 2018  
Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday, February 13, 2018 at 6:00 p.m., 18 Water Street, Hammondsport, NY.

**PRESENT:** Mayor Emery L. Cummings, Jr.  
Trustee Anne C. Green  
Trustee Bee Keck  
Trustee David Luppino  
Trustee Stella Pulver  
DPW Superintendent Ray Hawley  
Water Supervisor Chris McConnell  
Police Sergeant Ryan Sincerbox  
Clerk-Treasurer Lela Martuscello

**OTHERS PRESENT:** Lorraine Manelis, Debra Robbins

**BUSINESS MEETING**

Minutes: On motion of Trustee Green and seconded by Trustee Pulver and carried, all voting Aye to approve the January 9, 2018 meeting minutes.

Abstract: On motion of Trustee Keck and seconded by Trustee Luppino and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #12 claim #350-377 totaling \$81,329.95 and Water Fund Abstract #12 claim #135-148 totaling \$20,449.19.

**Department Reports**

**Police:** Police Sergeant Sincerbox submitted a written report of the Police Department for January 2018. Activities included 14 calls for service, 0 criminal complaints, 0 criminal complaints closed, 0 Criminal Arrests, 5 traffic stops, 2 warnings issued, 4 traffic tickets issued, 2 parking tickets issued, and 0 motor vehicle accidents.

**DPW/Water:** Written reports were submitted for January.

DPW activities included salting and plowing streets, snow removal, picking up Christmas trees, maintenance on all trucks, salting and clearing all walks, cleaned shop, cleaned drains at shop, fixed curb on Reservoir Hill, installed bagger on mower, truck inspections, cleaned concrete forms and tools, cold patched streets.

Water Department activities included samples, residuals, UFPO, pump house, loaded town trucks, worked on A.W.Q.R., leak locating, meter repairs, seasonal water turn offs, assisted with leak at Mercury, pumped pit, water withdrawal report, monthly DOH report.

Water Plant Superintendent McConnell submitted an estimate on Village Water Main Replacement from Larson Engineers. The estimate did not include engineering costs only materials. The board discussed Shethar Street as being a priority for water main replacement. Mayor Cummings appointed Trustee Pulver and Trustee Green to meet with Superintendent McConnell to develop a plan for Shethar Street. The plan will include the engineering costs, materials and an estimated timeline.

Trustee Luppino informed the board that he rents a storefront in the downtown business district from Jim Keena. In the lease renewal from Mr. Keena, there is a clause that the tenant will be responsible for all costs associated with sewer hookup for the property. Trustee Luppino discussed this with Attorney Reed and he may need to recuse himself from any votes on the downtown Wastewater Treatment Project as he will be directly impacted by the costs. Trustee Luppino wanted the board aware of this involvement.

**Finance:** Village Clerk submitted a report of the Clerk's Office activities which included building permit applications, Planning Board meetings, water relevies, website interviews, tax searches, snow and ice letters, village election planning, budget transfers, finalizing budget.

On motion of Trustee Green and seconded by Trustee Luppino the Clerk-Treasurer is hereby authorized to make the following Budget Transfers:

WATER FUND	
Credit F8320.4	7486.75
Debit F8340.2	7486.75
Credit F9055.2	23.50
Debit F9010.8	23.50
GENERAL FUND	
Credit A1010.1	344.00
Credit A1210.1	824.00
Debit F8310.1	1168.00
Credit A1325.4	815.14
Debit A1325.2	815.14
Credit A1440.4 1	8985.00
Debit A909	15,000 (Grant Money)
Debit A1320.4	3985.00
Credit A5110.11	179.25
Debit A5110.12	179.25
Credit A9060.8	6601.35
From Liability Reserve	6601.35
TRANSFER INTO RESERVES:	
A231E Equipment Reserve	1614.16
A231P Police Reserve	3,000
A231S Street Reserve	20,000
A232 Liability Reserve	5,000
F231 Water Improvement Reserve	30,000

**Liaison Report:** Trustee Keck submitted a written report of the meetings attended during the month of January which included website design interviews, Waterfront Revitalization Committee, Hport Parks and Trails committee, Village Planning Board meeting.

**Parks:** Trustee Luppino informed the board that the Hammondsport Rotary is willing to donate money to the village for the upgrade to the electric in Pulteney Park. DPW Hawley will obtain a quote for next meeting. Trustee Green would like the DPW to check for rotting wood on the posts on the bandstand.

**KWIC:** Trustee Green reported that they did meet in January and Yates County Soil and Water has agreed to be manager. Trustee Green also distributed an article on groups working to improve water quality on Keuka Lake.

Zoning, Building and Watershed Inspector's Reports noted as not being received.

Trustee Pulver made a motion seconded by Trustee Luppino and carried, all voting Aye to accept the Department Reports.

**Beautification Committee:** No Report

**OLD BUSINESS**

**Heritage Preservation District:** No Report; Keep on agenda

**Village Wastewater Treatment Project:** Paperwork was given to the Town of Urbana by Attorney Christine M. Valkenburgh for the property owner of the Curtiss School property to move forward on the annexation. A public hearing will take place on March 20, 2018 at 6:30 p.m. at the Urbana Town Hall. Keep on Agenda.

**Airbnb's:** Keep on Agenda

**Website:** Trustee Green, Trustee Keck and Village Clerk interviewed three companies to develop a new website for the Village. Two were established companies and one was an individual web developer. The costs were varied. The recommendation is to go with Fingerlakes1.com.

Trustee Keck made a motion seconded by Trustee Keck to authorize the Clerk to contact Jim Sinicropi from fingerlakes1 to accept his proposal to develop a website for the Village of Hammondsport.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Luppino – Aye  
Trustee Green – Aye  
Trustee Keck - Aye

**NEW BUSINESS**

**Building Permit Process:** Keep on Agenda

Trash pickup – Dumpsters: Keep on Agenda

**Election:** Trustee Pulver made a motion seconded by Trustee Luppino to approve the following Election Inspectors for the March 20, 2018 Village Election: Georgina Griswold and Nancy Whiteman, Democrat; Carol Hallenbeck and Linda Kressly, Republican.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Luppino – Aye  
Trustee Green – Aye  
Trustee Keck - Aye

**Unpaid Water:** On motion of Trustee Pulver and seconded by Trustee Luppino, and carried, all voting Aye, RESOLVED, to approve the levy of the following water bills totaling \$2,747.76 on the March 1, 2018 Village of Hammondsport Real Property Tax Bills.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee Keck – Aye  
Trustee Luppino - Aye

Tax Map Number	Account Number	Name of Property Owner	Address	Reason	Amount
118.06-01-039.200	1218	Albert Wheeler	35 Pulteney Street		66.36
118.10-01-011.000	25	Albert Wheeler	1 Mechanic Street		66.36
118.06-02-060.000	194	Dan Wright	40 Lake Street		423.81
118.09-02-036.000	419	Kevin Para	8-10 Orchard Street		265.44
118.09-01-032.000	561	Ernest Hilligus	8 Grape Street		110.36
118.09-02-037.100	416	Laura Hepburn	12 Orchard Street		298.75
118.09-02-027.000	236	Sharon Henry	55 Lake Street		265.44
118.09-01-060.000	870	Scott Desjarlias	48 Davis Avenue		199.08
118.09-01-085.000	624	Joe Rago	19 Curtiss Avenue	\$	309.06
118.09-02-059.000	970	Chauncey Depew	10 Davis Avenue		308.78
118.05-01-036.000	1145	Steve Muller	118 Pulteney Street		265.44
118.09-02-061.000	991	Chris Peterson	2 Davis Avenue		66.36
118.09-02-078.000	930	Jeff McKee	27 Davis Avenue		102.52
					2747.76

Trustee Green discussed an article in the NYCOM Magazine regarding New York State's Paid Family Leave. As a public employer, the Village has the option to not opt in to provide Paid Family Leave to employees. However, the Village may choose to do so at a later date. Since the Village is so small, Trustee Green would like the Village to consider working with an employee to ease the burden if they are ever in a situation to need Paid Family leave.

Another article in the NYCOM Magazine deals with large events and mass gatherings. Trustee Green would like to review the Village Park Use Procedures.

**PUBLIC**

Lorraine Manelis, 7 Church Street, asked if the Village DPW would be replacing the grass along her property above the stone wall. Yes they will as it was torn up during plowing.

On motion of Mayor Cummings and seconded by Trustee Green, the Village Board does hereby agree to go into Executive Session at 7:10 p.m. to discuss employment history of a particular person(s).

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee Keck – Aye  
Trustee Luppino - Aye

Mayor Cummings made a motion seconded by Trustee Pulver to come out of Executive Session at 7:25 p.m.

Trustee Green made a motion seconded by Trustee Luppino to adjourn the meeting at 7:28 p.m.

Respectfully Submitted,

Lela Martuscello, Clerk-Treasurer