

**Village of Hammondsport  
February 12, 2019  
Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday, February 12, 2019 at 5:40 p.m. at 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Anne C. Green  
Trustee Bee Keck  
Trustee Stella Pulver

ABSENT: Trustee David Luppino

Trustee Green made a motion, seconded by Trustee Pulver to enter into Executive Session at 5:41 p.m. to discuss the counter-offer the Village received on the land for Wastewater Treatment project. The Mayor asked the Clerk to sit in.

Trustee Pulver made a motion, seconded by Trustee Green to come out of executive session at 6:03 p.m.

PRESENT: Mayor Emery L. Cummings, Jr.  
Trustee Anne C. Green  
Trustee Bee Keck  
Trustee David Luppino  
Trustee Stella Pulver  
Water Plant Superintendent Chris McConnell  
Clerk-Treasurer Tammie Nelson

ABSENT:

OTHERS PRESENT: JC Smith-Steuben Co IDA, Bob Kleckner, Cathy Kleckner, David Oliver, David Kosan and Sean Muldoon.

**Village of Hammondsport's Comprehensive Plan.**

The presentation that was to be given by Southern Tier central Planning and Development Board on their Comprehensive Plan Proposal was cancelled due to bad weather. The Village Board took this time to discuss the proposals that were submitted by the four companies. They have tasked the Planning Board with scheduling a meeting and ranking the proposals in the order of which ones will best serve the Village's needs.

**Wastewater Treatment Project:**

**JC SMITH, Steuben County IDA**

Mayor Cummings invited JC Smith from the Steuben County IDA, to give updates on where the Wastewater Treatment Project stands to date. The Mayor and Clerk participated in a conference with the IDA, Fagan Engineer, BDP, Attorney Reed and Attorney McGill to move

forward with the financing. A separate account at Five Star Bank has been opened specific to the Wastewater Treatment Project. The clerk will forward insurance requirements to our insurance holder.

## **BUSINESS MEETING**

Minutes: On motion of Trustee Green, seconded by Trustee Pulver and carried, all voting Aye to approve the January 8, 2019 meeting minutes.

Abstract: On motion of Trustee Pulver, seconded by Trustee Luppino and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #12 claim #338-365 totaling \$70,590.81 and Water Fund Abstract #12 claim #132-145 totaling \$19,660.47.

## **Department Reports**

**Police:** Police Sergeant Sincerbox submitted a written report of the Police Department for January 2019. Activities included 18 calls for service, 3 criminal complaints, 1 criminal complaint closed, 0 Criminal Arrests, 5 traffic stops, 3 warnings issued, 2 traffic tickets issued, 3 parking tickets issued, and 0 motor vehicle accidents.

**DPW:** DPW Superintendent Hawley submitted a written report on the DPW for January 2019. Activities included: Picking up Christmas trees, cleaning drains in the shop, cleaning leaves on the curbs and extra piles, plowing and salting streets and sidewalks, cleaning forms, washing trucks, removing Skate Park equipment, salting at the bus garage and school, snow removal and cleaning out snow from the intersections.

**Water Plant:** Supervisor McConnell submitted a written report on the Water Plant activities for January 2019. Activities included: pump house, residuals, samples, turbidity, UFPO, cleaning filters, pumped pit, school and shop, meter for the car wash, annual water quality report, water shut offs, stocked repair equipment, excavation meeting and fixed a frozen water pit.

**Finance:** Village Clerk submitted a report of the Clerk's Office activities for January 2019. Activities included website updates, program transfers to the new computer, delinquent water bills, tax searches, filed tax cap, filed constitutional tax limit, Planning Board meeting, multiple meetings for the Comprehensive Plan, certified budget to the comptroller, secured election inspectors, reserved the library for the upcoming election, payroll training, payroll, 1099's, W-2's with paychecks, multiple letters and meetings for the Wastewater Treatment Project, opened a bank account specifically for the Wastewater Treatment Project, final water readings and bills, water re-levies, building permits, monthly Department of Labor reports, legal ads and foil requests.

**Liaison Report:** Trustee Keck reported on the meetings attended during the month of January 2019. The Winter Stroll is February 23, 2019, Town of Urbana's meeting was cancelled and Waterfront Revitalization Committee cancelled.

**Parks:** A piece of the Skate Park equipment had to be removed due to wear and tear. Trustee Luppino will get together with DPW Superintendent Hawley to discuss the remaining pieces, once the snow clears.

**KWIC:** Trustee Green reported on the KWIC meeting.

**Zoning and Building:** The Building and Zoning Inspector submitted a written report for January 2019. Activities included: Zoning decisions for applications, meeting with the Clerk, final inspections, Site visits, Permit renewal evaluations, Tenant complaints, pressure tests and issuing permits.

Trustee Pulver made a motion, seconded by Trustee Luppino and carried, all voting Aye to accept the Department Reports.

**Beautification Committee:** No report.

## **OLD BUSINESS**

**Wastewater Treatment Project:** The Village received a second counter-offer from Hammondsport Curtiss LLC on the property behind the school for the Wastewater Treatment Project.

Trustee Pulver made a motion, seconded by Trustee Luppino and carried, all voting Aye to allow Mayor Cummings sign the agreements with Bernard P. Donegan, Fagen Engineers, Attorney Tim McGill and Attorney William Reed for the Wastewater Treatment Project.

**Heritage Preservation District:** No action.

**Short-Term Rentals:** The Local Law #1 of 2019 was invalid due to the fact that the Law was not submitted to the County for review. Trustee Green would like to resubmit the Moratorium on Bed & Breakfast and Boardinghouse Special Use Permit Applications.

The Planning Board is working on the Comprehensive Plan which would help address the Short-Term Rental Law that Trustee Keck has been working on. Building Inspector Slowinski submitted a letter on the Short-Term Rental Law. Trustee Green submitted a draft of a Short-Term Rental/Boardinghouse Law.

Trustee Keck made a motion, seconded by Trustee Green, that the Village Board of Trustees voted to go to Public Hearing on the Local Law for MORATORIUM ON SPECIAL PERMIT APPLICATIONS AND APPROVALS on Tuesday March 12, 2019 at 6:00 p.m.

ROLL CALL VOTE: Mayor Cummings – Aye  
Trustee Pulver – Aye  
Trustee Green – Aye  
Trustee Keck – Aye  
Trustee Luppino – Aye

Motion Passed.

## **NEW BUSINESS**

On motion of Trustee Pulver, seconded by Trustee Luppino and carried all voting Aye to approve the Street Closing Application for the Wine Country Classic Car & Boat Show on July 20, 2019 from 9:00 a.m. to 4:00 p.m.

On motion of Trustee Luppino and seconded by Trustee Pulver and carried all voting Aye to approve the following applications:

Park Use Permit, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Music in the Park in Pulteney Square, Thursdays, July & August 2019, 6pm-8pm.

Park Use Permit, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Festival of Crafts in Pulteney Square, Saturday, August 17 & Sunday, August 18, 2019, all day.

Banner Application, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Festival of Crafts.

Park Use Permit, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for The Palettes of Keuka in Pulteney Square, Saturday, August 31, 2019, 9am-5pm.

Banner Application, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for The Palettes of Keuka Lake.

Park Use Permit, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for the Bushels & Barrels on the Square in Pulteney Park, Saturday, October 5, 2019, 10am-5:30pm.

Banner Application, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Bushels & Barrels in the Square.

Park Use Permit, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Christmas in the Park in Pulteney Square, Saturday, December 15, 2019, 4pm-8pm.

Banner Application, submitted by Patrick Gaffney, Hammondsport Chamber of Commerce for Christmas in the Park.

The Board of Trustees tasked the Clerk to talk to the Hammondsport Chamber of Commerce, if the Village donates in-kind police hours instead of a monetary donation, would they still be listed on the sponsor list.

**Election:** Trustee Green made a motion, seconded by Trustee Pulver to approve the following Election Inspectors for the March 19, 2019 Village Election: Georgina Griswold and Paula Koehler, Democrat; Carol Hallenbeck and Linda Kressly, Republican.

ROLL CALL VOTE: Mayor Cummings – Aye  
 Trustee Pulver – Aye  
 Trustee Luppino – Aye  
 Trustee Green – Aye  
 Trustee Keck - Aye

**Unpaid Water:** On motion of Trustee Green, seconded by Trustee Pulver, and carried, all voting Aye, RESOLVED, to approve the levy of the following water bills totaling \$1,697.14 on the March 1, 2019 Village of Hammondsport Real Property Tax Bills.

ROLL CALL VOTE: Mayor Cummings – Aye  
 Trustee Pulver – Aye  
 Trustee Green – Aye  
 Trustee Keck – Aye  
 Trustee Luppino - Aye

Tax Map Number	Account Number	Name of Property Owner	Address	Reason	Amount
118.05-01-036.000	1145	Steven Muller	118 Pulteney Street		116.36
118.09-01-043.000	918	Colleen Ellis	36 Davis Avenue		108.69
118.09-01-055.000	851	Scott Wilkins	10 Wheeler Avenue		411.71
118.09-01-060.000	870	Scott Desjarlais	48 Davis Avenue		198.89
118.09-01.085.000	624	Joe Rago	19 Curtiss		297.03
118.09-02-036.000	419	Kevin Para	8-10 Orchard Street		132.72
118.09-02-037.100	416	Laura Hepburn	12 Orchard Street		166.30
118.09-02-061.000	991	Chris Peterson	2 Davis Avenue		132.72
118.10-01-014.000	73	Debra Brightwell	19 Liberty Street		132.72

**PUBLIC**

No comments.

**Correspondence**

Letter from Rev. Lynne Sharp, St. James Episcopal Church, requesting permission to put up two temporary handicap parking signs on Lake Street on Sundays, during services.

The Board has agreed to allow the temporary handicap parking signs, they will have to be self-enforced and maintained by St James Episcopal Church.

On motion of Trustee Luppino, seconded by Trustee Keck to adjourn the meeting at 7:26 p.m.

Respectfully Submitted,  
Tammie Nelson, Village of Hammondsport Clerk-Treasurer