

**Village of Hammondsport
April 9, 2019
Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday, April 9, 2019 at 6:00 p.m. at 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Anne C. Green
Trustee Bee Keck
Trustee David Luppino
DPW Superintendent Ray Hawley
Clerk-Treasurer Tammie Nelson

ABSENT: Trustee Stella Pulver

OTHERS PRESENT: Christopher Ryan, Bob Kleckner, Cathy Kleckner, John Hoch, Lorraine Manelis and Ron Leonard.

PUBLIC HEARING: Code Book Revisions

The Public Hearing on Code Book Revisions was opened by Mayor Cummings at 6:00 p.m.

With no comments from the public, Trustee Green made a motion and seconded by Trustee Keck, and carried, all voting Aye to close the Public Hearing at 6:05 p.m.

ORGANIZATIONAL MEETING

Mayor Cummings presented a list of appointments for 2019-2020.

Trustee Luppino made a motion, seconded by Trustee Green, and carried, all voting Aye to accept the 2019-2020 Appointments presented by Mayor Cummings.

ROLL CALL VOTE:	Mayor Cummings	AYE	
	Trustee Pulver		ABSENT
	Trustee Luppino	AYE	
	Trustee Green	AYE	
	Trustee Keck	AYE	

Motion Passed

Village of Hammondsport, Appointments 2019-2020

Village Attorney	William Reed
Clerk/Treasurer	Tammie Nelson
Deputy Clerk	Lela Martuscello
Budget Officer	Tammie Nelson
Records Management Officer	Tammie Nelson
Official Newspapers	The Corning Leader
Depository	5 Star Bank, Community Bank, Chemung Canal Trust Co.
Deputy Mayor	Anne C Green
Police Commissioner	Stella Pulver
Deputy Police Commissioner	David Luppino
Street Commissioner	Anne C Green
Deputy Street Commissioner	Barbara (Bee) Keck
Water Commissioner	David Luppino
Deputy Water Commissioner	Anne C Green
Watershed Representative-KWIC	Anne C Green
Parks and Recreation Commissioner	Barbara (Bee) Keck
Deputy Parks and Recreation Commissioner	Stella Pulver
Watershed Inspector	
Zoning and Code Enforcement Contract with the Town of Urbana	Mike Slowinski
Historian	Terry Bretherton
Planning Board 5-year term	Appoint -David Kosan
Planning Board Alternate 5-year term	Appoint -Beth King
Zoning Board of Appeals 5-year term	Appoint-John Hoch
Zoning Board of Appeals Alternate 5-year term	
Health Officer (As Needed)	Curtis Cranmer

Meeting Dates

Village Board Meeting's @ 6:00 PM	2 nd Tuesday of each month
Planning Board Meeting @ 7:00 PM	4 th Wednesday of each month

Approval of Attendance at Meetings

NYCOM Public Works School	Attendance -DPW Supervisor
Fall NYCOM Training School	Attendance -Clerk
May Rural Water Association Conference	Attendance -Water Superintendent

BUSINESS MEETING

Minutes: On motion of Trustee Green, seconded by Trustee Luppino, and carried, all voting Aye to approve the March 12, 2019 meeting minutes.

On motion of Trustee Luppino, seconded by Trustee Green, and carried, all voting Aye to approve the March 28, 2019 meeting minutes.

Abstract: On motion of Trustee Keck, seconded by Trustee Luppino, and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #2, Claims #17-68, totaling \$22,624.16 and Water Fund Abstract #2, Claims #6-21, totaling \$14,110.73.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for March 2019. Activities included: 16 calls for service, 4 criminal complaints, 2 criminal complaints closed, 0 Criminal Arrests, 3 traffic stops, 3 warnings issued, 0 traffic tickets issued, 1 parking ticket issued, and 1 motor vehicle accident.

DPW: DPW Superintendent Hawley submitted a written report on the DPW for March 2019. Activities included: Plowing and salting streets and sidewalks, snow removal, meeting over condo septic, truck inspections, returned scrap, measured and ordered fence, trailer inspections, repaired garbage cans, repaired fence at Grape Street Park put, plows away, new meter on diesel pump and straightened Street signs.

Water Plant: Supervisor McConnell submitted a written report on the Water Plant activities for March 2019. Activities included: pump house, residuals, samples, turbidity, UFPO, meeting with Aqualogics, condo meeting, changed filter, cleaned filter, pumped pit, leak detection, water meeting in Canisteo, changed raw water valve at the pumphouse, ordered and picked up meter for condos and lab class.

Bids will be opened tomorrow, April 10, 2019 for the Shethar Street Water Line Project.

Finance: Village Clerk submitted a report of the Clerk's Office activities for March 2019. Activities included: Attending PERMA Safety Coordinator Class, Village Election, Closed 2018-2019 books, website updates, Planning Board and Zoning Board Meetings and working on the Wastewater Treatment Project.

On motion of Trustee Green, seconded by Trustee Luppino, and carried, all voting Aye that the Clerk is authorized to spend up to \$275.00 on a yearly ad in the Steuben Courier Advocate, Visitors Guide.

Liaison Report: Trustee Keck submitted a report on the meetings attended during the month of March 2019.

Parks: Grape Street Park has a current area of fence that used to be a gate for access to the park. The kids are climbing over it and it is posing a possible dangerous situation. Mayor Cummings authorized the Village DPW to remove the section of fence so that there will be no more fence hopping.

Clean up has begun in the parks and the water will be turned on within the next week.

KWIC: Trustee Green reported the next KWIC meeting will be held on April 22, 2019 in Hammondsport and the Annual LULA Training will be held April 29, 2019.

Zoning and Building: The Building and Zoning Inspector submitted a written report for March 2019.

Trustee Luppino made a motion, seconded by Trustee Keck, and carried, all voting Aye, to accept the Department Reports.

Beautification Committee: No report.

OLD BUSINESS

Wastewater Treatment Project: Mayor Cummings reported on a meeting that took place April 8, 2019 between himself, Jim Keena, Village Attorney Bill Reed, Jim Keena's Attorney Chris Valkenburg, JC Smith from the IDA and Fagan Engineer Jamie Gensel. They are in agreement and hope to have a final contract in place.

Heritage Preservation District: No action.

Comprehensive Plan: No action.

Matt Ingalls of Ingalls Planning and Development will be attending the next regular meeting, May 14, 2019, to discuss his proposal for the Village's Comprehensive Plan.

SHORT TERM RENTAL/BOARDINGHOUSE LAW:

Board discussion on the Local Law #2 of 2019, Revision of the Boardinghouse Code. There are still some pending issues that will be addressed, by the Board, going forward after the adoption of Local Law #2 of 2019.

On motion of Trustee Green, seconded by Trustee Luppino, RESOLVED that the Village Board approve Local Law #2 of 2019, Revision of the Boardinghouse Code, with the elimination of the word *for* in the last sentence of the Rooming house definition, it will read [Total occupancy limited to eight (8) individuals.] Be it enacted by the Board of Trustees as follows:

To Be Repealed:

Section 122-10, A (3) (i) Boarding homes

Section 122-1, B

Definitions: Boardinghouse

To Be Adopted:

Section 122-1, A (3) (i):Special Use Permit-Boardinghouse

Section 122-1:

Definitions:

Rooming Unit: A room or rooms used to provide private living and sleeping quarters, but which do not contain cooking facilities. Occupancy limited to two (2) people per room.

Rooming House: A building containing no more than four (4) rooming units for short term (less than thirty (30) days) transient lodging. One (1) off street parking space must be provided for each rooming unit plus one space for occupying owner, if applicable. Total occupancy limited to eight (8) individuals.

Boardinghouse: A rooming house available for lodging for periods not less than one (1) day, nor more than thirty (30) days to the same occupants for the same dwelling.

ROLL CALL VOTE:	Mayor Cummings	AYE	
	Trustee Green	AYE	
	Trustee Pulver		ABSENT
	Trustee Keck		NAY
	Trustee Luppino	AYE	

Motion Carried

The Board completed Part Two (2) of the Short Environmental Assessment Form.

On motion of Trustee Green, seconded by Trustee Luppino, and carried, all voting Aye to accept the Short Environmental Assessment Form and that the Planning Board has determined, based on the information and analysis contained in Part 1 and 2 of the form, that proposed Local Law #2 of 2019, Revision of the Boardinghouse Code will not result in any significant adverse environmental impacts.

ROLL CALL VOTE:	Mayor Cummings	AYE	
	Trustee Green	AYE	
	Trustee Pulver		ABSENT
	Trustee Keck	AYE	
	Trustee Luppino	AYE	

Motion Carried

On motion of Trustee Luppino, seconded by Trustee Keck, and carried, all voting Aye to accept 239M Referral from the Steuben County Planning Department that their review of the Local Law #2 of 2019, Revision of the Boardinghouse Code has not revealed any significant inter-community or county-wide impacts.

ROLL CALL VOTE: Mayor Cummings	AYE	
Trustee Green	AYE	
Trustee Pulver		ABSENT
Trustee Keck	AYE	
Trustee Luppino	AYE	

Motion Carried

Code Book Revision: On motion of Trustee Green, seconded by Trustee Luppino RESOLVED that the Village Board approve Local Law #3 of 2019, Code Book Revisions. Be it enacted by the Board of Trustees as follows:

Village of Hammondsport Code Book Revisions

Section 42 Building Construction

42-9 Fees: A fee schedule shall be established by resolution of the Board of Trustees of the Village. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of building permits amended building permits, renewed building permits certificates of occupancy/certificates of compliance, temporary certificates, operating permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in this chapter.

(Delete fee schedule in book)

Section 43 Building Permits

43-4 I. Time Limits: Building Permits shall become invalid unless the authorized work is commenced within six months following the date of issuance. Building permits shall expire **24** months after the date of issuance. A building permit that becomes invalid or which has expired pursuant to this section may not be renewed. Applicant must start over with a new application.

Section 96 Site Plan Review

96-12. Fee: A fee for Site Plan Review is set forth on a Fee Schedule established by resolution of the Board of Trustees of the Village. Such fee schedule may thereafter be amended from time to time by like resolution. The schedule of fees shall be posted in the Village Clerk's Office.

Section 104 Subdivision of Land

104-8 B. Fee. The fee for the application for plat approval for a Minor Subdivision is set forth on a Fee Schedule established by resolution of the Board of Trustee of the Village. Such fee schedule may thereafter be amended from time to time by like resolution. The schedule of fees shall be posted in the Village Clerk’s Office.

104-9 B. Fee. The fee for the application for plat for Major Subdivision is set forth on a Fee Schedule established by resolution of the Board of Trustees of the Village. Such fee schedule may thereafter be amended from time to time by like resolution. The schedule of fees shall be posted in the Village Clerk’s Office.

Section 122 Zoning

122-44 B. REMOVE the following:

Type of application or appeal	Fee
Zoning permit or certificate of zoning compliance	\$10
Appeals for Variance	\$20
Application for Special Permit	\$20

ROLL CALL VOTE:	Mayor Cummings	AYE	
	Trustee Green	AYE	
	Trustee Pulver		ABSENT
	Trustee Keck	AYE	
	Trustee Luppino	AYE	

Motion Carried

Keuka Harbor Condominiums: No action.

NEW BUSINESS

Village Elections: The Board was presented with the results from the election.

Mayor: Emery L Cummings, Jr, two (2) year term.

Trustee: Stella Pulver, two (2) year term.

Trustee: David Luppino, two (2) year term.

Parade Permit: On motion of Trustee Keck, seconded by Trustee Luppino, and carried all voting Aye to approve the Parade Permit application, Tad Rounds, Hammondsport Central School, for the Hammondsport Central School Homcoming Parade, October 4, 2019 starting at 5:30 p.m.

Park Use Permit: On motion of Trustee Keck, seconded by Trustee Luppino, and carried all voting Aye to approve the Park Use Permit application, submitted by Ben Johnson, Glen H Curtiss Museum, for Wings and Wheels in Hammondsport, in Pulteney Square (with the condition, there will be no vehicles parked in the Square) and Street closings of Shether and Park Place, September 14-15, 2019 from 9 a.m. to 5 p.m.

Correspondence

Letter from Leslie Bowman, 25 Liberty Street, Hammondsport.

Letter from Deborah Lynch, 113-115 Pulteney Street, Hammondsport.

Letter from Beth King, 8 Myrtle Avenue, Hammondsport.

On motion of Trustee Luppino, seconded by Trustee Keck, and carried, all voting Aye to adjourn the meeting at 7:08 p.m.

Respectfully Submitted,

Tammie Nelson,
Village of Hammondsport Clerk-Treasurer