

**Village of Hammondsport
May 14, 2019
Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting on Tuesday, May 14, 2019 at 6:00 p.m. at 18 Water Street, Hammondsport, NY.

PRESENT: Mayor Emery L. Cummings, Jr.
Trustee Anne C. Green
Trustee Stella Pulver
Trustee Bee Keck
Trustee David Luppino
Water Plant Supervisor Chris McConnell
DPW Superintendent Ray Hawley
Clerk-Treasurer Tammie Nelson

ABSENT:

OTHERS PRESENT: Scott Sprague, Matt Ingalls, John Hoch, Lorraine Manelis, Debra Robbins and Ron Leonard.

Comprehensive Plan:

Matt Ingalls of Ingalls Planning was present to discuss the Village's Comprehensive Plan. He explained his approach to Comprehensive Plans and what he could provide for the Village. He would like to see a realistic plan for moving the Village forward. There will need to be a committee formed, approximately 7-11 residents from a range of members. It will be a 10-12 month process. The Board discussed with Mr. Ingalls, the types of committee members would benefit the project.

The Board of Trustees set a Special Meeting Date of Wednesday, May 29, 2019 at 5:00 p.m. to discuss the service agreement with Ingalls Planning and possible committee members.

Keuka Insurance Group, Inc: Scott Sprague was present to discuss the Commercial Property/Liability Insurance information for the upcoming renewal year and the premiums through Trident. Renewal is June 1, 2019. The Board agreed to renew the Insurance for the 2019-2020 year.

BUSINESS MEETING

Minutes: On motion of Trustee Keck, seconded by Trustee Luppino, and carried, all voting Aye to approve the April 9, 2019 meeting minutes and the Special Meeting minutes from May 1, 2019.

Abstract: On motion of Trustee Green, seconded by Trustee Luppino, and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #3, Claims #69-102, totaling \$59,673.69 and Water Fund Abstract #3, Claims #22-31, totaling \$5,819.24.

Department Reports

Police: Police Sergeant Sincerbox submitted a written report of the Police Department for April 2019. Activities included: 14 calls for service, 4 criminal complaints, 0 criminal complaints closed, 0 Criminal Arrests, 2 traffic stops, 1 warning issued, 1 traffic ticket issued, 2 parking tickets issued, and 0 motor vehicle accidents.

DPW: DPW Superintendent Hawley submitted a written report on the DPW for April 2019. Activities included: Cleaning off catch basins, picking up streets for sweeping, swept streets, PERMA safety training, repaired catch basin, sander off the truck, straightened street signs, took the gate down in Grape Street Park, cleaned the parks. Pressure washed pavilion, stained the pavilion, cold patched roads, mowed and changed batteries in the smoke detectors at the beach.

The DPW Superintendent Hawley and Water Plant Operator McConnell presented the Board with a quote for a tow-behind leaf vacuum. This would allow them to pick up leaves year round instead of only in the fall, until the snow falls. Currently, the system that is being used has to be bolted onto the truck and must be removed to put on the road salter, so once the salter is on, the leaf pickup is over.

On motion of Trustee Pulver, seconded by Trustee Keck, and carried, all voting Aye to authorize the Village DPW to get bids for and purchase a tow-behind leaf vacuum system.

ROLL CALL VOTE:	Mayor Cummings	AYE
	Trustee Green	AYE
	Trustee Pulver	AYE
	Trustee Keck	AYE
	Trustee Luppino	AYE

Motion Carried

Water Plant: Supervisor McConnell submitted a written report on the Water Plant activities for April 2019. Activities included: pump house, residuals, samples, turbidity, UFPO, water turn on, fixed raw water pump, calibrated turb meters and CI17, repaired body feeder, repaired element washer, meter read, bid opening, meter repair, transporter permit, cleaned out tank truck, flushed hydrants.

Supervisor McConnell relayed the information from the bid opening on April 10, 2019 for the Shethar Street Water Project. There was one bid received and it was above the budget set. They are currently working to break it into smaller projects and will re-bid it.

Finance: Village Clerk submitted a report of the Clerk's Office activities for April 2019. Activities included NYCOM new officials class, filed AUD with the State Comptroller, handled complaint sent to the State Assemblyman Palmesano's Office, PERMA safety meeting, acquired the Hammondsport.com site, building permit list, watershed, updated appointments list, updated website, FOIL request, sent local laws to the state and planning/zoning meetings.

Reserve Fund Transfers: On motion of Trustee Luppino, seconded by Trustee Pulver, and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to move the following amounts of money to their reserve accounts for the 2019-2020 budget year:

General Fund

\$3,000 to Police Reserve	A231P
\$5,000 to Employee Liability Reserve	A232
\$10,000 to Equipment Reserve	A231E
\$30,000 to Street Reserve	A231S

Water Fund

\$30,000 to Water Reserve	F232
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ROLL CALL VOTE:	Mayor Cummings	AYE
	Trustee Green	AYE
	Trustee Pulver	AYE
	Trustee Keck	AYE
	Trustee Luppino	AYE

Motion Carried

On motion of Mayor Cummings, seconded by Trustee Pulver, and carried, all voting Aye that the Clerk is authorized to send out the agreement for the Watershed Inspectors for the Village of Hammondsport to the appropriate Watershed Inspector Business until such time as the Village acquires their own Watershed Inspector.

ROLL CALL VOTE:	Mayor Cummings	AYE
	Trustee Green	AYE
	Trustee Pulver	AYE
	Trustee Keck	AYE
	Trustee Luppino	AYE

Motion Carried

Parks: Rose Rago will be cleaning the Champlin Beach bathrooms again, for the 2019 Season.

KWIC: Trustee Green reported the there was no KWIC meeting in April and the next KWIC meeting will be held on May 20, 2019 here in Hammondsport.

Zoning and Building: The Building and Zoning Inspector Mike Slowinski, submitted a written report for April 2019.

Trustee Pulver made a motion, seconded by Trustee Luppino, and carried, all voting Aye, to accept the Department Reports.

Beautification Committee: No report.

OLD BUSINESS

Wastewater Treatment Project: Mayor Cummings reported on the land acquisition, Attorney Reed has been instructed to have the property reappraised as the design for the Wastewater Treatment Project would require 0.2 acres more than originally planned.

Heritage Preservation District: No action.

Keuka Harbor Condominiums: The easement agreement has been received.

On motion of Trustee Green, seconded by Trustee Pulver, and carried, all voting Aye that Mayor Cummings is authorized to sign the easement agreement between the Village of Hammondsport and Garrett Landing, LLC for the premises adjacent to the Keuka Harbor Condominiums along Mill Street with the addition of the Villages PO Box being listed on the agreement.

ROLL CALL VOTE:	Mayor Cummings	AYE
	Trustee Green	AYE
	Trustee Pulver	AYE
	Trustee Keck	AYE
	Trustee Luppino	AYE

Motion Carried

NEW BUSINESS

Bridge Art Re-painting: Proposal, to Re-paint/Seal the “Welcome to Hammondsport” Bridge Art Trustee Luppino reported that the quoted price of \$1500.00 would be honored by Brett Steves until the end of 2019. The Board asked the Clerk can look into where we could draw funds for the project. Tabled.

CR76 Speed Study: On request of the NY Department of Transportation, the Village was asked if they would be willing to have a speed study done. The NYDOT receives phone calls about that section of road each year. Upon getting those phone calls, it is customary to perform a speed study and report the findings to the Village.

Trustee Green made a motion, seconded by Trustee Pulver, RESOLVED, that the Village Board of Trustees does hereby request that the New York State Department of Transportation perform a speed study from Rt 54A to the Village limit on CR76/Pulteney Street.

ROLL CALL VOTE:	Mayor Cummings	AYE	
	Trustee Keck	AYE	
	Trustee Green	AYE	
	Trustee Pulver	AYE	
	Trustee Luppino		NAY

Motion Carried

Park Use Permit: On motion of Trustee Keck, seconded by Trustee Pulver, and carried all voting Aye to approve the Park Use Permit application, submitted by Carol Olszewski and Rita Moretti, for the 53rd Annual Keuka Lake Art Show, in Pulteney Square on July 6-7, 2019 from 10 a.m. to 5 p.m.

Parade Permit and Banner Permit: On motion of Trustee Pulver, seconded by Trustee Luppino, and carried all voting Aye to approve the Parade Permit application, submitted by Kim Sprague, Hammondsport Central School PTO, for the Hammondsport Central School PTO 5K Run on June 15, 2019 starting at 11:30 a.m. and to hang the Banner from May 14-June 16, 2019.

Park Use/Street and Banner Permit: On motion of Trustee Pulver, seconded by Trustee Luppino, and carried all voting Aye to approve the Park Use/Street Permit application, submitted by Paul Rowley, Hammondsport United Methodist Church, in Liberty Park for the Hammondsport Community Vacation Bible School on August 12-16, 2019 from 8 a.m. to 12:30 p.m. and to hang the Banner from August 1-16, 2019.

Correspondence

Letters from Beth King, 8 Myrtle Avenue, Hammondsport.
Letter from Mike Hicks, 79 Shethar Street, Hammondsport

On motion of Trustee Pulver, seconded by Trustee Luppino, and carried, all voting Aye to adjourn the meeting at 7:23 p.m.

Respectfully Submitted,

Tammie Nelson,
Village of Hammondsport Clerk-Treasurer