

VILLAGE OF HAMMONDSPORT
PLANNING BOARD

APPLICATION FOR A SPECIAL PERMIT

Date of application: _____

To The Planning Board:

The undersigned hereby applies to the Planning Board for a Special Permit, pursuant to section 122-56 of the Zoning Code.

The Zoning Code is Chapter 122 of the Code of the Village of Hammondsport, as adopted as L.L. 1-1986, on July 29, 1986.

Name(s) of Applicant(s): _____

Address: _____

Owner of property: _____

Address: _____

1. Location of property: _____

2. Dimensions of property: Frontage _____ Depth _____

3. Zoning District in which property is located: _____

4. Are there buildings on the property at present? YES NO

If so, how many? _____

1. Building #1 dimensions: _____ Use: _____

2. Building #2 dimensions: _____ Use: _____

3. Building #3 dimensions: _____ Use: _____

If there are additional buildings, please attach information on them to this application.

5. State present use of premises: _____

6. State proposed use of premises: _____

7. Explanation of proposed alterations to the property, or the use of the property, for which a Special Permit is required:

8. In reference to the section of the Zoning Code this Special Permit has been applied for, set forth exactly the interpretation that is claimed (the reason why) the Special Permit should be granted:

If additional space is required, please attach an additional sheet, and check this box.

9. If applicable, state the number of employees to be engaged in the proposed business:
_____ employees

10. Describe the area available for customer and employee parking, excluding that area along a public street:

11. List the owners and tenants of all properties adjoining the property on all sides and rear, and those directly across the street: _____

12. The following items must be attached to this application when it is submitted to the Clerk of the Village of Hammondsport for consideration by the Planning Board: (use as a check list for your submission)

- A sketch or plan of the property showing the shape and dimensions of the property, and the location and sizes of all buildings on the property. The locations of parking areas, driveways, sidewalks, fire hydrants and other physical features must be shown. If buildings on adjoining properties are within 20 feet of the property boundary, they must also be shown.
- A Short Environmental Assessment Form (SEQR) with Part 1 filled out. A blank copy of the SEQR form is attached.
- If the applicant is not the owner of the property, a notarized letter from the owner must be submitted naming the applicant as a limited agent for the owner for the purpose of obtaining a Special Permit.
- A written statement covering those points in Section 96-14 of the Code of the Village of Hammondsport, showing that these items have been considered by the applicant, and that the granting of the requested Special Permit is justified. (Section 96-14 is attached.)
- A check in the amount of \$ 200.00 made out to the Village of Hammondsport. (non-refundable)

Respectfully submitted: _____ Owner Agent

Mailing address: _____

Telephone number: _____



For Office Use Only:

Date received: _____

Fee paid: _____

Date submitted to County Planning Board: _____