

F.O.I.L. Information

Freedom of Information Law

The Mayor, Village Board and Clerk endorse the concept that the records maintained by the Village belong to the people. If you require access to the Village's records, the Village Clerk will make every effort to fulfill your request in a timely manner. For your convenience, minutes, agendas, and other commonly requested documents will be made available on this website.

Requests for specific documents that are readily available can be obtained from the Town Clerk's Office during regular business hours. It is advisable to call first and indicate the documents that you need.

The cost is \$.25/page.

Additional Records can be obtained as follows:

Records that are in digital format can be obtained, at no cost, via email: [sample email request form](#).

Digital records can also be obtained on a CD at a cost of \$5.00 per CD.

Records can be obtained via mail by downloading a [FOIL Request Form](#) and mailing it to:

Village of Hammondsport Clerk
18 Water Street
Hammondsport NY 14840.

Please note: Please be specific when describing documents and records that you wish to obtain. You are not required to state the reason for your request.

[Freedom of Information FAQs](#)