

Village of Hammondsport
January 11, 2022
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:03 pm on Tuesday, January 11, 2022 at the Fred & Harriett Taylor Memorial Library, 21 William Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee John Hoch via Zoom
Trustee Bob Kleckner
Trustee Leah Butler
Clerk-Treasurer Christina Watson
DPW Supervisor Chris McConnell
Police Sergeant Jason Dininny
Interim Code Officer Chuck Cagle

ABSENT: None

OTHERS PRESENT: Jamie Gensel, Chuck Bastian and JC Smith. Sue Sprague via zoom, Alan Carpenter via zoom.

Amended agenda: add Hire Maintenance Position under Organizational Meeting & Lease Update under Old Business.

PRESENTATION:

Opened at 6:04pm: Wastewater Mgmt. Project - Jamie Gensel, discussed timeline/engineering, Chuck Bastian discussed financials and JC Smith discussed properties, O&M charges. End presentation at 6:44pm.

ORGANIZATIONAL MEETING: On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to appoint Linda Carl to a 5-year term as member on the Zoning Board of Appeals.

On motion of Trustee Kleckner, seconded by Trustee Pulver, and carried, all voting Aye to appoint Chuck Cagle as part time Code Enforcement Officer.

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye recommending hiring John Smith. Trustee Kleckner asked if he knew him.

BUSINESS MEETING:

On motion of Trustee Butler, seconded by Trustee Pulver, and carried, all voting Aye to approve the Regular Meeting minutes of December 14, 2021.

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #11, totaling \$9,984.79 and on motion of Trustee Pulver, seconded by Trustee Butler and carried, all voting Aye, RESOLVED, that the Clerk-Treasurer is hereby authorized to pay the Water Fund Abstract #11, totaling \$19,355.90.

DEPARTMENT REPORTS:

Police: Trustee Butler asked about larceny? Activities included but were not limited to: 259 calls for service, 14 Meetings, 0 arrests (total for year=6), 2 criminal investigations, 1 alarms, 1 citizen service, 0 civil complaint, 4 assist other agencies, 0 disorderly conduct, 0 domestic incidents, 41 follow-up investigations, 19 foot patrols, 1 hazardous conditions, 14 meetings, 18 property checks, 25 lost/found property, 2 Animal Complaints, 0 police record checks, 11 school zone patrols, 2 traffic complaints, 14 traffic detail, 10 traffic ticket issued, 19 traffic stops, 30 Police shift coverage, 1 Unattended Death Investigations, 1 Mental Health Investigation, 0 open door/window, 8 parking enforcement details, 23 Parking tickets issued, 2 Trainings, Environmental Conservation Law, 0 Court Appearance, 3 Community Events 0, 3 DWI/DWAI Drug Details, 0 motor vehicle crashes, 0 Hazardous conditions, 53.4 gallons used, 320 miles traveled.

YEARLY REPORT: The following is a summary of activity by members of the Village of Hammondsport Police Department for the year 2021. Calls for service 3027, total Arrests for 2021-6. Criminal Law Investigation: 1 bad Check, 2 Criminal Contempt, 2 Criminal Mischief, 1 Criminal Possession of Stolen Property, 1 Criminal Using Drug Paraphernalia, 1 Criminal Possession of a Controlled Substance, 4 Disorderly Conduct, 1 Fraud, 9 Harassment, 2 Identity theft, 15 Larceny, 1 Sex Offender Failure to Register, 1 Stalking, 1 Terrorist Threat, 22 Trespass, 1 Unauthorized use of a Motor Vehicle, 1 Unlawful Dumping of Garbage, 1 Weapons Complaint, 1 Environmental Conservation Law Investigation, 10 Navigation Law Investigation, 8 Village Code Investigation. 18 Alarms, 9 Complaints, 49 Assist other Agency (Police, Fire, Ambulance, DPW), 1 Attempt to Locate, 6 bike, 6 Check the Welfare, 24 Citizen Service, 2 Civil Complaints, 8

Community Events (Started tracking in October 2021), 8 Domestic Incident, 14 DWI/DWAI Drug Traffic Details, 1 Escort, 453 Follow up investigations, 303 Foot Patrol, 54 Found/Lost Property, 14 Hazardous Conditions, 139 Meetings, 4 Mental Health Complaints, 14 Motor Vehicle Complaint, 45 Parking Enforcement Details, 110 Parking Tickets Issued, 269 Property Checks, 11 Records Check, 85 School Zone Patrols, 11 Suspicious Conditions/Person, 20 Traffic Complaint, 243 Traffic Details, 251 Traffic Stops, 84 Traffic Tickets Issued, 2 Unattended Death Investigations, 9 Unsecured Door/Window, 0 Use of Force Incidents, 0 Personnel Complaints. Total Fuel gallons dispensed: 1035.9, Miles traveled Dodge Ram 5,645.

DPW: Supervisor McConnell submitted a work report detailing the following: Leaf pick up, Salted Street and walks, Plowed streets and walks, Cleaned leaves out of parks, Cleaned culvert, Cleaned off catch basins, Shop work, Repaired lights in park, Moved barricades for Christmas, Cold Patched, Fixed bumper in parking lot and picked up benches and life guard chair, Pump house, turbidity, Samples, Residuals, UFPO, Meter Reading Report, Water Meeting, Leak location, Leak repair on Liberty Street, Meeting over skating rink, Leak repair on 54A, electrical repair at pumphouse, repaired 54A after leak, Unloaded and moved DE, Cleaned out tank truck, and pumped out bus garage. Picnic tables at Champlin-5 need to be replaced, asked if Parks to approve.

Parks: Trustee Butler stated everything was good.

Code Enforcement: None

Clerk Monthly: Mailed NY Dept of Health Report, Preparation and Village Board Meeting, Preparation and Zoning Board Meeting, December Village meeting and minutes, December Zoning Meeting and minutes, Paperwork on the Wastewater Treatment Project, Abstract #10, Payroll and paid board members, Emails/requests, Building permits, KWIC reports, Prepaid bills, retirement monthly report-NYSLRS, Clerk's monthly report, Dept of Labor monthly Report BLS, Met with Chuck Cagle- Code Officer, Helped Police Department, Public Hearing Ads, Job Openings and Labor Survey, In contact with Williamson Law, In contact with Complete Payroll, Banking, Discussed information with DPW, Zoom meetings, Met with SCT for maintenance, Update website, Closed our October finances, Ordered folding machine, budget work session, Got oath book signatures, Advertised Zoning Public Hearing, Printed water account ledgers, Created new Deputy clerk email, Fund Balance Webinar, Discussed end of year payroll with Complete Payroll, Spoke with Fagan Engineers/C. McConnell about water issues, Posted newsletter, NYSLRS-Reporting elected and Appointed Officials Webinar, Pitney Bowes Webinar, Tax Webinar, ZBA/Planning Board Proceedings Webinar, Removed Nigel from Deferred Compensation, Added sew budget, Completed past due from last year Tax cap and Tax Limit, Sewer Rates Meeting with JC Smith & Jean, Emailed Code Supplementation Schedule, Started ARPA Funds Report, Spoke with Zoom Rep. On motion of Trustee Kleckner, seconded by Trustee Butler, and carried, all voting Aye to accept the Department Reports.

COMMITTEE REPORTS:

Planning Board Minutes – None

Zoning Board of Appeals Minutes - None

Beautification Committee: None

Town of Urbana: None

KWIC/KLOC: 1/24 Meeting

RESOLUTIONS:

1. A Resolution to adopt the Juneteenth(June 19th) as an approved holiday off with pay for full-time employees as stated in the Employee Policy – On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to table till February.
2. A Resolution to approve the new Application Fee Schedule – none to approve – tabled till February

OLD BUSINESS: Ice rink- Mayor Jensen called K. Bower and never received a call back. Chris McConnell said that K. Bower is on board. Trustee Butler, Trustee Kleckner and Trustee Pulver agree to donate the ice rink to the school. Chris McConnell suggested baseball field location. Mayor Jensen said that when he calls, she will let him know we are all in favor. On motion of Trustee Butler, seconded by Trustee Kleckner, and carried, all voting Aye donate Ice Rink to the school.

Lease Update- Mayor Jensen talked to Supervisor E. Stull regarding lease and utilities. We pay all water & electric bill's which include lifeguard shed, depot park and boat launch/upstairs. \$500 is reasonable when utilities are taken care of.

PUBLIC COMMENTS: Someone asked how many FT employees we have, JJ said, 4 people.

NEW BUSINESS:

Sewer law-motion to public hearing. Make changes to Sewer Law- print new pages

Budget Public Hearing is on February 8, 2022

Sewer Law Public Hearing is on February 8, 2022

On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Aye to hang the 2022 Wine Country Classic Boat Show Banner.

License from applicant and Fencing required. Jason is looking into ABC, JW suggested wrist bands and insurance is also needed. Trustee Butler and Mayor Jensen tabled until February, pending Jason's questions and ABC authorization. On motion of Trustee Butler, seconded by Mayor Jensen, and carried, all voting Aye to table the Special Event Open Container Application for the 2022 Wine Country Classic Boat Show.

Fee reduction for a 501(e) (3) not-profit, ask to be \$0 fee, Trustee Kleckner said that it brings a lot of people. On motion of Trustee Kleckner, seconded by Trustee Butler, and carried, all voting Aye to reduce fee to \$0 for the 2022 Wine Country Classic Boat Show.

Soliciting Permit for food truck- denied for the 2022-01 Soliciting Permit "Biggie's Burritos, Bowls, and Tacos LLC. It will require a Special Use Permit and Review by Code and Planning Board.

EES-tabled till budget work session

PUBLIC COMMENTS & QUESTIONS: Durepo asked about the smoking policy in the parks. JW asked to be informed when resolved.

On motion of Trustee Kleckner, seconded by Trustee Pulver, and carried, all voting Aye to adjourn the village board meeting at 7:51 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer