

**Village of Hammondsport
February 8, 2022
Public Hearing & Regular Board Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting and public hearing at 6:00 pm on Tuesday, February 08, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver via zoom
Trustee John Hoch
Trustee Leah Butler
Trustee Bob Kleckner
Clerk-Treasurer Christina Watson
DPW Supervisor Chris McConnell
Police Chief Jason Dininny

ABSENT: None

OTHERS PRESENT: Joshua Rosenbloom, David Durepo, Judy Withers, Rochelle Locey and, Alan Carpenter & iphone12 via zoom.

PUBLIC HEARING: On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to open the Public Hearing. Review the adoption of the Village of Hammondsport Sewer Law. Review the adoption of the 2022-2023 General Fund and Water Fund Budget. Mayor Jensen discussed sewer law and budget. She also handed out an overview. Alan Carpenter asked questions. On motion of Trustee Butler, seconded by Trustee Kleckner, and carried, all voting Aye to close Public Hearing.

PRESENTATION: None

Mayor Jensen had a change to the agenda, adding a new letter from Hammondsport Central School.

BUSINESS MEETING:

On motion of Trustee Pulver, seconded by Trustee Hoch, and carried, all voting Aye to approve the Regular Meeting minutes of January 11, 2022.

On motion of Trustee Hoch, seconded by Trustee Butler and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #12, totaling \$11,577.95, claims # 398-438 and to pay the Water Fund Abstract #12, totaling \$13,663.60, claims #162-177.

On motion of Trustee Hoch, seconded by Trustee Pulver, and carried, all voting Aye to approve the budget transfer of \$60,309.78 from the 2021/2022 fund balance budget to 2022/2023 fund balance budget.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-all good

DPW-discussed water leaks, suggest no banner hangings from November-February, Code?, Trustee Butler suggested another place., discussed aqualogics.

Parks-all good

Code Enforcement-all good

Clerk-all good

On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Aye to approve the Department Reports.

COMMITTEE REPORTS:

Planning Board Minutes – None

Zoning Board of Appeals Minutes - None

Beautification Committee: None-lights are still up on bandstand

Town of Urbana: Bridge

KWIC/KLOC: Reports to Jean

OLD BUSINESS:

Trustee Hoch offered a holiday with no pay, Mayor Jensen looked up policy, Trustee Kleckner suggested having it as a floating holiday, Trustee Pulver said, all employees work very hard.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried voting Aye to adopt the Juneteenth (June 19th) as an approved holiday off with pay for full-time employees that would be stated in the employee policy.

ROLL CALL VOTE:

AYE or NAY

Mayor Jean Jensen	Nay
Trustee Bob Kleckner	Aye
Trustee Leah Butler	Aye
Trustee Hoch	Aye
Trustee Pulver	Aye

Mayor Jensen discussed the liability insurance and shared services with Hammondsport Central School. The ice rink is 60'x35'

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve the application procedures. On motion of Trustee Hoch, seconded by Trustee Butler, and carried, all voting Aye to approve the new fee schedule.

On motion of Mayor Jensen, seconded by Trustee Hoch, and carried, all voting Aye to approve the 2022 Wine Country Boat Show Special Event Open Container Event Application. Police Chief Dininny approved.

PUBLIC COMMENTS: None

NEW BUSINESS:

On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to adopt the Village of Hammondsport Sewer Law.

On motion of Trustee Hoch, seconded by Trustee Butler, and carried, all voting Aye to adopt the 2022-2023 General Fund and Water Fund Budget.

On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Aye to approve Jason Dininny as Police Chief.

On motion of Trustee Butler, seconded by Trustee Pulver, and carried, all voting Aye to appoint Suzanne Curran, Lela Martuscello, Sally Jacoby Murphy(Chairperson) & Lorraine Manelis as Election Inspectors for the March 15, 2022 Election.

On motion of Trustee Kleckner, seconded by Mayor Jensen, and carried, all voting Aye to approve the Village 2022 Election polling place as the Fred & Harried Taylor Memorial Library on Tuesday, March 15, 2022, polls opening at 12:00pm NOON and closing at 9:00pm.

CORRESPONDENCE: Mayor Jensen looked at sign policy. She asked Code Enforcement Officer to review. Chris McConnell suggested waiting until street reconstruction. Trustee Hoch suggested signs and placement. For the placement of a bin would need permission from Church if on property.

PUBLIC COMMENTS: Jason Dininny thanked the Board. Joshua Rosenbloom talked about street closings, Mayor Jensen would sit down and talk about it.

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to adjourn the village board meeting at 7:07 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondspport Police Department

Monthly Report

January 2022

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of January 2022.

Calls for service:	278
Arrest This Month	0
Total Arrests for 2022	0
Penal Law Investigations:	4
- Criminal Sale of a Controlled Substance	1
- Disorderly Conduct	1
- Harassment	1
- Trespass	1
Village Code Investigations	0
Alarm	4
Animal Complaints	1
Assist other Agency (Police, Fire, Ambulance, DPW)	1
Check the Welfare	1
Citizen Service	1
Community Events	0
Disabled Vehicle	1
DWI / DWAI Drug Details	0
Follow-up Investigations:	55
Foot Patrol:	12
Found Property	1
Meetings	20
Open Door/Window	1
Parking Enforcement Details	11

Parking Tickets Issued	22
Property Checks:	19
School Zone Patrols:	10
Traffic Detail	23
Traffic Stops	22
Traffic Tickets Issued	8
Trainings	2
Total Police Shift Coverage	24
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	80.9
Miles traveled Dodge Ram	340

Village D.P.W. report for January 2022

Street

Christmas tree pick up
Serviced Large equipment
Serviced small equipment
Picked up picnic tables at beach
Picked up new tools
Plowed and shoveled St and walks
Moved back cans and benches downtown
Snow removal
Cleaned intersections
Trimmed trees
Fixed pipes at shop

Water

Pumphouse
Turbidity
Residuals
Samples
UFPO
Leak location
Replaced meter at pumphouse
fixed water leaks
Changed filter
Cleaned filter
Pumped pit
Re hung CL17 meter at pumphouse
Leak at Mercury
Reviewed meters for leak in district 2

Consultations Held

This office has received NO complaints thus far.

I am continuing my mandatory in-service training via webinar once month to secure my required Certificate for Code Enforcement.

I have received several phone calls from residence with questions, I am assisting them as much as possible and sending them in the right direction for permit applications and other information.

I am reviewing prior permits to check the status and try and get them properly closed or secure inspections to secure proper paper work to close the file.

12 Myrtle Ave. will need a variance for the potential garage they would like to build.

330 Davis Ave. will need to move forward to the ZBA for a variance for the garage they want to put on the property.

9 Liberty St. dropped a building permit application for putting on steel roof over existing single layer of shingles.

This office has received a building permit application for Bonnie Gustin on Orchard St. I will be securing this permit for the shed that was built on the property.

17 Curtiss is still at the ZBA for the garage that was started last year, I will keep the Board informed.

70 Shethar St. would like to build a patio area with a roof, so they can set up an exterior kitchen area to cook outside with the customer's. I informed the owner to secure an application and present it to the Planning Board for any questions that may arise.

This office also received an application for a new boat launch for the marina 49 Shethar St. would like to change form Cidery/Bakery to a Coffee Shop/Bakery. This conversion would only require proper Fire and Safety inspection to continue as an already existing business.

13 Lake St. did receive their building permit to remove existing front porch and build a porch that stays within the Zoning Regulation for the Village of Hammondsport.

This office will continue to work with the residence with any issues or permit questions.

This office will continue working with on prior permits and see that we can clean up as many as possible.

Thank you,

Charles A. Cagle, CEO/Zoning Officer, Village of Hammondsport

February 8th, 2021

January Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting and minutes
3. Preparation for Zoning Board Meeting
4. Preparation for Planning Board Meeting
5. January Zoning meeting and minutes
6. Paperwork on the Wastewater Treatment Project
7. Abstract #12 final for fiscal year
8. Payroll and paid board members
9. Paid Planning and Zoning Board Members
10. Emails/requests
11. Budget Work Session
12. Prepared Interviews for Maintenance Laborer
13. Building permits
14. KWIC reports
15. Prepaid bills
16. Retirement monthly report-NYSLRS
17. Clerk's monthly report
18. Department of Labor monthly report-BLS
19. Discussed with Chuck Cagle, Code Officer-applications
20. Helped Police Department
21. Public Hearing Ads
22. Job Openings and Labor Survey
23. In contact with Williamson Law
24. In contact with Complete Payroll
25. Banking
26. Discussed information with DPW
27. Zoom meetings
28. Met w/SCT for maintenance
29. Update website
30. Closed out November finances
31. Got oath book signature
32. Printed water account ledgers
33. Completed 1099's and 1096's
34. Worked on ballots
35. Tax Searches
36. Edited Sewer Law
37. Code Change Meeting
38. Worked on budget
39. RPC's
40. Updated new year payroll
41. Elections Webinar
42. Sewer Law Public Hearing preparation
43. Preliminary Budget Public Hearing preparation
44. Completed PERMA report
45. Requested Election Inspectors
46. Discussed and requested Sewer Project reimbursements
47. Budget discussion with Mayor
48. Discussed invoices with accountant from Reed's office
49. Delivered info. to Steuben County Planning
50. Ordered/picked up envelopes