

Village of Hammondsport
March 8, 2022
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting and public hearing at 6:00 pm on Tuesday, March 08, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver via zoom
Trustee John Hoch
Trustee Leah Butler
Trustee Bob Kleckner
Clerk-Treasurer Christina Watson
DPW Supervisor Chris McConnell
Police Chief Jason Dininny
Code Officer Chuck Cagle

ABSENT: None

OTHERS PRESENT: MJBray, DDurepo, SSprague, DOliver, JRosenbloom, CKleckner, CRyan, DDonegan and ALocey, and Alan Carpenter & LManelis via zoom.

PRESENTATION: None

Mayor Jensen had a change to the agenda, adding a wastewater project update to Old Business. Mayor Jensen recited the meeting protocols.

BUSINESS MEETING:

On motion of Trustee Hoch, seconded by Trustee Butler, and carried, all voting Aye to approve the Regular Meeting minutes of February 8, 2022 with one change to a misspelling of March.

On motion of Trustee Kleckner, seconded by Trustee Hoch and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #13, totaling \$19,692.09, claims # 439-467 and to pay the Water Fund Abstract #13, totaling \$8,639.97, claims #178-194 and General Fund Abstract #1, totaling \$6,889.23, claims # 1-11.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-Trustee Kleckner asked about hours-town/village to be split out if approved, asked about meetings listed and sex offender. Trustee Hoch-more foot patrol.

DPW-Trustee Kleckner asked about definition of words, McConnell discussed new pump and crane needed. Hired another Laborer, start 03/28/22.

Parks-Trustee Butler-all good. Mayor Jensen-no shared service agreement for ice rink yet.

Code Enforcement-Mayor Jensen-how many condos left? Asked about April inspections, letter to businesses. Cagle-every 12 months-yes to all businesses, constructing letter now.

Clerk-All good.

COMMITTEE REPORTS:

Planning Board Minutes: Good

Zoning Board of Appeals Minutes: Good

Beautification Committee: Good

Town of Urbana: Bridge in public meeting to exempt pier, want to have an exclusive bidder for floating docks.

KWIC/KLOC: No meetings, still need to meet with MHicks, setup conf. call w.MH, JJ & JH

OLD BUSINESS:

Comprehensive Plan update-Mayor Jensen discussion, meeting in April, Mayor Jensen had left off some people on report, Kleckner said, no money in budget yet, Mayor Jensen discussed how to move forward per the printout.

Wastewater Project update-Mayor Jensen discussed the permits and where the project is, will start at Curtiss School and won't disturb tourist season, meeting with JC on 3/18 to complete billing.

PUBLIC COMMENTS:

Ryan-beautification Comm.-why did the xmas lights take so long to come down?, Mayor Jensen-it is not the villages responsibility, Trustee Pulver explained there was a snow storm and ice. CKleckner-decorations were pretty and friendly,

Durepo started a grant for bandstand through AARP. Mayor Jensen has no other info. on bandstand, need to talk tot contractor. ALocey asked about sidewalks and fixing, Mayor Jensen is looking to take care of this through capital planning with DPW. Trustee Kleckner walked 12 miles of Skaneateles and surveyed sidewalks and will help to complete grant. CRyan asked about Juneteenth & discussed info. JRosenbloom asked about Liberty Street inclusion. Mayor Jensen said, yes.

NEW BUSINESS:

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to adopt the resolution to approve the Steuben County Multi-Jurisdictional Hazard Mitigation Plan.

Reviewed 2021 Board Accomplishments and asked if Trustees if they want to add anything. Trustee Kleckner would like to see it in another format

CORRESPONDENCE:

Steuben County Health-Lead Poisoning-Trustee Kleckner thought it would be better to work with Library. Mayor Jensen to talk to Steuben County and Library.

On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to accept Bryce Bush's resignation from the Police Department.

Planning Board letter of Moratorium for boardinghouses-Mayor Jensen read it, made a list of questions, 2002 Law, 2019 Law Amendments, Trustee Pulver was asked if she could remember the community group, she said, no. Mayor Jensen wants to review laws first, needs more information for Home Law to make decisions. Trustees all discussed their thoughts. Mayor Jensen will get with Bill Reed to see what is needed. Trustee Butler said, this creates buyers. People come and visit then want to purchase. Trustee Kleckner-a moratorium is the time to research the numbers. Trustee Hoch wants to schedule a public hearing, pull together information, see if people are interested in businesses or residential. Mayor Jensen asked about a survey, Trustee Kleckner said we need resident input and include business owners.

PUBLIC COMMENTS:

LManelis-referred to 2019 law in code book, never change BnB law, public comments on boardinghouse is in the comprehensive plan, need research. DDurepo-code-read the chapter about rentals, need to be inspected every 24 months and pay and gave an example. CRyan-discussed his property and said, had a p. hearing and said how his was a positive impact. MJBray-urged to do a moratorium, slow down affordable housing, investment properties but need to have people. JRosenbloom-was against moratorium but I need business(tourist), a moratorium would be just a pause, he has not enough staff and redo code, need a pause, a quick timeout to put everything into perspective. Trustee Hoch-says need procedures. Trustee Kleckner-start moratorium as soon as possible, multifaceted issue, involves many areas. SSprague-this is a public time to speak not for board to talk, I lived here for 56 years, the days are gone when we did certain things, need to control the boardinghouse codes. DDurepo talked about insurance and asking applicants. ALocey-agrees with SSprague, referred to a pendulum and how it has gone up one side but will come back down and up the other side, fix problems in village then tell us and make a rationale decision, we thrive on tourism, not a bad thing, it has gotten better, nothing wrong with capitalism, don't stop.

On motion of Trustee Butler, seconded by Trustee Hoch, and carried, all voting Aye to adjourn the village board meeting at 7:59 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Priorities	Team Leaders/Members
<p style="text-align: center;">PRESERVE AND STRENGTHEN VILLAGE HOUSING</p> <p>Hammondsport is an older community, attracting many retirees who enjoy the waterfront and everything the region has to offer. While the Village excels at consistently drawing tourists and older residents, it has struggled to retain younger families and individuals. Communities thrive when there is a diverse population of people ranging in ages. The long-term prosperity of the Village would be more secure with a diverse population. Many existing conditions present challenges to the Village attracting and retaining new young residents. In addition to a lack of housing variety, which has been discussed earlier, there are few existing efforts, initiatives, and/or incentives to attract young people to Hammondsport. Efforts need to be made to successfully compete for younger residents.</p> <p>#1 Expand home repair resources, particularly to seniors in the Village</p> <p>Providing compliance assistance to homeowners is an integral step to improving distressed residential properties in Hammondsport. Homeowners may need information and resources that will help them improve their properties and build equity. Older homeowners may have limited physical or financial capabilities to address much needed improvements to their homes. Developing a well-known set of resources will help senior homeowners improve their properties to either better age in place or sell their homes and downsize.</p> <p>Some resources may include:</p> <ul style="list-style-type: none"> • Partnerships with local lenders to promote and help homeowners understand home improvement loans; • Weatherization programs to decrease utility costs and redirect those expenses to other home improvements; • Low-interest loans targeted toward home improvements and energy conservation improvements; and • Volunteer-driven home improvement activities <p>#2. Develop regulations to optimize the performance of short-term rentals (STRs) in the Village.</p> <p>The growth in popularity of short-term rental options through companies like Air Bnb has led to difficulties in regulating their use and performance. Hammondsport, always a popular summer tourist destination, has emerged as a popular community for short-term rentals. As a result, there have been challenges related to short-term rental operation including traffic and parking concerns and noise level concerns among others.</p>	<p>Leah Butler Stella Pulver Dave Durepo</p>
	<p>Board of Trustees Code Enforcement Officer Village Attorney</p>

<p style="text-align: center;">RETAIN AND ATTRACT YOUNG PEOPLE AND FAMILIES</p> <p>Hammondsport is an older community, attracting many retirees who enjoy the waterfront and everything the region has to offer. While the Village excels at consistently drawing tourists and older residents, it has struggled to retain younger families and individuals. Communities thrive when there is a diverse population of people ranging in ages. The long-term prosperity of the Village would be more secure with a diverse population. Many existing conditions present challenges to the Village attracting and retaining new young residents. In addition to a lack of housing variety, which has been discussed earlier, there are few existing efforts, initiatives, and/or incentives to attract young people to Hammondsport. Efforts need to be made to successfully compete for younger residents.</p>	<p style="text-align: center;">Team Leaders/Members</p>
<p>#6 Create a PR campaign to encourage people to move and work remotely</p> <p>Creating a concentrated campaign to market Hammondsport as a community for remote workers won't convince young people to move to the Village on its own. However, it's integral to begin to create a culture and identity that are inclusive to younger people and families. If Hammondsport is to develop as a 'hub,' remote work would be a strong selling point to potential new residents. It will help to leverage the Village's assets (lakefront, downtown, outdoor recreation opportunities) as well as regional assets (wineries, Finger Lakes, proximity to urban centers).</p>	<p style="text-align: center;">Bob Kleckner</p>
<p style="text-align: center;">UPGRADE AND MAINTAIN VILLAGE INFRASTRUCTURE</p> <p>Several of Hammondsport's infrastructure services were identified as challenges throughout the comprehensive planning process. Without updated and well-connected systems, the Village may not be able to capitalize on potential development opportunities. Sewer expansion in the central business district is moving forward, but there may be greater need to expand sewer lines farther. There are some Village streets that are in disrepair, and the Village should prioritize immediate upgrades as well as continued long-term maintenance.</p>	<p style="text-align: center;">Team Leaders/Members</p>

<p>#11. Establish a Capital Improvement Plan to include a regular maintenance schedule for Village infrastructure</p> <p>A capital improvement plan or program (CIP) is short-range plans that can span 3-10 years. They identify capital projects, provide a planning schedule and timeline, and determine options for financing. The process first identifies issues and needs before proceeding through the development of a CIP plan including annual budgeting. CIP planning can and should provide for capital investment and allocation to implement the comprehensive plan. The Village should establish a CIP as a short-range document that is ledger-based and developed alongside the municipal budget. In this way action items from the comprehensive plan can be considered and budgeted where appropriate.</p>	<p>Jean Jensen Christine Watson Chris McConnell Alan Carpenter</p>
<p>Board Objectives that support the Comprehensive Priority Areas</p> <p>Develop design guidelines or standards for the Business Districts Design standards will help to ensure that future development and redevelopment improves and adds to the Village's built environment. Design standards should embrace the public realm, encourage sustainable development practices, promote walk ability and bike ability, and contribute to an attractive and consistent streetscape. Design standards should apply to all properties fronting both sides of Main Street. The following standards, among others, should be considered for properties with Main Street frontage: • Building placement, orientation, and frontage; • Building and facade composition; • Pedestrian and vehicular access & circulation; • Off-street parking</p> <p>#18a Develop guidelines or standards for the Business District #19a Continue to proactively work with property owner of Glenn Curtiss school with the goal of eventual redevelopment.</p>	<p>Team Leaders/Members</p>
<p>#23 Relocate Village offices and utilize the former train depot for a water-dependent or Water-enhanced use.</p>	<p>Jean Jensen John Hoch</p>
	<p>Village Board Christine Watson Chris McConnell</p>

Village of Hammondsport Police Department

Monthly Report

February 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of February 2022.

Calls for service:	163
Arrest This Month	0
Total Arrests for 2022	0
Penal Law Investigations:	6
- Marijuana Possession by a minor	1
- Criminal Contempt	1
- Trespass	2
- Warrants	2
Village Code Investigations	0
Assist other Agency (Police, Fire, Ambulance, DPW)	4
Check the Welfare	1
Citizen Service	2
Community Events	1
Follow-up Investigations:	24
Foot Patrol:	10
Meetings	15
Mental Health Complaint	1
Open Door/Window	1
Parking Enforcement Details	7
Parking Tickets Issued	7
Property Checks:	17
Record Check	1
School Zone Patrols:	3

Sex Offender Registry	1
Traffic Detail	11
Traffic Stops	10
Traffic Tickets Issued	2
Total Police Shift Coverage	20
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	45.7
Miles traveled Dodge Ram	256

D.P.W. report for February 2022

Street

Took down banner
Plowed and salted St and walks
Several times
Cleared intersections
Snow removal
Cleared out parking lot
Serviced equipment
Washed and waxed equipment
Took police truck to bath
New tires on 1 ton
Worked on lights in park
Cold patched Streets

Water

Pumphouse
Turbidity
Residuals
Samples
UFPO
Fixed leaks
annual water withdrawel report
Sample bottles from Sayre
Repairs at pumphouse
Annual water quality report
Changed filter
Pumped pit
Cleaned filter
DOL meeting
Read meters

Consultations Held

I am continuing my required training via webinar, I take one class a month usually Friday all day, I will be taking this class until July.

17 Vine St. has secured their permit and the Final Inspections are in place.

82 Lake St. did secure the permit for replacing the existing roof, contractor insurance has been secured.

Scott Sprague came to the Planning Board for discussion of the lower apartment being changed into office space for his insurance business. Tina can if able to set if for public hearing in time.

I visited 25 Davis Ave. and spoke with owner about converting garage space into temporary living space, I referred him to reach out to septic engineer and confirm that part is possible and I will revisit the owner for further information.

I spoke with the contractor working on the house on Davis Ave. about securing permits before working on the location, we got it figured out and he will reach out to me when he works within the Village.

I inspected the renovation work on Myrtle Ave. with Machuga Contracting, all inspections are in place and they will continue.

There will be another permit for 56 Lake St. to replace the existing roof.

Planning met for the potential Airbnb within the Village and the Planning Board table the application after denied by my office.

I secured the final inspection for unit number 103 and 104 at the Condo on the lake. Certificate of Occupancy has been released.

I will be starting the commercial Fire and Safety inspection in April. Fees will be attached for the owner to pay to the Village Clerk to be able to receive the Certificate of Compliance.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport

March 8th, 2022

February Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting and minutes
3. Preparation for Zoning Board Meeting
4. Preparation for Planning Board Meeting
5. February Zoning meeting and minutes
6. February Planning meeting and minutes
7. Paperwork on the Wastewater Treatment Project
8. Abstract #13 & Abstract #1
9. Payroll and paid board members
10. Emails/requests
11. Budget Work Session
12. Prepared Interviews for Maintenance Laborer
13. Building permits
14. KWIC reports
15. Prepaid bills
16. Retirement monthly report-NYSLRS
17. Clerk's monthly report
18. Department of Labor monthly report-BLS
19. Helped Police Department
20. Public Hearing Ads
21. Job Openings and Labor Survey
22. In contact with Williamson Law
23. In contact with Complete Payroll
24. Banking
25. Discussed information with DPW
26. Zoom meetings
27. Met w/SCT for maintenance
28. Update website
29. Got oath book signature of election inspectors
30. Worked on ballots
31. Tax Searches
32. Worked on budget
33. RPC's
34. Conducted Sewer Law Public Hearing
35. Conducted Preliminary Budget Public Hearing
36. Budget discussion with Mayor
37. Worked on Election 2022
38. Completed NYS Tax Cap & Tax Limit
39. Bond Wire Transfer
40. Worked on Election 2022
41. Submitted tax information to Steuben County
42. Worked on Annual Financial Report
43. Filled out SLFRF (ARPA) paperwork
44. Posted Sewer Law in newspaper
45. Wastewater Project Meeting
46. Bulletin boards postings
47. Prepared Taxes
48. Mailed Taxes
49. Annual PERMA Report
50. Tier 3 Disaster Training-Steuben County