

**Village of Hammondsport**  
**July 12, 2022**  
**Regular Board Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, June 12, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

**PRESENT:** Mayor Jean Jensen  
Trustee Stella Pulver  
Trustee John Hoch  
Trustee Bob Kleckner  
Clerk-Treasurer Christina Watson  
DPW Supervisor Christopher McConnell  
Police Chief Jason Dininny

**ABSENT:** Trustee Leah Butler and Code Officer Chuck Cagle

**OTHERS PRESENT:** RLeonard, ACarpenter, BTavel, DLynch, TPratt, DDurepo and GGrimsmen via zoom

Mayor Jensen opened the Regular Village Board Meeting at 6:00pm with the pledge to the flag and reiterated the guidelines.

**PRESENTATION:** None

**BUSINESS MEETING:**

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve the Regular Meeting minutes of June 14, 2022.

Trustee Hoch asked about Frontier.

On motion of Trustee Kleckner, seconded by Trustee Pulver and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #5, totaling \$13,096.38 claims #129-178 and the Water Fund Abstract #5, totaling \$1,824.08 claims #37-47.

**DEPARTMENT REPORTS: SEE ATTACHMENTS**

**Police-**Mayor asked about arrests, B Kleckner asked about Town services and hours. JDininny said that they have an hour OT as of now for 2 months.

**DPW-**All good.

**Parks-**None

**Code Enforcement-**None

**Clerk-**All good.

**COMMITTEE REPORTS:**

**Planning Board Minutes:** None

**Zoning Board of Appeals Minutes:** None

**Beautification Committee:** It was asked by an individual if the flowers were being watered and yes, they are.

**Town of Urbana:** 2 meetings, bridge deck is on, talked about electric car charging stations. TWatson gave info after talking to NYSEG. CMcConnell said he talked about Town showing an interest in parking at vacant lot.

**KWIC/KLOC:** No meeting

**OLD BUSINESS:** None

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**Review YTD General & Water Fund:** Mayor asked for clarification. Trustee Kleckner asked about how to read the YTD funds.

**Review Code Changes:** Changed some wording in regard to sex/person, Trustee Pulver asked about Thorpe Ave. Mayor suggested that an ad be put in the shopper with the new street code. Attorney Reed thought it would be a courtesy to inform the community. September 1, 2022 will be the start of the new codes. Will check into Clean Air Act and if there are any changes.

On motion of Trustee Kleckner, seconded by Trustee Hoch and carried all voting Aye to accept the changes to Chapter 87 of the Village of Hammondsport Codes.

On motion of Trustee Kleckner, seconded by Trustee Pulver and carried all voting Aye to accept the changes to Chapter 115-39 of the Village of Hammondsport Codes.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried all voting Aye to adopt New Clean Air Act.

**Capital Planning Update:** TWatson discussed credit card system. CConnell discussed DPW's items/why he chose them. Mayor Jensen instructs the board to look at the list and see if there are any more items to add. ACarpenter reiterated to Trustee Kleckner (Bob's expertise on C. Plan) if anything is missing. Trustee Kleckner stated that the Comprehensive Plan is not as detailed. CConnell asked if he could use an Engineer. Trustee Kleckner asked how that would be paid and CConnell said that he has money in engineering. Trustee Hoch said "let's do it".

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Aye to hire an Engineer for the water main construction.

On motion of Trustee Hoch, seconded by Trustee Pulver and carried all voting Aye to approve the Park Use application for "Wilderness Voyageurs-Bicycle Vacations.

Mayor Jensen appointed Deborah Lynch as an Alternate to the Zoning Board of Appeals.

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Aye to accept the appointment of Deborah Lynch as an Alternate to the Zoning Board of Appeals.

**CORRESPONDENCE:** None

**PUBLIC COMMENTS AND QUESTIONS:** DLynch asked about meeting minutes online. TWatson said it usually takes 2 weeks. CConnell talked about Art show and the stakes in the ground- remember for next year. RLeonard recommended the board place a moratorium, with a timeframe, on boardinghouses. Trustee Kleckner asked what it takes to have a moratorium. Mayor Jensen said it requires paperwork and a vote. Trustee Kleckner asked about another vote on a moratorium. Mayor Jensen said that we need to look at all information on how to have a moratorium. Trustee Kleckner wants to make a motion to move forward with moratorium on boardinghouses.

On motion of Trustee Kleckner, seconded by Trustee Hoch and carried all voting Aye to move forward with looking into a moratorium on boardinghouses. Trustee Kleckner said we may need to look at an alternative to a moratorium. DLynch suggested the case law on moratoriums. Mayor Jensen asked, if this was intended on a moratorium on accepting new applications for boardinghouses. DDurepo said that there is lots of information to go through and a lot of people working on this-gave an example. ACarpenter talked about parking. Suggested Town take over for a paid parking lot. CConnell said that is just for electric cars, the Town was talking about. Mayor Jensen said that was an old issue. RLeonard suggested the Mercury lot, talk to them and ask about using it or clean it up. Trustee Kleckner said this is in the Comprehensive Plan and will volunteer to talk to Mercury regarding lot. Chief Dininny has already spoke to Joe Meade of Mercury in regard to this info.

**EXECUTIVE SESSION:** None

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to adjourn the village board meeting at 7:16 p.m.

Respectfully Submitted,

Christina Watson

Village of Hammondsport Clerk-Treasurer

# Village of Hammondsport Police Department

## Monthly Report

June 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of June 2022.

Calls for service:	331
Arrest This Month Village	0
Arrest This Month Town	1
Total Arrests for 2022	1
Penal Law Investigations:	2
- Criminal Contempt	1
- Criminal Mischief	1
Village Code Investigations	2
Alarm	3
Animal Complaints	1
Assist other Agency (Police, Fire, Ambulance, DPW)	3
Citizen Service	4
Community Events	2
Disturbance	1
Follow-up Investigations:	39
Foot Patrol:	35
Found/Lost Property	2
Meetings	17
Mental Health Complaint	3
Motor Vehicle Accident Investigation	3
Parking Enforcement Details	9
Parking Tickets Issued	4

Property Checks:	26
Records Check	1
School Zone Patrols:	22
Suspicious Condition	1
Traffic Complaint	7
Traffic Detail	38
Traffic Stops	29
Traffic Tickets Issued	17
Traffic Grant Details (DWI / DWAI Drug Enforcement)	1
Training	2
Total Police Shift Coverage	38
Total Police Officer Hours Worked	366.75
Use of Force Incidents	1
Personnel Complaints	0
Fuel gallons dispensed:	139.3
Miles traveled Dodge Ram	1,027

# Village of Hammondsport Police Department

## Town of Urbana

### Monthly Report

June 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of June 2022 in the Town of Urbana.

Calls for service:	85
Arrest This Month	1
Total Arrests for 2022	1
Penal Law Investigations:	6
- Criminal Contempt	2
- Criminal Mischief	1
- Larceny	1
- Making a Terroristic Threat / Resisting Arrest	1
- Trespass	1
Alarms (Residential / Commercial)	1
Animal Complaint	1
Assist other Agency (Police, Fire, Ambulance, DPW)	1
Check the Welfare	1
Citizen Service	1
Court Details	2
Fire Investigation	2
Follow-ups / Investigations:	10
Foot Patrol:	9
Hazardous Condition	1
Meetings	2
Mental Health Investigation	2
Motor Vehicle Accident Investigation	5

Property Checks:	18
Parking Enforcement	1
Traffic Detail	1
Suspicious Condition Investigation	1
Use of Force Incidents	1
Personnel Complaints	0

Village D.P.W. report for June 2022

Street

Cut back roadsides

Trimmed trees

Equipment maintenance

Rubbage removal

Mowed several times

Cleaned up at shop

Milled for blacktop

Cleaned off catch basins

Brush pick up

Picked up paint from county

Picked up garbage in business district

Swept streets

Returned scrap metal

Striped Streets

Weed eated curbs for sweeping

Worked on capital plan

Water

Pumphouse

Samples

Residuals

Turbidity

UFPO

Weedeated hydrants

Investigated water issues

Tank inspection

Clear well cleaning

Mowed

Leak location

Ran samples to Sayre

Washed old reservoir

Worked on capital plan

Changed filter

Cleaned filter

Ran tank truck

July 12<sup>th</sup>, 2022

June Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting
3. March Village meeting and minutes
4. Preparation for Zoning Board Meeting
5. March Zoning meeting and minutes
6. Preparation for Planning Board Meeting
7. March Planning meeting and minutes
8. Abstract #5
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Retirement monthly report-NYSLRS
13. Clerk's monthly report
14. Department of Labor monthly report-BLS
15. Helped Police Department
16. Job Openings and Labor Survey
17. In contact with Williamson Law
18. In contact with Complete Payroll
19. Banking
20. Discussed information with DPW
21. Zoom meetings
22. Met w/SCT for maintenance/new computers
23. Update website
24. Tax Searches
25. Bulletin boards postings
26. Accepted Taxes
27. Worked with Code Officer
28. Processed applications and permits
29. KWIC reports
30. Worked on capital planning
31. Capital Planning meeting
32. Edited codes
33. Champlin Phone on
34. Understanding the Budget Process Webinar
35. Videoconferencing Webinar
36. Posted newsletter
37. Requested Emergency & Refuse Prevailing Wage
38. Code Change Public Hearing
39. Retrieved Oath Book signatures
40. New employee insurance