

Village of Hammondsport
June 14, 2022
Regular Board Meeting Minutes



DRAFT

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, June 14, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee John Hoch
Trustee Leah Butler
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Code Officer Chuck Cagle (zoom)

ABSENT: Police Chief Jason Dininny and Trustee Bob Kleckner

OTHERS PRESENT: RLocey, RLeonard, ACarpenter and DDurepo

Mayor Jensen opened the Regular Village Board Meeting at 6:00pm with the pledge to the flag and reiterated the guidelines.

PRESENTATION: None

BUSINESS MEETING:

Minutes-fix a word on pg. 3. On motion of Trustee Hoch, seconded by Trustee Pulver, and carried, all voting Aye to approve the Regular Meeting minutes of May 10, 2022.

Abstract-look at voucher 103/104 and 114 (fix wording). On motion of Trustee Hoch, seconded by Trustee Pulver and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #4, totaling \$42,970.40 claims #76-128 and the Water Fund Abstract #4, totaling \$13,817.60 claims #18-36.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-All good.

DPW-All good.

Parks-All good.

Code Enforcement-Fix a couple of words in report.

Clerk-All good.

On motion of Trustee Butler, seconded by Trustee Hoch and carried all voting Aye to approve department reports.

COMMITTEE REPORTS:

Planning Board Minutes: None

Zoning Board of Appeals Minutes: None

Beautification Committee: received two grants to proceed on bandstand reconstruction.

Town of Urbana: Want to pass a local law for people to participate via zoom, bridge project-1 ramp on 1 side done and starting on next-to be completed by summer 2022 and pier to be removed by December 2022.

Removal of goose droppings-Trustee Hoch concerned, saw them pushing into lake. Rails to Trails to PV Winery.

KWIC/KLOC: Last meeting talked about grants for dredging.

OLD BUSINESS:

Mayor read the minutes for the Wastewater Project recent meeting. On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Aye to authorize Mayor Jean Jensen to sign any and all project documents pertaining to the Wastewater Mgmt. Project without board approval
Comprehensive Plan updates were reviewed. Plan to place on website with ongoing updates under a standard format.

PUBLIC COMMENTS: None

NEW BUSINESS:

Attorney William Reed to review code changes, resolution July 12, 2022, Village Board Meeting.

On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Aye to appoint Lewis Hall as a member to the Planning Board.

On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Aye to appoint MaryJane Bray as an alternate to the Planning Board.

Reviewed Commercial Property/Liability Insurance for the 2022-2023 year. Mayor Jensen suggested the village looks at other insurance options every so many years. Asked when insurance was due and what the coverage period is

On motion of Trustee Pulver, seconded by Trustee Hoch and carried all voting Aye to approve the \$175.00 sponsor of the "Palettes of Keuka"

Table the resolution to adopt Code Changes to July Village Board meeting

On motion of Trustee Hoch, seconded by Mayor Jensen and carried all voting Aye to approve the Public Park Use Application for "Yoga in The Park"

Give Tax Roll to Mayor Jean Jensen for STR Workshop.

CORRESPONDENCE: None

PUBLIC COMMENTS AND QUESTIONS: None

EXECUTIVE SESSION: Open executive session at 6:55pm, discuss personnel Issue, on motion of Trustee Hoch, seconded by Trustee Butler and carried all voting Aye to close the executive session at 7:25pm.

On motion of Trustee Pulver, seconded by Mayor Jensen, and carried, all voting Aye to adjourn the village board meeting at 7:26 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondsport Police Department
Monthly Report
May 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of May 2022.

Calls for service:	381
Arrest This Month	0
Total Arrests for 2022	0
Penal Law Investigations:	3
- Criminal Mischief	1
- Harassment	1
- Larceny	1
Navigation Law	1
Village Code Investigations	1
Animal Complaints	1
Assist other Agency (Police, Fire, Ambulance, DPW)	3
Bike Patrol	1
Citizen Service	2
Community Events	3
Domestic Incident	2
Follow-up Investigations:	36
Foot Patrol:	45
Meetings	17
Mental Health Complaint	1
Motor Vehicle Accident Investigation	1
Parking Enforcement Details	4
Parking Tickets Issued	2
Property Checks:	27

Records Check	1
School Zone Patrols:	8
Traffic Complaint	2
Traffic Detail	66
Traffic Stops	63
Traffic Tickets Issued	29
Traffic Grant Details	3
Training	1
Total Police Shift Coverage	42
Total Police Officer Hours Worked	404.75
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	148.1
Miles traveled Dodge Ram	946

Village of Hammondspport Police Department

Town of Urbana

Monthly Report

May 2022

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of May 2022 in the Town of Urbana.

Calls for service:	64
Arrest This Month	0
Total Arrests for 2022	0
Penal Law Investigations:	3
- Harassment	1
- Larceny	1
- Trespass	1
Navigation Law	0
911 Hang up Call	1
Alarms (Residential / Commercial)	2
Animal Complaints	1
Assist other Agency (Police, Fire, Ambulance, DPW)	5
Court Details	2
Follow-up Investigations:	7
Foot Patrol:	13
Meetings	4
Property Checks:	21
Traffic Detail	1
Total Police Officer Hours Worked	30 hours 13 minutes
Use of Force Incidents	0
Personnel Complaints	0

Village D.P.W. report for May 2022

Street

Milled for paving

Blacktopped

Mowed several times

Cleaned parks

Cleaned back of shop

Repaired sewer at beach

Opened beach

Leveled in front of dock

Cleaned and degreased 1 ton

Brush pick up

Cut back trees on Rt 76

Swept streets

Repaired 1 ton

Cleaned sweeper

Water

Pumphouse

Samples

Residuals

Turbidity

UFPO's

Moved DE

Mowed

Water meeting

Water turn ons

Ran pump truck

Cleaned out tank truck

Washed reservoir at pumphouse

Read meters

Measured streets and mains for capital plan

Code Enforcement Officer, Village of Hammondsport, NY
Monthly Report of Work performed April 2022

Date: 0/1/2022

may

Consultations Held

I am continuing my required training via webinar, I take one class a month usually Friday all day, I will be taking this class until July.

74 Lake St. has been issued the building permits for demolition and the new house with engineer septic and garage, owner James and Leah Nichiporuk

15 Lake St. has been issued for replacing the current deck that is 20'X8' and making new deck 20'X16', owner Dan Mooney

Special Use Permit has been granted by the Planning Board for the Floating docks on Keuka Lake near the Marina. owner Steve Veley and ~~Mr. DJ Morse.~~

30 Davis St. has received the Special Use Permit for Short term rental, owner Linda Miller.

Rich Morrison

5 Lake St has extended their original building permit application from 2016, owner David Leister.

6 Grape St. has received their permit for the renovation work continued, owner John and Susan Cuccamese.

Special Use permit issued to 2 Main St. as a short-term rental, owner Alan Locey.

I received complaint in regards to 53 West Lake Rd. advertising rental property without a Special Use Permit issued by the Planning Board. I am sending a Cease-and-Desist Order immediately to the owner. If they fail to comply an appearance ticket will be issued.

I received a complaint in regards to ~~10~~ Mechanic St. vast number of boats and piles of debris and the exterior of the house. The owner/tenant assured me it would get busy, I gave him two weeks to make an improvement on the house, the boats he will remove and clean up the debris, I will keep the Board informed.

I am stopping at the Village Tavern and have them change the advertising for the Bed and Breakfast on the second floor of the building.

49 Main St. was approved for the short-term rental and I issued the Certificate of Compliance, owner Scott Sprague.

I am still trying to locate the Condos that are being advertised for rental units on the Lake. I have notified the owner of the project to see if I can get any information from them in order to send a violation notice.

40 Lake St. dropped application for short-term rental. The owner does not live in the area, the construction project continues forward and I have to secure inspection on 6/17/2022. They also have mowed the grass; it needs more cleaning up and I will address that during my inspection.

I received a complaint about the weeds and grass at the Adult Housing Complex on corner of Main St. and Lake St. I have sent a notice to Arbor Development to have the property maintained and all weeds and grass get mowed as required by Local Law.

I have an inspection at 40 Shether St. for a construction projected started before I took over as the Code Officer.

I want to thank the Village Police for assisting me at 21 Lake St. to notify the owner they can't keep the camper parked on the road and have it connected to the electric to the house. They assured it would get moved asap. The interaction was professional and courteous.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport

A handwritten signature in black ink, appearing to read 'C. Cagle', written in a cursive style.

June 14th, 2022

May Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting
3. March Village meeting and minutes
4. Preparation for Zoning Board Meeting
5. March Zoning meeting and minutes
6. Preparation for Planning Board Meeting
7. March Planning meeting and minutes
8. Abstract #4
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Retirement monthly report-NYSLRS
13. Clerk's monthly report
14. Department of Labor monthly report-BLS
15. Helped Police Department
16. Job Openings and Labor Survey
17. In contact with Williamson Law
18. In contact with Complete Payroll
19. Banking
20. Discussed information with DPW
21. Zoom meetings
22. Met w/SCT for maintenance/new computers
23. Update website
24. Tax Searches
25. Worked on Annual Financial Report
26. Bulletin boards postings
27. Accepted Taxes
28. Worked with Code Officer
29. Processed applications and permits
30. KWIC reports
31. Contacted Pitney Bowes
32. Prepared for STR Meeting
33. New employee paperwork
34. Helped with setup of Johnson-Schmidt Preservation meeting
35. Acquired new computers
36. Worked capital planning
37. Edited codes
38. Updated Verizon Wireless acct. and saved money
39. Wastewater Project meeting
40. Bipartisan Infrastructure Law Webinar
41. Turned on Champlin Beach phone
42. Understanding the Budget Process webinar