

Village of Hammondsport
May 10, 2022
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, May 10, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee John Hoch
Trustee Leah Butler (6:40pm)
Trustee Bob Kleckner
Code Officer Chuck Cagle

ABSENT: Clerk-Treasurer Christina Watson, DPW Supervisor Christopher McConnell, Police Chief Jason Dininny and Police Lieutenant Richard Swan

OTHERS PRESENT: JRosenbloom, RLocey(zoom), MJBray, BDurnin(zoom), CRyan, ACarpenter, RSchlock, MSchlock, REnoch & SGeisz

Mayor Jensen opened the Regular Village Board Meeting at 6:00pm with the pledge to the flag and reiterated the guidelines.

PRESENTATION: None

BUSINESS MEETING:

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to approve the Regular Meeting minutes of April 12, 2022.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #3, totaling \$16,624.26, claims #48-75 and on motion of Trustee Kleckner, seconded by Trustee Hoch and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay the Water Fund Abstract #3, totaling \$5,477.95, claims #8, 13-17.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-Chief Dininny introduced Lieutenant Swan, Mayor Jensen asked about school patrol.

DPW-June 6, 2022 water tower will be inspected; clear well is being cleaned.

Parks-None

Code Enforcement-Trustee Hoch said, nice to see report.

Clerk-Trustee Hoch asked about Facebook-suggest make a new one. Trustee Pulver asked about new computers.

On motion of Trustee Kleckner, seconded by Trustee Hoch and carried all voting Aye to approve department reports.

COMMITTEE REPORTS:

Planning Board Minutes: None

Zoning Board of Appeals Minutes: None

Beautification Committee: Trustee Pulver said, flower baskets and park are finished. May ask school for volunteers to water.

Town of Urbana: Bridge-ramps up, may be complete by 07/04/22. Want to complete pier at Champlin by October 2022.

KWIC/KLOC: 05/23/22 meeting in Penn Yan.

OLD BUSINESS:

Hammondsport Festival of Crafts-Chief Dininny concerned of no parking on all 4 sides of park, if approved, ask group to post 2 people (1 @ Park Place and 1 @ Mechanic both at Pulteney Street side), Trustee Kleckner asked about parking on Shethar-close down right side. Mayor Jensen asked Dininny to talk to Pennise. On motion of Trustee Pulver, seconded by Trustee Hoch and carried all voting Aye to approve the Park Use application for "Hammondsport Festival of Crafts" with modifications

Western NY Parade-Trustee Kleckner asked Chris about # of people-not many, Mayor Jensen asked Chris about staging area.

On motion of Trustee Hoch, seconded by Trustee Pulver and carried all voting Aye to approve the Parade Permit for the "Western NY Volunteer Fireman's Ass. 123rd Convention"

On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Aye to approve the Parade Permit for the "Annual Fireman's Parade"

Short Term Rental Committee Workshop will be on June 7, 2022 @ 6:00pm @ the Fred and Harriet Taylor Memorial Library.

PUBLIC COMMENTS:

ACarpenter-confirmed the parade route was questioned due to possible street closing.

CRyan-asked about tents/Shethar closing.

SGeisz-asked for a street permit-Mayor Jensen on website.

RSchlock & MSchlock-commented on the street closing and their preference. Supports jobs and businesses-enjoy it.

JRosenbloom-more than willing to have a discussion w/anyone on closing streets/talked about wanted communication.

CRyan-referenced comprehensive plan-sprucing up properties. Trustee Kleckner-asked who is on that #1 team for this? Mayor Jensen-we have 3 top c. plan items. Trustee Kleckner-wants an occurring agenda item on c. plan. Ryan said in codes it says, keep up properties, some places don't look it. Mayor Jensen will pass onto Code.

ACarpenter-Thanked everyone for listening to the street closing/tent situation.

NEW BUSINESS:

On motion of Trustee Kleckner, seconded by Trustee Pulver and carried all voting Aye to approve the Park Use Permit for "Town of Urbana 200th Year Birthday Celebration"

On motion of Trustee Kleckner, seconded by Trustee Hoch and carried all voting Aye to approve the Park Use Permit for the "Music in the Park-Bruce Holler Band"

On motion of Trustee Kleckner, seconded by Trustee Pulver and carried all voting Aye to approve the Hanging of a Banner Permit for "Vacation Bible School"

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried all voting Aye to approve the Park Use Permit for "Vacation Bible School"

Shethar Street Closing-Mayor Jensen discussed her take on the street closing, CMcConnell explained the wastewater project and activity. Trustee Hoch-tents would have never happened if there wasn't COVID, revert back to normal-no tents. Trustee Pulver-spoke about many more restaurants/need to stop some time. Trustee Kleckner-this issue is hard and I can't approve it-not uniform in application to be fair, would have to close Shethar to Mechanic and Mechanic to Pulteney. Trustee Butler-want to have a solution to help all. I love the outside seating but too many restaurants want them would have to close those streets also. Surveys are 50/50. CMcConnell-maybe reconfigure sidewalks to make bigger during the wastewater project and new construction of Shethar Street. Trustee Hoch-maybe there should be a traffic flow change, not this year. Planning/agreement/investment for future of those new enhancements.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried all voting Aye to deny the Park Use/Street Closing Permit for the "Shethar Street Closing"

On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Aye to approve the donation to Music in the Park-Hammondsport Chamber of Commerce.

Trustee Butler would donate 2 color copies of the comprehensive plan. Trustee Kleckner has already given out black/white copies.

On motion of Trustee Jensen, seconded by Trustee Hoch and carried all voting Aye to deny the binding of the Comprehensive Plan.

Trustee Kleckner will give presentation on comprehensive plan on June 2, 2022 at 6:30pm at the Fred & Harriett Taylor Memorial Library.

On motion of Trustee Hoch, seconded by Trustee Butler and carried all voting Aye to approve the Notary Renewal and Embosser.

The public hearing for the code changes established by the Mayor and Board of Trustees will be on June 9, 2022 at 6:00pm at 18 Water Street and adoption on June 14, 2022 with zoom.

CORRESPONDENCE:

Reviewed the Chamber of Commerce letter within the Shethar Street closing. The Mayor and Board of Trustees accepted the resignation of Planning Board Member Ron Jaquin. Mayor Jensen opened up the position for Planning Board member and an alternate for the ZBA and Planning.

PUBLIC COMMENTS:

Trustee Kleckner talked about an event 7/4, reading of the declaration done other places. CRyan-calendar on website is not up and running, want that back. Watson said, that all calendar events are on front page. JRosenbloom-thanked the board. RSchlock-talked about what the outlook of the village is-year-round community or not for him and his family. Trustee Kleckner and Trustee Butler said to come to meetings and voice your concern. Mayor Jensen said, to look at comprehensive plan and the support of the village. MJBray-have ever considered Main & Lake a 4 way stop? CConnell said, it is a state road and we don't have that authority.

EXECUTIVE SESSION: None

On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to adjourn the village board meeting at 7:30 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondspport Police Department

Monthly Report

April 2022

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of April 2022.

Calls for service:	321
Arrest This Month	0
Total Arrests for 2022	0
Penal Law Investigations:	3
- Harassment	1
- Larceny	1
- Rape	1
Village Code Investigations	0
Animal Complaints	2
Assist other Agency (Police, Fire, Ambulance, DPW)	7
Citizen Service	6
Community Events	1
Follow-up Investigations:	23
Foot Patrol:	28
Found/Lost Property	3
Meetings	21
Open door/window	1
Parking Enforcement Details	5
Parking Tickets Issued	1
Property Checks:	44
Records Check	1
School Zone Patrols:	8
Suspicious Condition/Person/ Vehicle	1

Traffic Complaints	4
Traffic Detail	53
Traffic Stops	42
Traffic Tickets Issued	17
Training	4
Total Police Shift Coverage	30
Total Police Officer Hours Worked	236
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	120.5
Miles traveled Dodge Ram	791

Village D.P.W. report April 2022

Street

Finished picnic tables

Repaired backhoe

Cleaned up Parks

Osha training

Swept streets

Cleaned out catch basins

Marked for street repair

Cleaned up loose blacktop and sticks

Mowed

Mulched parks

Cleaned old mulch out of parks

Milled bad spots for blacktop

Fixed patch on 54A

Water

Pumphouse

Turbidity

Residuals

Samples

UFPO

Fixed leak on Liberty

Equipment maintenance at pumphouse

Leak location

Finished AWQR

Water turn on's and off's

Meter repairs

Flushed hydrants

Mowed

Repaired hydrants

Changed filter

Cleaned filter

Pumped pit

Consultations Held

I am continuing my required training via webinar, I take one class a month usually Friday all day, I will be taking this class until July.

I be on vacation from May 13th – 23rd, I will have my personal phone inn case the office needs me or the Village Board of Trustees.

33 Davis St. inspection are in place, this office will be issuing the Certificate of Occupancy.

18 Vine St. has dropped off Building permits for the fence around the swimming pool and the electrical work that was done for the lights to the parking lot. She also will need to address the parking lot, it over grown with grass and needs to be a dust free and identifiable with durable material.

77 Shethar St. did clean up the exterior of the property, I will monitor the location.

74 Lake St. has secured the demolition permit to remove the old house and garage, the owner is looking to install a new modular home and possible garage.

Special Use permit applications are coming in for short term rentals. I am attending the Planning Board meeting via Zoom; everything seems to be going as planned in accordance with the Planning Board.

There is no new information in regards to the new docks at the marina, we are awaiting survey documents showing high/low water line for setbacks required.

I have spoke with the owner of 5 Lake St. and finalizing the inspections so they can secure the proper paperwork for the building project.

25 Davis Ave. application for special use permit for short term rental.

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6 Grape St. continues the renovation work on the house, inspections are in place.

I am securing proper inspections for the condo projects, there are a few issues that need to be addressed for some of the units, I have been in contact with the project manager, the owner and the inspector hired by one of the potential buyers for a condo. I have reached out to and spoke with the Village Attorney on this issue.

I have yet been able to find out which condo units are being advertised as short-term rentals, I have spoken with the owner of the project, he also is trying to securing information for me on these issues.

104 Lake St. is redesigning the driveway to accommodate better access to the house.

4 Wheeler Ave. continues the renovation work, inspections are in place.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport

A handwritten signature in black ink, appearing to read 'C. Cagle', written in a cursive style.

May 10th, 2022

April Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting
3. April Village meeting and minutes
4. Preparation for Planning Board Meeting
5. April Planning meeting and minutes
6. Abstract #3
7. Payroll and paid board members
8. Emails/requests
9. Prepaid bills
10. Retirement monthly report-NYSLRS
11. Clerk's monthly report
12. Department of Labor monthly report-BLS
13. Helped Police Department
14. Job Openings and Labor Survey
15. In contact with Williamson Law
16. In contact with Complete Payroll
17. Banking
18. Discussed information with DPW
19. Zoom meetings
20. Met w/SCT for maintenance/new computers
21. Update website
22. Tax Searches
23. Worked on Annual Financial Report
24. Bulletin boards postings
25. Received Taxes
26. Accepted Taxes
27. New employees
28. Worked with Code Officer
29. Processed applications and permits
30. Trustees signed oath book
31. Worked on newsletter
32. Closed February abstracts
33. Requested update on ARC Grant
34. Reported on ARPA Grant (1st report)
35. NYSLRS webinar
36. PERMA payroll report
37. Capital Planning meeting
38. New computers installed
39. Code Change meeting
40. KWIC reports
41. Appointments signed oath book