

Village of Hammondsport
September 6, 2022
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, September 6, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee John Hoch (6:50pm)
Trustee Bob Kleckner
Clerk-Treasurer Christina Watson

ABSENT: Trustee Leah Butler, DPW Supervisor Christopher McConnell, Police Chief Jason Dininny and Code Officer Chuck Cagle via zoom

OTHERS PRESENT: MLKernahan, BKing, LHepburn, KPara, SGeisz, DLynch, TPratt, DDurepo, ACarpenter, MWheeler, CRyan, BKeck and Dickson via zoom.

Mayor Jensen opened the Regular Village Board Meeting at 6:00pm with the pledge to the flag. Mayor Jensen changed the agenda to reflect the following:
Added Parking Codes to Old Business, tabled Treasurer's Request under New Business and added Orchard Street Parking Letter under Correspondence. On motion of Trustee Kleckner, seconded by Trustee Pulver, and carried, all voting Aye to accept the changes to the agenda.

PRESENTATION: None

BUSINESS MEETING:

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to approve the Regular Meeting minutes of August 9, 2022.

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #7, totaling \$22,703.46 claims #214-254 and is hereby authorized to pay the Water Fund Abstract #7, totaling \$3,781.57 claims #59-70.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-BKleckner asked about arrest, JD said DWI.

DPW-commented on pickup of brush

Parks-Halloween, discussed time, JD commented on early time of 5:00pm is better for seeing children

Code Enforcement-None

Clerk-All good.

On motion of Mayor Jensen, seconded by Trustee Kleckner, and carried, all voting Aye to accept the Department Reports.

COMMITTEE REPORTS:

Beautification Committee: SPulver-none, Mayor Jensen-discussed bid for bandstand

Town of Urbana: None

KWIC/KLOC: Mayor Jensen to ask CConnell to attend first, if need a vote then BKleckner to go.

OLD BUSINESS:

Update of ARC Grant for Bandstand

TWatson read notes-see attached

Update on KWIC

TWatson read notes-see attached

Parking Codes

Discussed minor changes to the Parking Code. On motion of Trustee Kleckner, seconded by Trustee Pulver, and carried, all voting Aye to accept the changes to the Code Chapter 115-39X.

Wastewater Mgmt. Bid Update

Mayor Jensen stated the bid will go out 09/8/22, BKleckner asked about starting in the fall.

PUBLIC COMMENTS: None

NEW BUSINESS:

PD and Bikes

Police Dept. will donate bikes.

Parade Permit

On motion of mayor Jensen, seconded by Trustee Kleckner, and carried, all voting Aye to approve the Parade Permit Application for the "HCS Homecoming Parade". As route was determined by Trustees.

Appointments:

On motion of Mayor Jensen, seconded by Trustee Pulver and carried all voting Aye to accept the appointment of Brad Tavel as the Chairman of the Zoning Board of Appeals.

On motion of Mayor Jensen, seconded by Trustee Pulver and carried all voting Aye to accept the appointment of Deborah Lynch as a Member of the Zoning Board of Appeals.

Mayor Jensen suggested to do something for the family of Tom Moleski, past Chairman of the ZBA.

Article 9.0 of Employee Policy

The September Village Board meeting will be changed to September 6, 2022 at 6:00pm, suggested by JHoch. Publicize. On motion of Trustee Kleckner, seconded by Trustee Pulver, and carried, all voting Aye to approve Article 9.0 of the Employee Policy the CDL Training.

Code Change Meetings

September 22, 2022 10:00-11:30am

October 6, 2022 10-11:30am

Budget Meetings

October 20, 2022 10-11:30am

November 3, 2022 10-11:30am

CORRESPONDENCE: Reviewed NYS CDBG Community Planning Funding Letter
Accepted Orchard Street Parking Letter

PUBLIC COMMENTS AND QUESTIONS: AC asked if BKleckner asked DL was a resident. MC-4 Lake St. was upset not to see tents and that the beach was closed-directed her to Town of Urbana, asked about str comm. and reason created. Mayor Jensen-it was a study asked by Planning Board. LH-8/10/12 Orchard St. asked about parking on Orchard Street, asked about narrowing of the street, why now to change parking on orchard. She has driveways for both houses. KP-need more notification, suggested ½ the street no parking and the rest stay as is. BKleckner wants input from BK, would like phone number from KP. CR-are code change meetings open to public? Mayor Jensen-yes. CR-asked about recusal of a Trustee if conflict of interest. AC-stated everyone could have a personal conflict with anything. CR-should he be included? BK has spoken to KP and has asked that the residents be notified ahead of time. LH-just asked to be informed ahead of time. JHoch-talked about the modern age and a group email. BKleckner said he would work with JHoch. MW and MK to help also.

EXECUTIVE SESSION: None

On motion of Trustee Kleckner, seconded by Mayor Jensen, and carried, all voting Aye to adjourn the village board meeting at 7:09 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondsport Police Department

Monthly Report

August 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of August 2022.

Calls for service:	394
Arrest This Month Village	1
Arrest This Month Town	1
Total Arrests for 2022	3
Penal Law Investigations:	4
- Assault	1
- Criminal Contempt	1
- Criminal Mischief	1
- Larceny	1
Navigation Law Investigation	1
Alarm	1
Animal Complaints	1
Assist other Agency (Police, Fire, Ambulance, DPW)	8
Bike Patrols	4
Citizen Service	6
Community Events	4
Follow-up Investigations:	37
Foot Patrol:	50
Found/Lost Property	3
Hazardous Condition	1
Meetings	15
Mental Health Complaint	0
Motor Vehicle Accident Investigation	3

Parking Enforcement Details	12
Parking Tickets Issued	22
Property Checks:	46
School Zone Patrols:	3
Suspicious Condition	0
Traffic Complaint	0
Traffic Detail	50
Traffic Stops	24
Traffic Tickets Issued	8
Training	0
Total Police Shift Coverage	37
Total Police Officer Hours Worked (7/4-7/31)	332
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	119.8
Miles traveled Dodge Ram	777

****Note**** Data is as of August 28, 2022

D.P.W. report for August 2022

Street	Water
Mowed	Pumphouse
Brush pick up	Turbidity
Cut back roadsides	Residuals
Historic sign in flume	samples
Cleaned around trees in business district	UFPO
Picked up stone for walks	Mowed
Cleaned off catch basins	Meeting with DOH
Cleaned ditch on reservoir hill	Samples for DOH
Meeting with hunt engineering	Cleaned pumphouse
Shop work	Changed lights in pumphouse to LED
Put garbage can overturn	Flushed hydrants
Blacktopped	Worked on capital plan
Worked on capital plan	Worked on 54A watermain project
Took down trees	ARC grant meeting in Hornell
Trimmed hedges at flume	Changed filter
Trimmed tree in Pultney park	Cleaned filter
Fixed door at beach	Pumped pit
Meeting about sewer project	Water shut offs and Emergency shut off
Milled Streets	Aqualogics worked at pumphouse
Pulled sidewalks and repoured	Read meters
Top soiled around walks	Helped with billing for meter reads
Pulled benches for craft show and	Leak at Finger Lakes brewing
Moved barricades for show	
Cleaned up after storms	
Put up speed limit sign on Greyton taylor	
Took sweeper for repair	

September 6th, 2022
August Monthly Report
TO: Village Board
FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting
3. Village meeting and minutes
4. Preparation for Zoning Board Meeting
5. Zoning meeting and minutes
6. Preparation for Planning Board Meeting
7. Planning meeting and minutes
8. Abstract #7
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Retirement monthly report-NYSLRS
13. Learning the Enhanced Legacy NYSLRS reporting format
14. Enhanced Legacy Data Mapping
15. Clerk's monthly report
16. Department of Labor monthly report-BLS
17. Helped Police Department
18. In contact with Williamson Law-previous years budgets
19. Recorded Reserves from previous years
20. In contact with Complete Payroll
21. Banking
22. Discussed information with DPW
23. Zoom meetings
24. Update website
25. Tax Searches
26. Bulletin boards postings
27. Accepted Taxes
28. Worked with Code Officer
29. Processed applications and permits
30. KWIC reports
31. Sent out KWIC yearly letters for inspections due
32. Budget meeting with Mayor and Chief
33. Met with Jason on budget
34. Wire transfer for existing Bond
35. STC ARC Grant-Street reconstruction
36. Worked on capital planning
37. Capital Planning meeting
38. Edited codes
39. Appalachian Grant Meeting-Street Reconstruction
40. NYSLRS-Records of Activity Webinar
41. Zoom meeting with Steuben County-EMS(Special PS&C Comm.)
42. Supplies for Champlin
43. Researched codes
44. Placed ad for new parking codes

Village Board Meeting

September 6, 2022

Bandstand Update

- Submitted an interim report, though we haven't started the project
- Beautification Committee secured the \$20,000.00 grant
- We needed to spend the money by 10/15/22, hence an extension
- Construction materials are 6-8 weeks out when we place order
- Will be asking for an extension
- Bid or Beautification to pay

KWIC Update

- All letters were sent out for past due inspections or repairs
- There was a discrepancy with holding tank verses zone 1. A matter of the entry into the software by Mike Hicks
- Some fixes have to come from the Keuka Lake Watershed
- As property owners are receiving their reminders, they are calling and saying they are on the list of the septic companies already. Waiting