

**Village of Hammondsport
November 8, 2022
Regular Board Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, November 8, 2022 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee John Hoch
Trustee Bob Kleckner
Trustee Stella Pulver
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Police Chief Jason Dininny
Code Officer Chuck Cagle

ABSENT: Trustee Leah Butler

OTHERS PRESENT: DLynch, RLocey, LRamsey, CRyan and iphone(z)

Mayor Jensen opened the Regular Village Board Meeting at 6:00pm with the pledge to the flag.

PRESENTATION: None

BUSINESS MEETING:

Mayor Jensen asked to have the g. card changed to gift card. Mayor Jensen asked about Cyber Security Policy and TW gave an update. Should have policy and quotes by December Board meeting.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #9, totaling \$28,891.01 claims #299-348 and is hereby authorized to pay the Water Fund Abstract #9, totaling \$9,530.65 claims #92-106.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Code Enforcement-Mayor asked about the Catholic Charities, CC-state to inspect first. Mayor asked about Pete's Auto. CC-will meet with Mayor. Talked about inspection request form review-edited.

Police-RK-arrest? JD-domestic, Mayor-fix date.

DPW-Good

Parks-Good

Clerk-Good, TW explained sam.gov

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to accept the Department Reports.

COMMITTEE REPORTS:

Beautification Committee: None, CM-setup of x-mas decs. & talked to Marty-bandstand

Town of Urbana: JH-senior exemptions, exclusive use of depot park for classic boat show. Boardwalk/bridge

KWIC/KLOC: No mtg., TW go on 11/28.

OLD BUSINESS:

Mayor Jensen gave an update on the ambulance building, BK asked if the board said we could use conference room. SP-it is a go on using the conference room. Mayor Jensen-met with the CFO of the Rectory, \$2000/mth. rent + utilities+ 5 parking spaces, take possession in January and maintain parking lot. JH-why they can't pay for inside renovations? CM-maybe lease it and still use ambulance conference room? JH/SP-not in favor. Mayor Jensen-need construction/renovation costs. RK-pay taxes? TW-T&C/school, no village. Mayor Jensen-Town of Urbana lot?

Budget Meetings: December 6th and 20th, 10:00am-11:30am

Code Review Workshops: December 15th, January 12th and 24th, 2023, 10:00am-11:30am

PUBLIC COMMENTS: None

NEW BUSINESS:

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to accept the Tax Relevies to Steuben County.

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve Application for Use of Hanging Banner for the Wine Country Classic Boat Show

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve Special Event Open Container Application for the Wine Country Classic Boat Show

On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to waive Special Event Open Container Application fee of \$100 for the Wine Country Classic Boat Show

CM-explained the Watermain Project for Ste. Rte. 54A. On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve a public hearing for the Bond Resolution for the Watermain Project-Ste. Rte. 54 for December 6th at 9:00am

CORRESPONDENCE: Mayor Jensen acknowledged the Shared Services request from Steuben County. Mayor Jensen suggested Police RMS, CM-suggested health insurance. Mayor Jensen to answer Jack Wheeler.

PUBLIC COMMENTS AND QUESTIONS: CR thanked Mayor Jensen on the informational letter in regard to short term rental workshop findings. DL-yes.

EXECUTIVE SESSION: None

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to adjourn the village board meeting at 6:59 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Code Enforcement Officer, Village of Hammondsport, NY Date: 11/08/2022
Monthly Report of Work performed **October 2022**

Consultations Held

I will be taking my in-service training for Code on 11/9/22 in Salamanca.

I will be on vacation November 10th – 18th, I will only be available for Village Clerk and Board of Trustees. My work phone will be off.

This office has received 69 Applications thus far this year.

Inspections are in place at 74 Lake St. and the new house.

I ask the board in consideration that all application go through a concept review with the Planning Board, unless it is a shed and or maintenance to existing properties, such as roofs, window's, doors, heating units and electrical upgrades. Any new project that changes the footprint of existing will need to go in front of the Planning Board.

I have spoken with 21 Main St. in regard to the bushes/hedge on the corner of the sidewalk, they assured me they would trim them down to 2' so people can see at the intersection.

I have yet to secure the final inspection for the last Condo.

I inspected 40 Lake St. for Fire and Safety Inspection for potential rental property, the house is not ready for any occupancy at this time, and will not be ready until next spring.

6 Thorpe St. project is moving forward and all inspections are in place.

I did visit the Village Lawyer Mr. Reed about a message that I received from an applicant; I am saving this message in case there are any other issues at the location.

71 Lake St. inspections are in place for them to continue the garage project.

2 Davis St. finally got the new roof put on the house, there are no longer trees growing in the valleys. Contractor paid double the fee for failing to secure permit. They also removed the couch from the side of the road.

I had 4 Davis Ave. pull back the TV set that sat there for weeks.

I have yet to hear from Catholic Charities and using 48 Main St.

The Hammondsport School wants to remove the split rail fence on Main St. and install a chain link fence in its place, I do not feel they need to get a permit for replacing an existing fence and not changing anything. It will sit in the same location.

I have secured the first inspection at 90 Pulteney St for the mixed use occupancy application presented to the Planning Board, also know as the Fire and Safety Inspection.

I have spoken with Mercury Aircraft about the weeds, they are installing black weaving within the chain link fence to hide the potential issue, they also will maintain the exterior around the perimeter of the property to keep the weeds down.

6 Grape St. is almost completed the renovation work, I am waiting the final inspection.

I received a call-in regard to 43 Main St. to see if can be turned back into the repair station as it was, I informed them they would only have to get approval from the Village Planning Board, because it has been vacant more than 6 months.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport



Village of Hammondsport Police Department

Monthly Report

October 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of October 2022.

Calls for service:	440
Arrest This Month Village	1
Arrest This Month Town	0
Total Arrests for 2022	7
Penal Law Investigations:	5
- Assault	1
- Petit Larceny	3
- Trespass	1
Animal Complaints	2
Assist other Agency (Police, Fire, Ambulance, DPW)	1
Citizen Service	7
Community Events	4
Domestic Incident Investigation	1
Drug Drop Box	1
Follow-up Investigations:	37
Foot Patrol:	46
Found/Lost Property	5
Hazardous Condition	2
Meetings	11
Mental Health Complaint	1
Motor Vehicle Accident Investigation	3
Noise Complaint	1
Open Door/Window	1

Parking Enforcement Details	2
Parking Tickets Issued	9
Property Checks:	76
School Area Patrols:	32
Suspicious Condition	1
Traffic Complaint	0
Traffic Detail	61
Traffic Stops	47
Traffic Tickets Issued	13
Total Police Shift Coverage	37
Total Police Officer Hours Worked (7/4-7/31)	353
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	135.1
Miles traveled Dodge Ram	859

Village of Hammondsport Police Department

Town of Urbana

Monthly Report

October 2022

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of October 2022 in the Town of Urbana.

Calls for service:	20
Arrest This Month	0
Penal Law Investigations:	0
Assist other Agency (Police, Fire, Ambulance, DPW)	1
Foot Patrol:	3
Meetings	1
Property Checks:	8
Property (Lost and Found) Investigation	1
Urbana Area Patrol	3
Urbana Court Appearance	3
Use of Force Incidents	0
Personnel Complaints	0

D.P.W. report for October 2022

Street

Repaired catch basins

Truck repair

Winterized beach

Picked up benches at beach

Mowed

Shop work

Street conferences

Repaired shelf at office

Leaf pick up

Picked up picnic tables at beach

Halloween stuff to park

Worked on budget

Sweeper to Syracuse

Cleaned up Liberty park and cemetery

Sidewalk repair

Capital project

Water

Pumphouse

Turbidity

Residuals

UFPO

Samples

Changed filter

Cleaned filter

moved DE

Loaded water at HFD

Worked on Lead and copper letter

Repaired body feeder at pumphouse

Water shut offs

Meeting with State and Hunt

November 11th, 2022
October Monthly Report
TO: Village Board
FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation and Village Board Meeting
3. Village meeting and minutes
4. Preparation for Zoning Board Meeting
5. Zoning meeting and minutes
6. Preparation for Planning Board Meeting
7. Planning meeting and minutes
8. Abstract #9
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Retirement monthly report-NYSLRS
13. Learning the Enhanced Legacy NYSLRS reporting format
14. Clerk's monthly report
15. Department of Labor monthly report-BLS
16. Helped Police Department
17. Champlin Phone Shutoff
18. In contact with Complete Payroll
19. Banking
20. Discussed information with DPW
21. Zoom meetings
22. Update website
23. Tax Searches
24. Bulletin boards postings
25. Accepted Taxes
26. Worked with Code Officer
27. Processed applications and permits
28. KWIC reports
29. Edited codes
30. Researched codes
31. Capital Planning Meeting
32. Worked on capital planning
33. Started Tax Cap and Tax Limit
34. Prepared for Code Review
35. Code Review Workshop
36. Wastewater Project zoom meeting
37. Started budget review
38. Ordered 2023 calendars
39. Updated DUN & Bradstreet information
40. Submitted for an entity number thru sam.gov
41. Prepared and submitted bid ad for refuse & recycle
42. Closed September
43. Ran budget reports
44. Worked on election
45. Submitted PERMA report
46. Viewed ambulance building
47. Changed the first call for an alarm through Sentry & CPE Interlink
48. Conference with Nationwide for FastPay for NYS Deferred Comp. Plan