

Village of Hammondsport
January 10, 2023
Regular Board Meeting & Public Hearing Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting and public hearing at 6:00pm on Tuesday, January 10, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee John Hoch
Trustee Bob Kleckner
Trustee Leah Butler
Trustee Stella Pulver (z)
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Police Chief Jason Dininny

ABSENT: Code Officer Chuck Cagle

OTHERS PRESENT: ACarpenter, JC Smith, LManelis, ATompkins, DTompkins, MMcCullough, RLeonard, EWhiteman, JAdkins, JAdkins, SSprague(z), Leslie(z) and TNardone(z)

Mayor Jensen opened the Regular Village Board Meeting and Public Hearing at 6:00pm with the pledge to the flag.

PUBLIC HEARING:

Mayor Jensen introduced Monica McCullough, she talked about Restore NY Communities Initiative to help restore the Curtiss School. Question about Keena-owner and why the Village needs to do this. Mayor Jensen explained why we asked for \$, we are a pass through. Septic system, MM-talked to Fagan Engineers already. JH-will this keep going on if we don't get the grant? MM-yes, AC-completion? MM-start summer of 2024, complete in 12 months. AC-requirements for renters? MM-no, talked about community center, talked about options for gym.

On motion of Trustee Hoch, seconded by Trustee Kleckner and carried, all voting Aye, to close the public hearing at 6:41pm. On motion of Trustee Hoch, seconded by Trustee Butler and carried, all voting Aye, to approve a Municipal Resolution for the Village of Hammondsport to submit an application for funding the restoration of the Curtiss School.

PRESENTATION: None

Mayor Jensen added the agenda to reflect the following:

- Add general journal transfers for approval under Finance Report

On motion of Trustee Butler, seconded by Trustee Kleckner, and carried, all voting Aye to accept the addition to the agenda.

BUSINESS MEETING:

On motion of Trustee Butler, seconded by Trustee Hoch and carried, all voting Aye, to accept the December 13, 2022 minutes. Mayor Jensen asked about the Town of Urbana in excess water charges for Depot Park to be charge to the Town as stated in the lease agreement. CM/JJ agreed on March-October, 2022. On motion of Trustee Hoch, seconded by Trustee Kleckner and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #11, totaling \$25,378.20 claims #397-433 and is hereby authorized to pay the Water Fund Abstract #11, totaling \$9,979.08 claims #122-132.

On motion of Trustee Hoch, seconded by Trustee Butler and carried, all voting Aye, to adopt the Bond resolution to finance the water system capital improvements for the NY State Route 54A Water main Project.

On motion of Trustee Hoch, seconded by Trustee Butler and carried, all voting Aye, to adopt the Resolution authorizing payment to the State for Requested Work.

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Aye, to adopt the Resolution authorizing NYS for Incorporating Municipal Work

On motion of Mayor Jensen, seconded by Trustee Pulver and carried, all voting Aye, to adopt the Resolution authorizing the Municipal Official to enter into agreement with the NYS Department of Transportation

On motion of Mayor Jensen, seconded by Trustee Kleckner and carried, all voting Aye, to adopt the Resolution authorizing the Municipal Official as Christopher McConnell, DPW Supervisor.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-No questions. All good.

DPW-JH inquired about the frozen water line-solution? CM-yes, they are to fix it and have been told many years.

Parks-LB did not hear anything on ice rink. Need to reach out to Kyle, Mayor Jensen to contact Nancy.

Code Enforcement-No report submitted.

Clerk-JH asked about sam.gov, TW-explained. JH-talk to someone at Federal level.

Finance-All good. On motion of Trustee Hoch, seconded by Trustee Butler and carried, all voting Aye, to approve the general transfers 2022 write offs.

COMMITTEE REPORTS:

Beautification Committee- SP-Took down Christmas on Sunday, looking into a new nativity set. Mayor will brainstorm with committee.

Town of Urbana-JH-nothing to report.

KWIC/KLOC- CM-nothing to report.

OLD BUSINESS:

Cyber Security-Mayor Jensen discussed. TW will edit and tabled until next meeting, February 14, 2023.

PUBLIC COMMENTS: Mayor Jensen said, to take out "new business" wording, RL-talked about nativity set.

NEW BUSINESS:

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to approve the 55th Annual Keuka Lake Art Show. On motion of Trustee Butler, seconded by Trustee Kleckner, and carried, all voting Aye to approve the resolution of the relevy of the village water bills. JC-talked about levy debt charge, discussed rates and EDU's, need to pick a schedule for first year. On motion of Trustee Kleckner, seconded by Trustee Butler, and carried, all voting Aye to approve the resolution to adopt the user sewer rates for the Wastewater Mgmt. Project-Units assignments Alternate Two by Properties. On motion of Trustee Kleckner, seconded by Trustee Hoch, and carried, all voting Aye to approve a resolution of the Village 2023 Election polling place as the Fred & Harriett Taylor Memorial Library on Tuesday, March 21, 2023, polls opening at 12:00pm NOON and closing at 9:00pm. On motion of Mayor Jensen, seconded by Trustee Butler, and carried, all voting Aye to approve a resolution appointing Election Inspectors for the March 21, 2023 Election.

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to approve budget transfer from A9950.43 to A7110.21 for \$17,176.00 for Bandstand materials.

CORRESPONDENCE: TW-call Cardinal and explain and then tell Debra Robbins.

PUBLIC COMMENTS AND QUESTIONS: LM-talked about speeding on Pulteney, suggested speed humps. CM-has painted SLOW before, JD-talked about an electric sign, Mayor Jensen-want PD & DPW recommendations, AC-Urbana Grant, DT-replied from Urbana. AC-asked about change in use and EDU's for businesses.

EXECUTIVE SESSION: None

On motion of Trustee Hoch, seconded by Trustee Kleckner, and carried, all voting Aye to adjourn the village board meeting at 7:49 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondspport Police Department

Monthly Report

December 2022

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of December 2022.

Calls for service:	261
Arrest This Month Village	0
Arrest This Month Town	0
Total Arrests for 2022	7
Penal Law Investigations:	1
- Trespass	1
Assist other Agency (Police, Fire, Ambulance, DPW)	4
Citizen Service	4
Community Event	3
Follow-up Investigations:	11
Foot Patrol:	10
Meetings	13
Parking Enforcement Details	6
Parking Tickets Issued	2
Property Checks:	45
Records Check	1
School Area Patrols:	11
Traffic Complaint	1
Traffic Detail	51
Traffic Detail DWI / DWAI Drug	6
Traffic Stops	19
Traffic Tickets Issued	6

Training	6
Town of Urbana Court Security	2
Total Police Shift Coverage	35
Total Police Officer Hours	261
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	91.1
Miles traveled Dodge Ram	605

D.P.W. report for December 2022

Street

Plowed and salted St and walks

Handed out courtesy tickets several times

Picked up leaves

Serviced small equipment

Picked up parts

Picked up paint for trucks

Cold patched

Picked up leaves in parks

Fixed lights in park

Cleaned up leaf vac.

Moved barricades

Cleaned up bays

Moved equipment around

Cleaned concrete equipment

Moved ice rink

Repaired fork lift

Repaired heater in police bay

Cleaned up brush from storm

Picked up Christmas trees

Took care of salt order

Water

Pumphouse

Turbidity

Residuals

Samples

UFPO

Water turn on and offs

Water meeting

Fixed body feeders

Cleaned out tank truck

Checked water meters

Budget meeting

Sewer meeting

Pumped bus garage

Cleaned up leaves at pumphouse

New meter at 74 Lake

Moved DE

Pulled elements in filter and cleaned

Thawed water line at Tobins

January 10th, 2023
December Monthly Report
TO: Village Board
FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Zoning Board Meeting
5. Preparation for Planning Board Meeting
6. Submitted SEQR's and public hearings
7. Planning meeting and minutes
8. Abstract #11
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Retirement monthly report-NYSLRS
13. Clerk's monthly report
14. Department of Labor monthly report-BLS
15. Assisted Police Department
16. In contact with Complete Payroll
17. Banking
18. Discussed information with DPW
19. Zoom meetings
20. Update website
21. Tax Searches
22. Bulletin board postings
23. Worked on Tax Cap & Tax Limit
24. Worked with Code Officer
25. Processed applications and permits
26. KWIC reports
27. Code Review Workshop
28. Edited codes
29. Worked on 2023 Election – election inspectors
30. Researched reserves
31. Prepared for Bond Resolution Public Hearing
32. Prepared for holiday party
33. Prepared new insurance plan and all applications
34. Sent emails to Village List
35. Requested any information from NYS and Steuben County on the Village
36. Budget Journal entries
37. Worked on Restore NY Curtiss School Grant
38. Prepared information for William from the DOT-resolutions
39. Prepared information for the USDA
40. Mailed direct deposit requests from employees
41. Submitted prevailing wage for Cardinal
42. Sent out bid award letters
43. Worked on capital planning
44. Prepared for Code Review
45. Wastewater Project zoom meetings
46. Ada Compliance Visit for WW Project
47. Met with JC Smith-WW Project
48. Worked on AUD
49. Budget reviews workshops

50. Resubmitted for an entity number thru sam.gov
51. Requested Certificate of Good Standing from NYS - NO
52. Finished Water budget
53. Ordered 1099/1096 for taxes
54. Prepared reimbursements for the Wastewater Project invoices
55. Worked on Capital Plan
56. Worked on sam.gov