

## Village of Hammondsport

May 9, 2023

### Regular Board Meeting & Public Hearing Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, May 9, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

**PRESENT:** Mayor Jean Jensen  
Trustee Stella Pulver  
Trustee Bob Kleckner  
Trustee Leah Butler  
Trustee Joshua Rosenbloom  
Clerk-Treasurer Christina Watson  
DPW Supervisor Christopher McConnell  
Police Chief Jason Dininny

**ABSENT:** Code Officer Chuck Cagle

**OTHERS PRESENT:** DBrown, KThompson, JThompson, JuRosenbloom, RoLocey, LManelis(z), RLeonard, ACarpenter(z), BToy & DDurepo(z)

Mayor Jensen opened the Public Hearing at 6:00pm.

**PUBLIC HEARING:** Local Law #2 of 2023 enacting a Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-a of the Real Property Tax Law. Mayor Local Law #2, property tax exemption. Public comment by KT & JT, talked about renters vs. owners, talked about volunteer, doesn't make sense, suggesting incorporation, give feedback to NYS? BK-incorporation, maybe but still need to pay. KT-need data on actively participating. JR-yet to make a decision, want more info., RL-thoughts given, minor amount, SP-gave past examples, LM-asked about revenue/#'s, incorporation would cost a lot of money. AC-discussed \$, law was written not to be retroactive. LM-renters? Income tax break. On motion of Trustee Butler, seconded by Trustee Kleckner and carried, all voting Aye, to close the public hearing at 6:48pm.

**PRESENTATION: Clean Transportation Partnership- Brian Toy, Planner Southern Tier Central Regional Planning & Development Board, 6:45-7:05pm, BT explained Southern Tier Central Regional Planning, they are asking to partner with them. Need contacts, can be branded as a partnership. Mayor asked if approached Town of Urbana, BT-no, Mayor-joint would be good and I will approach Town. JR asked who informs the public, LB-transportation(uber). Mayor seems positive but want to talk to Town. (DD commented on zoom chat, he would be interested in helping), BT-sounds like interest.**

#### **BUSINESS MEETING:**

On motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Aye, to accept the April 11, 2023 minutes. On motion of Trustee Kleckner, seconded by Trustee Pulver and carried, all voting Aye, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #03, totaling \$32,043.16 claims #001-042 and is hereby authorized to pay the Water Fund Abstract #03, totaling \$7,032.29 claims #001-013.

#### **DEPARTMENT REPORTS: SEE ATTACHMENTS**

**Police-**None, added later

**DPW-**Asked about Champlin road, will be micro-paving when Town does theirs, Shethar 2024 now, LB-letter?

**Parks-**LB-JR & LB will be working together on Grape Street Park. Mayor-why can't take bikes in Grape Street Park now, on sign. CM-Old, because of skate park, CM-bandstand starts Monday. Mayor asked about beautification \$ for labor, TW-wait till labor is billed.LB- ice rink?

**Code Enforcement-** None, added later

**Clerk-**LB-deputy clerk, check into "Indeed"

#### **COMMITTEE REPORTS:**

**Beautification Committee-**None

**Town of Urbana-**None

**KWIC/KLOC-**None

**Finance Report-**RK asked about private audit, Mayor is looking into it. Mayor will have meetings with planning/zoning lawyer.

## OLD BUSINESS:

- **Clean Transportation Discussion**-tabled, Mayor to talk to Town of Urbana.
- Mayor gave a Wastewater project Update, added the information from RC.CM-to explore other options for street reconstruction after Project.
- **SRO Position Review**-Mayor commented and read bullet points, RK commented, LB commented, SP commented & JR commented, the safety of children is not affected. On motion of Mayor Jensen, seconded by Trustee Kleckner and carried, all voting Aye to reject the request of placing the SRO position on the Village of Hammondsport's books.

**PUBLIC COMMENTS:** LM-good job DPW, discussed Church Street, CM-fixing soon. LM-when can it be all done, CM-trying to fix it the best until it can be fully reconstructed.

Mayor Jensen added to the agenda the following under New Business:

- Review/Approve Park Use application for "Vacation Bible School"
- Review/Approve Hanging Banner application for "Vacation Bible School"
- Resolution to approve a liquor license waiver for Browsers LLC

## NEW BUSINESS:

- On motion of Trustee Kleckner, seconded by Trustee Pulver and carried, all voting Aye, to approve Mayor Jensen's appointment of MaryJane Bray as member of the Planning Board.
- **Budget Journal Entries**-On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Aye, to approve the 2022 Budget Journal Entries.
- On motion of Trustee Butler, seconded by Mayor Jensen and carried all voting Aye, to approve the Park Use application for the "Clare Maloney & The great Adventure Summer Kickoff", JR to not vote, submitted application.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Aye, to approve the Park Use application for the "Family, Faith & Funk"
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Aye, to approve the Park Use application for the "Wilderness Voyageurs Bicycling Vacations"
- On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Aye, to approve the Parade Permit application for the "American Legion Memorial Day Parade"
- On motion of Trustee Butler, seconded by Trustee Kleckner and carried all voting Aye, to approve the Hanging Banner application for the "Vacation Bible School"
- On motion of Trustee Pulver, seconded by Mayor Jensen and carried all voting Aye, to approve the Park Use application for the "Vacation Bible School"
- **Liquor License**-On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Aye to approve the waiver for Browsers LLC liquor license.
- **HCS Community Service Project**-Mayor discussed school to do volunteer work in place of doing fund raising and has asked to partner with the village for projects. Good idea. Approved community service for fall and spring. Email to Kyle Bower from Mayor.

**CORRESPONDENCE:** EES letter-read by Trustees

**PUBLIC COMMENTS AND QUESTIONS:** RoL asked about code workshops and codes, planning board discussion on green space. Mayor definition of impervious surface to be looked at in code workshops. RL-create a new Facebook page. RK is taking the lead on that.

**EXECUTIVE SESSION:** None

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Aye to adjourn the village board meeting at 8:26 p.m.

Respectfully Submitted,

Christina Watson  
Village of Hammondsport Clerk-Treasurer

# Village of Hammondspport Police Department

## Monthly Report

April 2023

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of April 2023.

Calls for service:	342
Arrest This Month	1
Total Arrests for 2023	1
Navigation Law	1
Village Code Investigations	1
Assist other Agency (Police, Fire, Ambulance, DPW)	6
Check the welfare	2
Citizen Service	5
Civil Investigation	1
Community Event	2
Drug Complaint	1
Follow-up Investigations:	22
Foot Patrol:	28
Meetings	15
Parking Enforcement Details	6
Parking Tickets Issued	3
Property Checks:	77
Property Found / Lost	3
Record Check	1
School Zone Patrols:	17
Suspicious Condition	2
Traffic Complaint	2

Traffic Detail	48
Traffic Stops	25
Traffic Tickets Issued	4
Trainings	1
Total Police Shift Coverage	29
Urbana Court Security	3
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	79.6
Miles traveled Dodge Ram	433

DPW report fpr April 2023

Street

Cleaned out culvert at pumphouse  
Picked up sticks in streets for sweeping  
Swept streets  
PESH training  
Cleaned up after storm  
Cleaned out culvert on Pultney St  
Cleaned st sweeper  
Repaired light on plow  
Bearings from Elmira  
Cleaned up glass from kwik fill  
Cleaned up and put plows away  
Put up signs  
Serviced truck  
Ditched on Reservoir Hill  
Pumped out for school  
Fixed roadside on 76  
1 ton to Bath for body work  
Mowed and weed eated  
Cleaned up and took care of bagger  
Meeting with suit coat  
Cleaned off catch basins  
Cleaned up beach and put tables and benches out

Water  
Pumphouse  
Turbidity  
Residuals  
Samples  
UFPO's  
Wrote letter for Terry Bretherton  
Sewer meeting  
Water turn on and offs  
Helped Curtiss museum with leak  
Went over end of year budget  
Pumped pit  
Cleaned filter  
Fixed eaves troth at pumphouse  
Flushed hydrants  
W2o pulled pump and motor  
Cut base for pump, ran to W2O  
Replaced sump pump at pumphouse  
Cleaned basement  
Meter read  
Meeting with Bob  
Cleaned mud out of driveway at pumphouse

### Consultations Held

There is no new information for 74 Lake St. at this time.

40 Lake St. has secured the inspections for Fire and Safety, they are also moving forward with the gazebo that has been permitted.

12 Orchard St. is moving forward with renovating the garage to use for over night guest, I have been at the property and spoke with the owner of the property.

The owner of 6 Main St. is looking to remove the house from the property, I have not seen any action there at this point.

I inspected the plumbing at 18 Vine St. for the short-term rental, I will keep the Board informed, I also informed the owner that the driveway needs to be identifiable for parking for guest.

The school has replaced the old wooden fence with new chain link fence along Main St. and their parking and entrance.

16 Lake St. is replacing the roof, permit has been secured with proper insurance.

Concept review application has been submitted for 76 Shethar St. for additional parking request for guest.

This office has yet issued the Certificate of compliance for 6 Wheeler Ave. for the renovation work done there.

Thank you,  
Charles A. Cagle, CEO Village of Hammondsport



May 9<sup>th</sup>, 2023

April Monthly Report

TO: Village Board

FROM: Christina Watson

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Submitted SEQR's and public hearings
6. Planning meeting and minutes
7. Preparation for ZBA Meeting
8. ZBA meeting and minutes
9. Abstract #3
10. Payroll and paid board members
11. Emails/requests
12. Prepaid bills
13. Assisted in Retirement monthly reporting-NYSLRS
14. Clerk's monthly report
15. Department of Labor monthly report-BLS
16. Assisted Police Department
17. In contact with Complete Payroll
18. Banking
19. Tax Search
20. Posted Deputy Clerk position
21. Discussed information with DPW
22. Zoom meetings
23. Update website
24. Tax Searches
25. Bulletin board postings
26. Processed applications and permits
27. Worked on NYCLASS Reserve Accounts
28. Assisted with acquiring Bond for 54A
29. Wastewater Project meetings
30. Assessed water penalties and mailed
31. WLaw Water Billing training-2 meetings
32. Reconciliations for Board
33. Completed appointments document
34. Scheduled Code Review Workshop and preparation
35. Edited codes
36. Code Workshop
37. Accepted tax payments
38. Accepted water bill payments
39. Sent emails to Village List
40. Prepared budget journal entries for approval
41. Completed payments for Deferred Comp.
42. Worked with SCT on Pitney Bowes Postage Machine
43. Managing Staff NYCOM webinar
44. Worked on Historic Preservation Public Meeting
45. Prepared and submitted quarterly PERMA payroll report
46. Discussed credit card machine and online payments with Apple
47. Completed and submitted ARPA (covid) Compliance Report
48. Prepared submission for ARC grant (bandstand)