

Village of Hammondsport
July 11, 2023
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, July 11, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Robert Kleckner
Trustee Stella Pulver
Trustee Leah Butler
Trustee Joshua Rosenbloom
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Police Chief Jason Dininny
Code Officer Chuck Cagle(z)

ABSENT: None

OTHERS PRESENT: CKleckner, DLynch, RLeonard, ACarpenter & SJackson, MBrown, LManelis(z), SReinhart and BHenry

Mayor Jensen opened the meeting at 6:00pm and amended the agenda. On motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Yea, approve the amended agenda under new business to include the following: Brad Tavel's resignation from the ZBA and add the new ZBA members name, John Cerio.

PUBLIC HEARING: None

PRESENTATION: Michael Brown presented on behalf of NYSERDA Clean Energy Community. Passing the 2 resolutions and that will add to the program. Bill to look at resolutions. JJ wants to meet with Chuck. Mentioned community campaigns (an action we could consider), discussed how it works and relates to the comprehensive plan.

BUSINESS MEETING:

On motion of Trustee Kleckner, seconded by Trustee Rosenbloom and carried, all voting Yea, to accept the June 13, 2023 minutes. On motion of Trustee Kleckner, seconded by Trustee Pulver and carried, all voting Yea, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #05, totaling \$133,417.78 claims #084-120 and on motion of Trustee Pulver, seconded by Trustee Kleckner and carried, all voting Yea, that the Clerk-Treasurer is hereby authorized to pay the Water Fund Abstract #05, totaling \$4,063.28 claims #026-034.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-RK asked about arrest, JR asked about str/tourists-problems, JD-none, LB mentioned lifevac, look into it. JD talked about tractor trailer-state says we are aloud to put signs up.

DPW-SP asked about a drop off of Rick's application, CM asked if he can go back to just one phone, his personal.

Parks-None, JR asked about if street pavers were still here.

Code Enforcement-Good, if board has questions, refer them to Mayor.

Clerk-Good

COMMITTEE REPORTS:

Beautification Committee-SP talked to Nancy Clark, asked about painting and need to hire for bandstand.

Town of Urbana-JR, Rails to Trails, \$50 rent for new pavilion, a special meeting, approved moratorium on str's, stated as a safety issue.

KWIC/KLOC-RK-not much, read mins. from last time, we will not need to be a part of the County str law.

Finance Report-TW-none, nothing new to report.

OLD BUSINESS:

Wastewater Project Update-Mayor Jensen read, LCarl stated, she did not want to participate.

Local Law #2 of 2023 enacting a Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-a of the Real Property Tax Law, Trustee Pulver recused herself. On motion of Trustee Kleckner, seconded by Trustee Butler, and carried all voting Yea to approve Local Law #2 of 2023.

Schedule Code Workshops-none

Roth IRA-On motion of Mayor Jensen, seconded by Trustee Butler, and carried all voting Yea to providing the option of a Roth IRA for employees.

Appointment of Chris Ryan to the Planning Board as an Alternate- On motion of Mayor Jensen, seconded by Trustee Butler, and carried voting Nay to the appointment of Chris Ryan to the Planning Board as follows:

Mayor Jensen	Yea
Trustee Robert Kleckner	Nay
Trustee Stella Pulver	Nay
Trustee Leah Butler	Yea
Trustee Joshua Rosenbloom	Nay

PUBLIC COMMENTS: None

NEW BUSINESS:

- On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Yea, to accept the resignation form the ZBA of Brad Tavel.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to accept the appointment of Susan Jackson as Deputy Clerk.
- On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Yea, to accept the appointment of Alexandra Rosell as a Police Officer.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to accept the appointment of Deborah Lynch as ZBA Chairman.
- On motion of Trustee Kleckner, seconded by Trustee Pulver and carried all voting Yea, to accept the appointment of John Cerio as a ZBA Member.
- Shethar Street Estimates-CM discussed, should do letters to local politicians. Ultimately want Hunt Engineer, look at \$ for last budget and Bond amounts for the Lake Street and Wastewater \$, tabled until August village meeting.
- On motion of Trustee Kleckner, seconded by Trustee Pulver and carried all voting Yea, to approve the Standard Work Day for the Deputy Clerk position as 7.
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the sponsorship of the "Palettes of Keuka"
- Approved Library flyer to be hung on the bulletin boards
- Declined Music in the Park donation
- Reviewed NYCOM Fall Training School Information, TW-to mention to Michael Brown conference, Trustees to inform TW if attending.

CORRESPONDENCE: Received and discussed re: 4th Parade

EXECUTIVE SESSION: None

PUBLIC COMMENTS AND QUESTIONS: SR (39 Pulteney & 11 William)-asked about west side of bridge and sidewalk by Maloney's ST. Rte. 54, can Village clean up and fix. AC-thanks for the decision on the Volunteer Firemen & Ambulance law back for a vote.

On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Yea to adjourn the village board meeting at 7:35 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondsport Police Department

Monthly Report

June 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of June 2023.

Calls for service:	475
Arrest This Month	2
Total Arrests for 2023	3
Penal Law Investigations:	6
- Criminal Mischief	1
- Disorderly Conduct	1
- Harassment	1
- Larceny	3
Navigation Law	1
Village Code Investigations	1
Alarm	1
Animal Complaint	4
Assist other Agency (Police, Fire, Ambulance, DPW)	14
Bike Patrol	1
Check the welfare of a person	1
Citizen Service	4
Civil Complaint	1
Community Events	4
DWI / DWAI / High Visibility Engagement Campaign	1
Follow-up Investigations:	38
Foot Patrol:	42
Hazardous Condition	3
Meetings	22

Motor Vehicle Accident Investigation	1
Parking Enforcement Details	12
Parking Tickets Issued	10
Property Checks:	82
Property Found / Lost	2
School Zone Patrols:	15
Traffic Complaint	3
Traffic Detail	54
Traffic Stops	25
Traffic Tickets Issued	2
Trainings	2
Bench Warrants	2
Total Police Shift Coverage	45
Urbana Court Security	3
Urbana Follow-up Investigations:	14
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	160.3
Miles traveled Dodge Ram	1,268

Alexandra Rosell has been hired and started her Field Training as a Part time Police Officer

Chad Mullen is planning on retiring the end of August 2023, he will use his accrued village time. Starting the week of August 14 and be off until his retirement date. I would like to express our gratitude and thanks for a great job done for the Village of Hammondspport. We wish him and his family well in his upcoming retirement.

Village of Hammondspport Police Department

Town of Urbana

Monthly Report

June 2023

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of June 2023 in the Town of Urbana.

Calls for service:	74
Arrest This Month	0
Total Arrests for 2023	0
Penal Law Investigations:	1
- Criminal Mischief	1
Navigation Law Investigation:	1
Assist other Agency (Police, Fire, Ambulance, DPW)	7
Court Details	3
Domestic Incident	1
Follow-up Investigations:	15
Foot Patrol:	3
Meetings	4
Property Checks:	22
Traffic Complaint	1
Town of Urbana Area Patrols	8
Town of Urbana Court Details	3
Total Police Officer Hours Worked	37 hours 50 minutes
Use of Force Incidents	0
Personnel Complaints	0

DPW report for June 2023

Street	Water
Black topped	Pumphouse
Towns equipment show	Turbidity
Picked up paper for office	Samples
Picked up cleaning materials	Residuals
Village rubble removal	UFPO's
Brush pick up	Street opening permit for Corning gas
Milled for paving	Mowed reservoirs
Picked up tak coat	Dropped off Ricks application
Cleaned ditch on Thorpe St ext	Repaired Meter
Watered trees at beach	Emergency water shut off and turn on
Mowed several times	Emergency repair
Meeting with Karl Horshal	Cut old bases out of pumphouse
Cleaned dirt outback	Final water read
Cut around catch basins	W2O base motor and pump install
Rebuilt catch basins	Changed filter
Black topped around catch basins	Cleaned filter
Board meeting	Pumped pit
Meeting with Hunt engineering	
Cleaned off catch basins	
Put up banners	
Picked up sweeper brooms	
Swept streets	
PESH inspection	
Crack filled for micro pave	
Picked up pipe from Lane	
Weed eaten curbs	
Cleaned up branches after storm	

Meeting about Micro pave

Put up no parking for micro pave

Mowed Ditch bottom of Liberty

Picked up no parking signs

Worked on backhoe and sweeper

Code Enforcement Officer, Village of Hammondsport, NY Date: 07/11/2023
Monthly Report of Work performed June 2023

Consultations Held

I sent the FOIL request to the Village Clerk as well as the complainant for 74 Lake St.

40 Lake St. will be adding a small deck to the rear of the house, no permit required it is under the required size of 144 sq. ft. to need permitting. They will let me know when they start the project.

I have secured no inspections for the new project at 12 Orchard St. I will reach out to the applicant to assure all inspections get secured.

I met with the owner of 10 Church St. Deb Lynch, she has changed her plans and will only be putting in paving blocks where the intended deck was going to be.

We have received 43 permits thus far this year.

I have heard no more information in regards to the rebuild of the three Condo units that received extensive damage. I will keep the Board informed.

Luca Italian Bistro finally did call me in regards to the card I left at the door. We will secure the Fire and Safety inspection by end of this week. The Health Dept. informed them to contact me for Certificate of Compliance.

4 Myrtle St. has started the work at the rear of the house, they did secure a permit, but put the permit in the side window of the house, I stopped for inspections and asked them to put it in the front window.

The Wine Bar over the bridge removed an extensive amount of soil from the bank to have more parking, I had no idea they were doing this, I made them stop and get an Engineer involved, they are putting in new bony gravel to replace what was removed. The owner was not very happy.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport



TO: Village Board
FROM: Christina Watson
July 11th, 2023
June Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Submitted SEQR's and public hearings
6. Planning meeting and minutes
7. Preparation for ZBA Meeting
8. Abstract #5
9. Payroll and paid board members
10. Emails/requests
11. Prepaid bills
12. Assisted in Retirement monthly reporting-NYSLRS
13. Clerk's monthly report
14. Department of Labor monthly report-BLS
15. Assisted Police Department
16. In contact with Complete Payroll
17. Banking
18. Conducted interviews for Deputy Clerk position
19. Discussed information with DPW
20. Zoom meetings
21. Update website
22. Tax Searches
23. Bulletin board postings
24. Processed applications and permits
25. In contact with Cardinal
26. 2022 Safety Health Report
27. Setup Steuben County presentation for Clean Air
28. Worked on AUD for 4 hours, preparation for CPA
29. Worked with Empire Access for Champlin phone turn on
30. Worked on water billing
31. Reconciliations for Board
32. Scheduled Code Review Workshop and preparation
33. Edited codes
34. Code Workshop
35. Accepted tax payments
36. Completed & mailed water bills
37. Accepted water bill payments
38. Sent emails to Village List
39. Completed payments for Deferred Comp.
40. Completed landfill application
41. Title 42 Webinar with NYCOM
42. Understanding Budget Webinar