

Village of Hammondsport
August 8, 2023
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, August 8, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Robert Kleckner
Trustee Stella Pulver
Trustee Leah Butler
Trustee Joshua Rosenbloom
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Police Chief Jason Dininny
Code Officer Chuck Cagle(z)
Deputy Clerk Susan Jackson

ABSENT: None

OTHERS PRESENT: ARosell, CKleckner, DLynch, RLeonard, ACarpenter, BHenry, MJBray, JCMiller, DDurepo & SReinhart

Mayor Jensen opened the meeting at 6:00pm with the pledge to the flag. SP added a parking issue for 8/19, asked Chris, he will put get cones and JD will place.

PUBLIC HEARING: None

PRESENTATION: None

BUSINESS MEETING:

On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried, all voting Yea, to accept the July 11, 2023 minutes. On motion of Trustee Kleckner, seconded by Trustee Pulver and carried, all voting Yea, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #0, totaling \$20,536.41 claims #121-159 and hereby authorized to pay the Water Fund Abstract #06, totaling \$6,253.21 claims #035-047.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Police-SP asked about Tractor-Trailer, RK talked about arrests, JD discussed these and other incidents. JD introduced Alexandra Rosell. JD asked about #2. Point, \$1600.00 to be moved from A3120.42 to A3120.11. On motion of Mayor Jensen, seconded by Trustee Butler and carried, all voting Yea, to approve the transfer of \$1600.00 from A3120.42 to A3120.11.

DPW-JR commented on Liberty Street tree. CM explained.

Parks-LB-met w/JR (utilizing space better), talked to community /turn into green space/turf/updating playground equipment. JR-talked about a community garden, talked about public feedback, asked some people. LB-talked about Halloween festivities, changing date? Activities? BK-try then. JR-talked about the timing, JD-his concern is foot/vehicle traffic. RK-discuss nativity set on September agenda. JR-want to discuss ice rink soon

Code Enforcement-discussed tree/bush on Davis/Main corner. TW started reading report. CC-finished reading report. TW-asked about items that need to be at office also. CC-Luca needs a pre-inspection and then a final inspection. RK-asked why Luca is open without a full passed inspection, can you talk about they can be operating without an inspection? CC-didn't have an inspection and didn't operate, DOH issued their inspection and started operating. CC wants an oversight unit with him on his inspection. CC-his opinion, not should be operating because of the basement is a fire code problem as being occupied. RK-has been down there and it was scary. CC it is an issue and will do 1st inspection then go with unit. Mayor Jensen-should it be open? CC-yes, DOH opened. CC will talk to them on 8/11. SP-replacing porch/cement, does this need a permit?

Clerk-Good

COMMITTEE REPORTS:

Beautification Committee-None, CM to still look for painter. TW/CM invoiced Beautification Committee for broken sprinkler system.

Town of Urbana-JR-NY Forward Grant, 08/16 at 5:30pm., Rails to Trails submitted grant, 08/19, Twisted Branch Trail Run

KWIC/KLOC-RK discussed, talked about str code for all of Keuka Lake, voted down by members. Each municipality is to take care of their own str issues. KWIC software is going to be updated and there will be a \$2000 increase in KWIC. TW-emailed Colby on an incident at Champlin.

Finance Report-TW presented, RK asked about budget, CM-talked about CHIPS and Mayor Jensen asked for budget quarterly report on expenses/revenues.

OLD BUSINESS:

Wastewater Project Update-All reviewed

Code Review Workshop-Next meeting is on September 7, 2023 from 11:00am-12:30pm.

PUBLIC COMMENTS: SR-Pulteney St. letter, AC-try to understand why the restaurant is open without fire inspection, BH-asked about a homeless person, JD-discussed what happened, RK commented on political issue. BH-is there going to be any push back, repercussions. SJ-discussed services in Bath. RK-talked about having an attorney present to discuss items like this. BH-hope there is acknowledgement and not dropped.

NEW BUSINESS:

- On motion of Trustee Pulver, seconded by Trustee Kleckner and carried all voting Yea, to accept the SCT contract for quarterly payments for information technology support.
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve the Use of Hanging Banner for "Smoke on the Water Competition".
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve the Use of Hanging Banner for "Hammondsport Festival of Crafts".
- Fund Allocations-TW discussed allocations; CM discussed further. CM-can we use Hunt Engineer for Shethar Street reconstruction? On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, to approve the allocations as presented. Put these in with the Capital Plan.

CORRESPONDENCE: Mayor Jensen-discussed ethics code & communication, Chapter 11. JR-read a personal statement on his thoughts on ethics. Mayor Jensen-agrees. RK-discussed running a meeting effectively, consequences of behavior, Board isn't good at enforcing and ethics committee. LB-many things happening outside of meeting, no control of. JR-not tolerated, Mayor Jensen-worried on \$\$ that would cost in litigations, LB-email Chapter 11 to Board.

EXECUTIVE SESSION: None

PUBLIC COMMENTS AND QUESTIONS: RL-disappointed on how Code Public Hearing was presented, needed more detail. Mayor Jensen-discussed the communication with planning. DL-read Chapter 11, BH-2 boards need to sit together. Mayor Jensen-not yet. DL-would like to have ZBA included in that meeting.

On motion of Trustee Pulver, seconded by Trustee Kleckner, and carried, all voting Yea to adjourn the village board meeting at 7:53 p.m.

Respectfully Submitted,

Christina Watson

Village of Hammondsport Clerk-Treasurer

Village of Hammondsport Police Department

Monthly Report

July 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of July 2023.

Calls for service:	503
Arrest This Month	2
Total Arrests for 2023	5
Penal Law Investigations:	8
- Disorderly Conduct	1
- Harassment	2
- Larceny	2
- Trespass	2
- Unauthorized Use of a Motor Vehicle	1
Navigation Law	1
Warrant: Violation of Probation	1
Animal Complaint	6
Assist other Agency (Police, Fire, Ambulance, DPW)	13
Bike Patrol	1
Check the welfare of a person	6
Citizen Service	5
Civil Complaint	1
Community Events	3
Domestic Incident Investigation	2
DWI / DWAI / High Visibility Engagement Campaign	1
Follow-up Investigations:	57
Foot Patrol:	48
Hazardous Condition	1

Juvenile Incident Investigation	1
Meetings	16
Motor Vehicle Accident Investigation	4
Parking Enforcement Details	11
Parking Tickets Issued	26
Property Checks:	100
Property Found / Lost	3
School Zone Patrols:	4
Traffic Complaint	3
Traffic Detail	35
Traffic Stops	8
Traffic Tickets Issued	2
Trainings	4
Records Check	1
Total Police Shift Coverage	53
Urbana Area Patrols	13
Urbana Court Security	4
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	192.1
Miles traveled Dodge Ram	1,215

Village of Hammondsport Police Department

Town of Urbana

Monthly Report

July 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of July 2023 in the Town of Urbana.

Calls for service:	55
Arrest This Month	1
Total Arrests for 2023	1
Penal Law Investigations:	1
- Disorderly Conduct	1
Navigation Law Investigation:	
Assist other Agency (Police, Fire, Ambulance, DPW)	4
Court Details	4
Animal Complaint	2
Check the Welfare	2
Follow-up Investigations:	10
Foot Patrol:	5
Found / Lost Property Complaint	2
Meetings	2
Motor Vehicle Accident Investigation	1
Property Checks:	14
Traffic Complaint	1
Town of Urbana Area Patrols	13
Town of Urbana Court Details	4
Total Police Officer Hours Worked	33 hours 49 minutes
Use of Force Incidents	0
Personnel Complaints	0

Hammondsport Police Department Additional Points:

- 1.) Alexandra Rosell has been field training for the month of July and first week of August (80 hours in total). Ofc. Rosell has completed her Field Training as a Part time Police Officer and will be assigned individual shifts this month.
- 2.) Request to transfer the following money \$1,600 from police budget account A3120.42 training, to A3120.11 part time police officer personnel salary budget line.
- 3.) Chad Mullen is retiring on August 30, 2023. I would like to express our gratitude and thanks for a great job done by Ofc. Mullen. We wish him and his family well in his upcoming retirement.
- 4.) The Village has recently received a certified civil service list of 4 eligible candidates for the fulltime police position. I am in the process of contacting them to setup interviews for said position.

DPW report for July 2023

Street

Mowed and weedeated parks
Brush pick up
Changed out banner
Emptied garbage cans in business district
Meeting over culvert at pumphouse
Patched streets
Cleaned up loose blacktop
Cleaned off catch basins
Weed eated curbs for sweeping
Swept streets
Picked up striping paint
Striped streets
Repaired sprinkler system
Board meeting
Trimmed trees
Took sweeper to Rochester for repair
Cut back roiad sides
Sewer meeting
Fixed welcome to Hammondsport sign
Removed Skate equipment
Fixed ladder at beach

Water

Pumphouse
Samples
Residuals
Turbidity
UFPO's
Mowed reservoirs and pumphouse
Reset motor at pumphouse

Consultations Held

I met with the new Village Deputy Clerk, we are working together to rationalize the building permit process to alleviate some of the work load on my end as far as paperwork, and filing of the permits. We both will have access to the Williamson Law program to secure and deliver permits to applicants from the office and pay the Deputy Clerk before permit will be issued.

12 Orchard St. will be starting the dormers for the building and they have filed for a permit for the septic and the electrical work needed before occupancy.

We have received 49 permits thus far this year. In time the permitting process will work smoothly with the help of Sue Jackson.

The damaged condos have started the interior removal of the damaged areas, permits will be secured for the rebuild when they are ready.

Luca Italian Bistro will have their Fire and Safety inspection secured before Friday July 11, 2023 I will inform the Board of the results.

4 Myrtle St. has started the work at the rear of the house, the foundation footer and walls have been done and hoping the blocking for the house will be removed soon.

I informed the Wine Bar over the bridge to reinstall the material at the base of the bank so not to create a land slide for the house above it. The material has been installed and I am monitoring the location. Complaint came from the neighbor above the Wine Bar over the Bridge.

I received a complaint call in regards to 12 Lake St. installing a fence from the neighbor, she was upset that she could not stop them, I am checking the location and will report accordingly.

74 Lake St. installed the fence against regulations for the Zoning Code for Hammondspport, notice is being put together to have the fence properly installed within the front lawn area.

I will be inspecting the extension of the bakery this Friday with the owner Vinny. I will keep the Board informed.

Thank you,
Charles A. Cagle, CEO Village of Hammondspport

A handwritten signature in black ink, appearing to read 'C. Cagle', written in a cursive style.

TO: Village Board
FROM: Christina Watson
August 8th, 2023
July Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Submitted SEQR's and public hearings
6. Planning meeting and minutes
7. Preparation for ZBA Meeting
8. ZBA meeting and minutes
9. In contact with Calvin Weaver
10. Abstract #6
11. Payroll and paid board members
12. Emails/requests
13. Prepaid bills
14. Assisted in Retirement monthly reporting-NYSLRS
15. Clerk's monthly report
16. Department of Labor monthly report-BLS
17. Assisted Police Department
18. In contact with Complete Payroll
19. Banking
20. Hired and trained Deputy Clerk
21. Discussed information with DPW
22. Zoom meetings
23. Update website
24. Tax Searches
25. Bulletin board postings
26. Processed applications and permits
27. Sent emails to Village List
28. Assessed water bill penalties
29. Completed payments for Deferred Comp.
30. Worked on AUD, preparation for CPA
31. Confirmed EFC deposits
32. Preparing for Officer Mullen's retirement
33. Accepted 2 new members for Planning/ZBA
34. Reconciliations for Board
35. Closed May
36. Worked on reserves
37. Prepared allocations
38. Attended New York State Municipal Clerks Institute & Academy online Leadership Course
39. Completed Local Law for Firefighters/Ambulance Workers Tax Break
40. Edited codes
41. Prepared for the Code Public Hearing
42. Wastewater Project biweekly meeting
43. Accepted tax payments
44. Set up Clean Energy Presentation
45. Requested Final Read from Chris