

Village of Hammondsport
September 12, 2023
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, September 12, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee Leah Butler
Trustee Joshua Rosenbloom
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Code Officer Chuck Cagle(z)

ABSENT: Police Chief Jason Dininny and Deputy Clerk Susan Jackson

OTHERS PRESENT: RLeonard and ACarpenter(z)

Mayor Jensen opened the meeting at 6:00pm on motion Trustee Stella Pulver, seconded by Mayor Jensen and carried, all voting Yea with changes to the agenda:

- Move Code Report to the beginning of the Department Reports
- Accept Chad Mullen's retirement to New Business
- Delete NY Forward Grant under New Business
- Add Letter to Helen Monroy under New Business

On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, to accept the changes to the agenda.

PUBLIC HEARING: None

PRESENTATION: None

BUSINESS MEETING:

On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, to accept the August 08, 2023 minutes. On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #07, totaling \$28,851.30 claims #160-201 and hereby authorized to pay the Water Fund Abstract #07, totaling \$22,138.43 claims #048-062.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Code Enforcement-CC-no adequate exit at Luca out of kitchen, letter to send them w/violations (notice by 09/15/23, 10 days to fix from that date, to also get an engineer-write off by them if another egress design). Mayor Jensen asked if they can still be open? CC-don't want to shut them down, 20 patrons down and 40 patrons up. CC-discussed 74 Lake Street and how to proceed, can file for a variance. CC-62 Pulteney St.-take off, 8 Mechanic inspection discussed and parking.

Police-JR asked about robbery, CM-putting 2 way signs up @ intersection

DPW-CM took down broken lights in Pulteney Square, found a painter for bandstand, park outlets and rerunning to new areas, get a quote from electricians, talked about street reconstruction, Mayor Jensen discussed revitalization grant.

Parks-LB discussed Halloween festivities

Clerk-Good

COMMITTEE REPORTS:

Beautification Committee-None

Town of Urbana-None

KWIC/KLOC-None

Finance Report-TW, provide NYCLASS statement next meeting

OLD BUSINESS:

Wastewater Project Update-All good, CM/JJ discussed new location Howard Hanna and Wine Bar

PUBLIC COMMENTS: RL asked JC about money to connect to Wastewater

NEW BUSINESS:

- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to accept Chad Mullen’s retirement.
- Appointment Deborah Lynch as Trustee commencing on October 1, 2023 for the remaining term ending March 31, 2024.
- Discussed Chapter 95. On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve the resolution #10 to adopt the Revised Codes for Chapters 92, 95, 122.10, 122.12.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the resolution #11 to adopt the Establishing Energy Benchmarking Requirements for Certain Municipal Buildings.
- On motion of Trustee Pulver, seconded by Mayor Jensen and carried all voting Yea, to approve the resolution #12 to adopt the New York State Unified Solar Permit.
- Table NY Forward Grant to October meeting
- Nativity discussion, have the Hammondsport Chamber of Commerce and/or Beatification Committee to ask for donations.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the change of October’s monthly Village meeting to October 3, 2023.
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Parade Permit Application for “HCS Homecoming”.
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Public Park Use Application for “Painting a Pumpkin”.
- Village Board reviewed and OK’d budget workshop dates.
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Ad Hoc Ethics Committee as being Mary White, Scott Sprague, Mayor/Deputy Mayor.
- Discussion of videoconferencing, Mayor wants to explore options and suggested to ask I/T.
- Planning Board Chairman did not show to discuss current events.
- Mayor Jensen presented 30-year service award to Stella Pulver from NYCOM.
- Discussed Helen Monroy, thank you and all sign a card with a gift possibly. Have her come to October meeting. Suggested having quarterly community recognitions.

CORRESPONDENCE: Board read Loaves and Fishes letter.

EXECUTIVE SESSION: Opened at 8:35pm, discussed Wastewater Project and Contract/Personnel and closed at 9:06pm.

On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting, to accept the hiring of Kyle Storms:

Mayor Jensen	Yea
Trustee Pulver	Yea
Trustee Butler	Yea
Trustee Rosenbloom	Nay

PUBLIC COMMENTS AND QUESTIONS: None

On motion of Trustee Butler, seconded by Trustee Pulver, and carried, all voting Yea to adjourn the village board meeting at 9:08 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Code Enforcement Officer, Village of Hammondsport, NY Date: 09/11/2023
Monthly Report of Work performed August 2023

Consultations Held

I want to apologize for the lack of appearance in the Village lately, we had to get our house ready and be in it by 9/8, we did get the house ready and we are moved.

Inspections are in place for 12 Orchard St., I left the septic inspection up to Mike who covers the Village Waist was

I am not sure of the permit count at this point, and now that we have moved, I will be making time to sit at the office and get all 2023 permits on the computer and the Village Clerk's office making it easier for me and the Village residence.

The damaged condos have started the interior removal of the damaged areas, permits will be secured for the rebuild when they are ready, I ma still waiting to hear from the Project Manager.

In reference to Lucs Italian Bistro after information sent to me about the location by Sue, the new Deputy Clerk, I have a letter and copy of the inspection report to send to the owner/operator.

Inspections are in place for 4 Myrtle St. foundation is back under the house and I feel it is safe to work on the inside at this point.

74 Lake St. installed the fence against regulations for the Zoning Code for Hammondsport, notice is being put together to have the fence properly installed within the front lawn area. They have until August 29th to either file for a variance or comply with the standing Zoning regulations.

Vinny has opened up a little Café carry out at 62 Pulteney St. Inspections are in place and Health Dept. has inspected as well.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport



Village of Hammondsport Police Department
Monthly Report
August 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of August 2023.

Calls for service:	456
Arrest This Month	2
Total Arrests for 2023	7
Penal Law Investigations:	6
- Assault	2
- Criminal Sale of a controlled substance	1
- Harassment	1
- Robbery	1
- Trespass	1
Animal Complaint	4
Assist other Agency (Police, Fire, Ambulance, DPW)	7
Check the welfare of a person	1
Citizen Service	6
Community Events	3
Domestic Incident Investigation	1
DWI Investigation	1
Follow-up Investigations:	50
Foot Patrol:	66
Juvenile Incident Investigation	1
Meetings	16
Motor Vehicle Accident Investigation	7
Parking Enforcement Details	21
Parking Tickets Issued	13

Property Checks:	83
Property Found / Lost	3
School Zone Patrols:	1
Traffic Complaint	7
Traffic Detail	29
Traffic Stops	7
Traffic Tickets Issued	4
Trainings	1
Records Check	1
Total Police Shift Coverage	49
Urbana Area Patrols	10
Urbana Court Security	3
Use of Force Incidents	1
Personnel Complaints	0
Fuel gallons dispensed:	164.3
Miles traveled Dodge Ram	1,256

Village of Hammondspport Police Department

Town of Urbana

Monthly Report

August 2023

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of August 2023 in the Town of Urbana.

Calls for service:	89
Arrest This Month	0
Urbana Total Arrests for 2023	1
Penal Law Investigations:	1
- Trespass	1
Town Ordinance Investigation:	3
- Docking overnight	3
- Urbana Parking	1
Assist other Agency (Police, Fire, Ambulance, DPW, ETC)	3
Court Details	3
Animal Complaint	2
Check the Welfare	1
Citizen Service	1
Follow-up Investigations:	3
Foot Patrol:	14
Meetings	2
Motor Vehicle Accident Investigation	1
Property Checks:	39
Traffic Complaint	1
Traffic Detail	1
Town of Urbana Area Patrols	10
Town of Urbana Court Details	3
Total Police Officer Hours Worked	35 hours 42 minutes

Use of Force Incidents	0
Personnel Complaints	0

Special Events:

- Tour de Keuka
- Twisted Branch Trail Run
- Smoke on the Water

Monthly D.P.W. report for August 2023

Street

Trimmed trees

Picked up dead deer

Swept streets

Cleaned sweeper

Mowed and weedeated parks

Meeting about CHIPs money

Repaired roller

Sewer pump repair at beech

Sewer inspection at beach

Repaired catch basin

Pumped sewers

Saw cut for street repair

Brush pick up

Cleaned catch basins

Replaced culvert pipe on Liberty St

Sewer meeting

Worked on Backhoe

Helped get ready for craft show

Cleaned ditch and lot on Liberty st

Took backhoe to Rochester

Weeded and trimmed trees in parks

Repaired park benches

Hung banners

Cleaned up broken glass and lights in park

Water

Pumphouse

Turbidity

Residuals

Samples

UFPO's

Mowed reservoirs and pumphouse

Monthly water report

Installed new bases for for filter pumps

Flushed hydrants

FLWWOC meeting

Fixed water leak on 88

Cleaned up after leak

Back flow inspections

Leak location

Shut off leak

Read meters

Worked on billing

Emergency meter repair

Ran to Waverly for sample bottles

PESH consultation

Meeting with Rural Water

TO: Village Board
FROM: Christina Watson
September 12th, 2023
August Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Submitted SEQR's and public hearings
6. Planning meeting and minutes
7. Preparation for ZBA Meeting
8. ZBA meeting and minutes
9. In contact with Calvin Weaver
10. Abstract #7
11. Payroll and paid board members
12. Emails/requests
13. Prepaid bills
14. Assisted in Retirement monthly reporting-NYSLRS
15. Clerk's monthly report
16. Department of Labor monthly report-BLS
17. Assisted Police Department
18. In contact with Complete Payroll
19. Banking
20. Training of Deputy Clerk
21. Discussed information with DPW
22. Zoom meetings
23. Update website
24. Tax Searches
25. Bulletin board postings
26. Processed applications and permits
27. Sent emails to Village List
28. Bond wire transfer
29. Completed E. Cummings retirement request
30. Completed newsletter
31. Completed an approved budget journal entry for Police Dept.
32. Completed payments for Deferred Comp.
33. Finished AUD, preparation for CPA
34. Confirmed EFC deposits
35. Prepared for Officer Mullen's retirement
36. Closed June
37. Edited codes
38. Prepared for the Code Public Hearing
39. Reconciliations
40. RPC for new hire
41. Meeting with NY Forward Grant writers
42. Completing retirement forms
43. Discussed Clean Energy with M. Brown
44. Wastewater Project biweekly meeting
45. SCT signed contract
46. Accepted tax payments
47. Started paying wastewater construction