

Village of Hammondsport
November 14, 2023
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, November 14, 2023 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee Leah Butler
Trustee Joshua Rosenbloom
Trustee Deborah Lynch
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Police Chief Jason Dininny

ABSENT: Code Officer Chuck Cagle

OTHERS PRESENT: ACarpenter, KEckhoff and JoMitchell

Mayor Jensen opened the meeting at 6:00pm with the pledge to the flag. Mayor Jensen added "Conflict of Interest to the Policy Manuel" under New Business. On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Yea accept the new item to the agenda.

PUBLIC HEARING: None

PRESENTATION: None

BUSINESS MEETING:

- On motion of Trustee Butler, seconded by Trustee Pulver and carried, all voting Yea, to accept the October 3, 2023 minutes.
- All reviewed the General and Water Funds.
- JRosenbloom asked about Cardinal and DLynch asked about Five Star.
- TWatson commented that Cardinal bill is for all the Village and Five Star is the credit card.
- On motion of Mayor Jensen, seconded by Trustee Butler and carried, all voting Yea, as Clerk-Treasurer is hereby authorized to pay General Fund Abstract #09, totaling \$29,847.12 claims #248-298 and hereby authorized to pay the Water Fund Abstract #09, totaling \$22,558.87 claims #074-098.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Code Enforcement-No report, Mayor Jensen read info. from Chuck, talked about Luca, CCagle will do inspection 11/21, JRosenbloom/Mayor Jensen discussed why not shut them down. LButler what's repercussions if not taking care of. "need to know" list on how do we know. New business.

Police-discussed missing person, drugs, and burglary and traffic complaint and suspicious condition. JDininny-time constraints on parks, no laws, signs-yes. Discussed cell phone, additional for truck

DPW-CMcConnell talked about the trees and specifically Bradford Pear, invasive species, from DPW conf. Mayor Jensen may need to talk about trees, over a number of years, CMcConnell will count how many. CMcConnell expectations of Bandstand & Pulteney Park.

Parks-Mayor Jensen talked about the nativity scene and trees. LButler thanked JRosenbloom & AStull for decorating, thanked JRosenbloom and family for taking the decorations down & thanked DLynch for handing out candy. Also, discussed Halloween in all.

Clerk-Good

COMMITTEE REPORTS:

Beautification Committee-SPulver stated haven't had a meeting, wondered about xmas decors. CM stated 11/25 per NClark.

Town of Urbana-JRosenbloom stated the meeting tonight, NY Forward Grant & Elections.

KWIC/KLOC-none

Finance Report-all good

OLD BUSINESS:

- Wastewater
 - no questions
 - TWatson explained EDU's
- Videoconferencing
 - not ethics board
 - yes to planning and zoning boards and placed on website
 - budget and code workshops to zoom and record but not placed on website
 - look at this in a Code Workshop
- Fee Schedule
 - talked about watershed inspector's pay and fees charged.
 - On motion of Trustee Pulver, seconded by Trustee Rosenbloom, and carried all voting Yea to approve the new fee schedule.
- Church Rectory
 - Mayor Jensen gave an update
 - Set a date to tour-week after Thanksgiving in the AM
 - The tour is of potential office space
 - Publicize date
- Historic District
 - Update

PUBLIC COMMENTS:

- JoMitchell commented on Halloween
- ACarpenter mentioned Town has meeting tonight too
- ACarpenter mentioned Arbor Day Committee-free trees
- ACarpenter-NY Forward Grant
- ACarpenter-LL fields to stay and a new concession stand with Town project
- ACarpenter-Luca comments, overburdened Code Officer

NEW BUSINESS:

- On motion of Trustee Lynch, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Conflict of Interest from Chapter 11-4 of the Village Codes as a Policy in the Policy Manual.
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve the budget journal entries.
- On motion of Trustee Butler, seconded by Trustee Lynch and carried all voting Yea, to approve the resolution of the tax relevies to Steuben County.
- On motion of Trustee Lynch, seconded by Trustee Pulver and carried all voting Yea, to approve the resolution of the outside village relevies of the water bills to Steuben County.
- No need for an attorney for the Planning and Zoning Boards, Mayor Jensen commented.
- A public hearing will be on December 12, 2023 for Local Law 1 of 2024 authorizing a property tax levy in excess of the limit established in General Municipal Law 3-c.
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the resolution to adopt the changes to Chapter 87. Peddling, Soliciting and Vending
- On motion of Mayor Jensen, seconded by Trustee Lynch and carried all voting Yea, to approve the resolution to adopt the Repeal of Chapter 38. Bicycles
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, approve Hanging Banner updated.
- On motion of Mayor Jensen, seconded by Trustee Pulver and carried all voting Yea, to approve application for "Keuka Lake Art Show 2024".
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve application for "Wine Country Classic Boat Show".

- On motion of Mayor Jensen, seconded by Trustee Pulver and carried all voting Yea, to accept the appointment of John Cerio as Chairman of the Zoning Board of Appeals.
- On motion of Trustee Rosenbloom, seconded by Trustee Butler and carried all voting Yea, to accept the appointment of Trustee Pulver as Deputy Mayor.
- On motion of Trustee Butler, seconded by Trustee Lynch and carried all voting Yea, to accept the monetary donation from the Beautification Committee and Meade Foundation for the Pulteney Park Nativity Scene.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the AFR contract with Carol Golden, CPA.

CORRESPONDENCE: BYahn letter and JMartello letter. Mayor Jensen, previously discussed changing law and see what the capacity is in 3 years.

PUBLIC COMMENTS AND QUESTIONS: ACarpenter googled CCagle and read what he saw.

EXECUTIVE SESSION:

- Mayor Jensen asked for a motion to enter into executive session to discuss employment of an appointed position.
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom, and carried all voting Yea to enter into executive session at 8:13pm.
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom, and carried all voting Yea to close the executive session at 8:56pm.

On motion of Trustee Butler, seconded by Trustee Rosenbloom, and carried, all voting Yea to adjourn the village board meeting at 8:56 p.m.

Respectfully Submitted,

Christina Watson
Village of Hammondsport Clerk-Treasurer

Village of Hammondsport Police Department

Monthly Report

October 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of October 2023.

Calls for service:	482
Arrest This Month	0
Total Arrests for 2023	8
Penal Law Investigations:	1
- Burglary	1
Accident Investigation	1
Alarm	1
Animal Complaint	2
Assist other Agency (Police, Fire, Ambulance, DPW)	8
Check the welfare of a person	1
Citizen Service	1
Civil	1
Community Events	2
Court Appearance	1
Drug Complaint	1
DWI / DWAI Traffic Detail	2
Follow-up Investigations:	20
Foot Patrol:	44
Meetings	8
Missing Person (Person located)	1
Motor Vehicle Accident Investigation	4

Parking Enforcement Details	4
Parking Tickets Issued	4
Property Checks:	121
Property Found / Lost	1
Records Check	2
School Zone Patrols:	34
Suspicious Condition / Person	2
Traffic Complaint	1
Traffic Detail	55
Traffic Stops	42
Traffic Tickets Issued	21
Total Police Shift Coverage	48
Training	12
Urbana Area Patrols	8
Urbana Code Investigation	1
Urbana Court Security	3
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	155
Miles traveled Dodge Ram	1,204

Village of Hammondsport Police Department

Town of Urbana

Monthly Report

September 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of September 2023 in the Town of Urbana.

Calls for service:	90
Arrest This Month	0
Urbana Total Arrests for 2023	1
Penal Law Investigations:	2
- Trespass	2
Assist other Agency (Police, Fire, Ambulance, DPW, ETC)	1
Citizen Service	1
Community Event (Wings and Wheels)	1
Follow-up Investigations:	1
Foot Patrol:	20
Found Property	1
Motor Vehicle Accident Investigation	1
Property Checks:	40
Town of Urbana Area Patrols	13
Town of Urbana Court Details	2
Total Police Officer Hours Worked	35 hours 13 minutes
Use of Force Incidents	0
Personnel Complaints	0

Village of Hammondsport Police Department

Town of Urbana

Monthly Report

October 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of October 2023 in the Town of Urbana.

Calls for service:	97
Arrest This Month	0
Urbana Total Arrests for 2023	1
Animal Complaint	2
Assist other Agency (Police, Fire, Ambulance, DPW, ETC)	1
Dumping / Littering Investigation	1
Follow Up / Investigation	3
Foot Patrol:	9
Motor Vehicle Accident Investigation	1
Property Checks:	49
Suspicious Condition / Person	1
Traffic Details	1
Traffic Stops	15
Town of Urbana Area Patrols	8
Town of Urbana Court Details	3
Total Police Officer Hours Worked	34 hours 49 minutes
Use of Force Incidents	0
Personnel Complaints	0

DPW report for October 2023

Street	Water
Leaf pick up	Pumphouse
Sign repair	Samples
Mowed	Turbidity
Repaired shoulder on 76	Residuals
Black topped	UFPO's
Cut up downed tree branch	Flushed hydrants
Repaired sign on 76	Worked on broken hydrant
Mowed and weedeated btm of Liberty St	Worked with ferguson on ufpo. Hit main no leak
Put bagger on mower	repaired damage
Winterized beach	Mowed
Truck maintenance	Meter read
Hard hat EXPO	Meeting with Finline several times
Cleaned leaves out of parks	Greased hydrants
Top soiled for removed tree	Water shut offs
Shop maintenance	DOH samples
Fixed heater in police bay	Lowered curb stop
Budget workshop	Cleaned pumphouse
<i>Serviced leaf vac</i>	School tour

TO: Village Board
FROM: Christina Watson
November 14th, 2023
October Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Submitted SEQR's and public hearings
6. Planning meeting and minutes
7. Abstract #9
8. Payroll and paid board members
9. Emails/requests
10. Prepaid bills
11. Clerk's monthly report
12. Department of Labor monthly report-BLS
13. Assisted Police Department
14. In contact with Complete Payroll
15. Banking
16. Training of Deputy Clerk
17. Discussed information with DPW
18. Zoom meetings
19. Update website
20. Tax Searches
21. Bulletin board postings
22. Processed applications and permits
23. Sent emails to Village List
24. Completed payments for Deferred Comp.
25. Met with Empire Access to change over phones
26. Changed Champlin phone to seasonal
27. Placed Halloween ads in Shopper
28. Steuben County Calendars ordered
29. Wastewater Site Visit
30. Sent all codes to the State
31. Created 24-25 budget
32. Paid HSA checks
33. Worked on Clean Energy Solar Application with M. Brown
34. Closed August and September
35. Wastewater Project biweekly meeting
36. Accepted tax payments
37. Discussed Account with Verizon
38. Crested zoom meetings
39. Prepared for budget meetings
40. Prepared new employee forms
41. Started 2023 AFR with Carol Golden
42. Worked on 2024 Medical Insurance
43. FOIL requests
44. Discussed new phone for the police dept.
45. Looked into Deferred Comp. for Kyle
46. Discussed past and future easements