

Village of Hammondsport
January 9, 2024
Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting at 6:00pm on Tuesday, January 9, 2024 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

PRESENT: Mayor Jean Jensen
Trustee Stella Pulver
Trustee Joshua Rosenbloom
Trustee Deborah Lynch
Trustee Leah Butler
Clerk-Treasurer Christina Watson
DPW Supervisor Christopher McConnell
Code Officer Chuck Cagle(z)

ABSENT: Police Chief Jason Dininny

OTHERS PRESENT: RLeonard, ACarpenter(z) and ALocey

PUBLIC HEARING: None

PRESENTATION: None

Mayor Jensen opened the meeting with the pledge to the flag at 6:00pm. Mayor Jensen added office space to Old Business and Town Lease to New Business. On motion of Trustee Butler, seconded by Trustee Lynch and carried, all voting Yea, to accept the additions to the agenda.

BUSINESS MEETING:

- On motion of Trustee Pulver, seconded by Trustee Lynch and carried, all voting Yea, to approve the December 12, 2023 minutes.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried, all voting Yea, as Clerk-Treasurer is hereby authorized to pay General Fund Abstract #11, totaling \$31,088.18 claims #330-373 and hereby authorized to pay the Water Fund Abstract #11, totaling \$11,739.22 claims #109-119.

DEPARTMENT REPORTS: SEE ATTACHMENTS

Code Enforcement-Board read report, LButler asked about 45 W. Lake Road, CCagle asked if all understood Luca info. Mayor says, CCagle seems on top of it.

Police-DLynch asked what a property check was. TW explained like Curtiss School and Mercury.

DPW-SPulver asked about sensa phone, CConnell explained and also talked about water rates.

Parks-Mayor asked about ice rink, thought school was taking it. CConnell thought no, talked to school maintenance because no ground freeze happens. Mayor-maybe talk to Town of Urbana.

Clerk-Good

COMMITTEE REPORTS:

Beautification Committee-None-SPulver

Town of Urbana-JRosenbloom talked about str, setting fees, and words about JPresley

KWIC/KLOC-1st meeting on 1/22-DLynch

Finance Report-Good

OLD BUSINESS:

- Mayor gave update on rectory move
- Space, records, conf. room area, ramp
- Entire house/half garage, parking lot maintenance-us
- They will draw up lease by February/negotiations
- We budgeted \$100/month for rent
- JRosenbloom, we own the Chamber building, can we share?
- JRosenbloom will ask Chamber for yearly report

PUBLIC COMMENTS:

- ALocey-water rate increase, great job on water quality, mentioned sidewalks a year ago, asked for an update
- TWatson-stated info. from Capital Plan
- CConnell commented on their process and responsibilities
- Mayor Jensen talked about grants and help on sidewalks

NEW BUSINESS:

- Police Shared Services-DLynch asked about hours/court. On motion of Trustee Lynch, seconded by Trustee Pulver and carried all voting Yea, to accept the contract with the Town of Urbana Police Services.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the appointment of Rick DeSalvo as a member of the Planning Board.
- On motion of Trustee Rosenbloom, seconded by Trustee Butler and carried all voting Yea, to approve the appointment of Tim Pratt as a member of the Planning Board.
- Mayor stated, a potential candidate as Rich Bussman.
- Music In Park will be tabled until next meeting.
- Discussed internal processes in reference to check signing.
- On motion of Trustee Pulver, seconded by Mayor Jensen and carried all voting Yea, to approve the levy of the village water bills.
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve polling place as the Fred & Harriett Taylor Memorial Library on Tuesday, March 19, 2024, polls opening at 12:00pm NOON and closing at 9:00pm
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Election Inspectors for the Village Election.
- Steuben County Mobile Work Program was voted against to pursue.
- On motion of Trustee Rosenbloom, seconded by Trustee Butler and carried all voting Yea, to accept the contract with the Town of Urbana and have Mayor Jensen sign the lease.

CORRESPONDENCE: None

PUBLIC COMMENTS AND QUESTIONS: ACarpenter asked about Planning candidates names, rules on parking, Mayor Jensen explained. RLeonard inquired about the public hearing in December, Mayor Jensen replied "yes". Mayor made 12/21 effective date, letting Dave Oliver go.

EXECUTIVE SESSION: None

On motion of Trustee Butler, seconded by Trustee Rosenbloom, and carried, all voting Yea to adjourn the village board meeting at 7:43 p.m.

Respectfully Submitted,
Christina Watson
Village of Hammondsport Clerk-Treasurer

Code Enforcement Officer, Village of Hammondsport, NY Date: 01/09/2024
Monthly Report of Work performed December 2023

Consultations Held

With the help of the Deputy Clerk the 2023 permits are in order and she is helping me by sending out inspection notices as well.

I will be securing the required 1203 report to the State before the end of January.

Inspections continues at 7A ^{Liberty} Lake St. I will keep the Board informed if there are any problems.

So, after several conversations with a hired architect for Lucas Italian Bistro we have finally come to a resolution addressing the proper egress form the kitchen and basement. I have received a letter form said architect validating the egress violation. This office will be sending the owner of the property a notice for ten (10) day notice for full compliance for egress out of kitchen area or face immediate closure of the kitchen area as well as the basement for improper emergency egress.

All inspections are in place for the complete remodel of the existing house at 4 Myrtle Ave.

47 Davis Ave. garage application has been received, this office is waiting for site plan drawing and drawings for the garage itself.

Application for renovations and deck addition as well as staircase repair with new landing at 45 W. Lake Rd. The new deck to the rear of the property would be closer than the Zoning Regulation allows, this would need a variance for setback. I have heard no more information in regard to this potential project.

Notice to inspect the property at 26 Lake St. has been issued for the required fire safety inspection for rental property, also this office did receive a written complaint about this location.

I will be in the Village more than normal because I have dropped a couple of Municipalities to reduce some of the work load.

Thank you,
Charles A. Cagle, CEO Village of Hammondsport



Village of Hammondsport Police Department

Monthly Report

December 2023

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of December 2023.

Calls for service:	428
Arrest This Month	0
Total Arrests for 2023	9
Penal Law Investigations:	3
- Criminal Mischief	2
- Larceny	1
Assist other Agency (Police, Fire, Ambulance, DPW)	8
Citizen Service	2
Community Events	3
DWI / DWAI Traffic Detail	11
Domestic Incident	1
Follow-up / Investigations:	40
Foot Patrol:	26
Meetings	9
Mental Health Investigation	2
Parking Details	12
Parking Tickets Issued	18
Property Checks:	68
Records Check	3
School Zone Patrols:	14
Traffic Complaint	1
Traffic Detail	82

Traffic Stops	38
Traffic Tickets Issued	14
Total Police Shift Coverage	38
Training	7
Urbana Area Patrols	0
Urbana Court Security	2
Urbana follow-up / investigation	1
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	97.9
Miles traveled Dodge Ram	615

Village of Hammondspport Police Department

Town of Urbana

Monthly Report

December 2023

The following is a summary of activity by members of the Village of Hammondspport Police Department, for the month of December 2023, in the Town of Urbana.

Arrest This Month	0
Urbana Total Arrests for 2023	1
Town of Urbana Court Details	3
Total Police Officer Hours Worked	4 hours 52 minutes
Use of Force Incidents	0
Personnel Complaints	0

D.P.W. report for December 2023

Street

Leaf pick up

Worked on PESH violation upgrades

Replaced lights in park to Christmas

Reviewed employee policy

Repaired outlets and lights in park

Replaced lights in shop to l.e.d.

Got trucks inspected

Plowed and salted streets and walks

Put up bullards around fuel pumps

Checked for overnight parking violations

Put out and picked up barriers for Christmas in the park

Cleaned leaves out of parks

Meeting with school about ice rink

Cleaned and put away leaf vac

Got out plows and replaced cutting edge on one

Cut up scrap metal out back

Turned in scrap metal

Picked up forks for backhoe

Started picking up Christmas trees

Fixed trip hazzard on shethar

Put up 2way signs on Lake and Main

Moved back benches and garbage cans downtown

Took care of mobile crosswalk signs

Budget review

Water

Pumphouse

Samples

Residuals

Turbidity

UFPO's

Repaired sensaphone

Worked on leak at 27 Liberty

Worked on leak at 12 Wheeler

Worked on PESH violations

Changed filter

Pumped pit

Cleaned filter

Sanitary survey reply letter

Worked on A.W.Q.R.

Algea bloom worksheet

Budget review

TO: Village Board
FROM: Christina Watson
January 9th, 2024
December Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for ZBA Board Meeting
5. ZBA meeting and minutes
6. Submitted SEQR's and public hearings
7. Abstract #11
8. Payroll and paid board members
9. Emails/requests
10. Prepaid bills
11. Clerk's monthly report
12. Department of Labor monthly report-BLS
13. Assisted Police Department
14. In contact with Complete Payroll
15. Banking
16. Training of Deputy Clerk
17. Discussed information with DPW
18. Zoom meetings
19. Update website
20. Tax Searches
21. Bulletin board postings
22. Processed applications and permits
23. Sent emails to Village List
24. Completed payments for Deferred Comp.
25. Sent law to the State
26. Worked on 24-25 budget
27. Outside village relieves on water
28. Paid NYSLRS retirement
29. Reviewed EDU's with Mayor and Chris
30. Wastewater Project payments and meeting
31. Completed Tax Cap
32. Deferred Compensation Webinar
33. Worked on Clean Energy Solar Application with M. Brown
34. Prepared for public hearings
35. Created zoom meetings
36. Prepared for budget meetings
37. Worked on 2024 Medical Insurance
38. New phone for the police dept. help
39. Worked on USDA grant information
40. Miscellaneous refuse letters
41. Sent in paperwork for State on laws and codes