

## Village of Hammondsport

March 12, 2024

### Public Hearing & Regular Board Meeting Minutes

The Village of Hammondsport Board of Trustees held its regular monthly board meeting and public hearing at 6:00pm on Tuesday, March 12, 2024 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

**PRESENT:** Mayor Jean Jensen  
Trustee Stella Pulver  
Trustee Deborah Lynch  
Trustee Leah Butler (6:19pm)  
Trustee Joshua Rosenbloom  
Clerk-Treasurer Christina Watson

**ABSENT:** Police Chief Jason Dininny, DPW Supervisor Christopher McConnell and Code Officer Chuck Cagle

**OTHERS PRESENT:** KThompson, DDurepo, MIngalls, ALocey, AMartin, GMeeks, RLeonard, JDinehart and TDinehart

Mayor Jensen opened the public hearing with the pledge to the flag at 6:00pm. Mayor Jensen also added a parade permit and open container permit to New Business. On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried, all voting Yea, to approve the additions to the agenda.

#### **PUBLIC HEARING:**

- Proposed resolution to change the Terms of office for the elected Mayor and Trustees from a 2-year term to a 4-year term commencing on January 1, 2025
- Proposed resolution to change the Term of Office for the appointed Clerk-Treasurer from a 2-year term to a 4-year term commencing on January 1, 2025, as the first term of the Clerk-Treasurer expires at the end of the term of office of the mayor then in office

Mayor and Trustees discussed, Mayor Jensen discussed the process, the resolution will be on April 9<sup>th</sup>, 2024.

- KThompson feels that 2 years is better than 4 years
- ALocey stated, "If it isn't broken, don't fix it", stated if the trustee is doing well, they will get reelected, asked if it is broken
- Mayor Jensen stated it is not broken, this may be more efficient
- JRosenbloom gave his opinion based on population, need time for training
- GMeeks gave his opinion and how it is to learn in a short time
- DLynch discussed her opinion
- LButler can understand both sides, feel there is a lot to learn
- RLeonard is not sure he would support the change

On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, to close the public hearing at 6:25pm.

#### **PRESENTATION:** Ingalls Planning & Design-Matt Ingalls on Comprehensive Plan

- MIngalls discussed the design Group
- AMartin explained it would be a 4-month process, opportunities (str's, Curtiss School, NY Forward Grant, new data and trends, priorities (change or new), other projects)
- Mayor Jensen-what is the size of a group to take on this update
- MIngalls-7-15 people, mentioned Facebook page "thevillageofcomprehensiveplan"
- MIngalls-flexibility on dates and tasks
- Mayor Jensen commented on 4 or more meetings
- MIngalls said, 5 meetings, will need time in between
- SPulver asked if there are any str issues
- MIngalls-we have, also working on changing codes after creating a comprehensive plan
- JRosenbloom asked about NY Forward and the Comprehensive Plan
- Mayor Jensen/DDurepo discussed NY Forward plans

- Mayor Jensen wants to align the comprehensive plan with the NY Forward plans
- ALocey, what is an example of a completed plan, is \$.5 million a good amount and timing
- MIngalls-listed the completed places in presentation material, it is a good amount of money, a kickstart with this money, ongoing process-4-month to get the plan completed but there is an implementation process

#### **BUSINESS MEETING:**

- On motion of Trustee Pulver, seconded by Trustee Butler and carried, all voting Yea, to approve the February 13, 2024 regular meeting minutes
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried, all voting Yea, as Clerk-Treasurer is hereby authorized to pay Abstract #13 General Fund \$50,741.31 claims #411-439 and Abstract #1 General Fund \$825.21 claims #001-004 and Abstract #13 Water Fund \$15,527.49 claims #135-147 and Abstract #1 Water Fund \$75.00 claims #001

#### **DEPARTMENT REPORTS: SEE ATTACHMENTS**

**Code**-None

**Police**-Good

**DPW**-Good

**Parks**-Discussed Eclipse date and Depot Park, LButler/JRosenbloom to get with CMcConnell, new picnic table

**Clerk**-Good

#### **COMMITTEE REPORTS:**

**Beautification Committee**-None-SPulver-putting out flower pots soon

**Town of Urbana**-None-JRosenbloom-Community Forum, 3/14 @ 6pm

**KWIC/KLOC**-DLynch-update on Keuka Lake Inlet

**Finance Report**-Good

#### **OLD BUSINESS:**

- NY Forward Grant, Mayor Jensen and DDurepo discussed
- Rectory update-none, no lease came in to review

#### **PUBLIC COMMENTS:**

- JDinehart discussed an accident with wife on Pulteney and presented pictures
- TDinehart explained what happened
- LButler asked if used crosswalk
- TDinehart-no
- Mayor Jensen, the village has had discussions with State and asked for stop sign, suggested a DPW/PD/State study
- SPulver said the ambulance garage is putting up an electrical sign
- KThompson said tourists are looking at the area not the road
- LButler said we will talk to State
- SPulver suggested talking to Stacey Forenz
- DDurepo-NYSEG meeting-discussed replacing electrical poles and other projects, may increase our electric
- DDurepo said the Town is waiting on the approvals for the docks

#### **NEW BUSINESS:**

- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the Application for Park/Street Use for "Wilderness Voyageurs Bicycle Vacations"
- On motion of Trustee Pulver, seconded by Trustee Lynch and carried all voting Yea, to approve the Steuben County Shared Services Agreement
- On motion of Trustee Rosenbloom, seconded by Trustee Lynch and carried all voting Yea, to approve the Intent to Apply for Restore NY Funding (Curtiss School), it is a reimbursement grant
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the NYSDOT Shared Services Agreement for a 4-year term
- On motion of Mayor Jensen, seconded by Trustee Lynch and carried all voting Yea, to approve the Pro-Housing Community Program

- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the Parade Permit for the "4<sup>th</sup> of July Fireman's Parade"
- On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Special Event Open Container Application for the "Pat II 100<sup>th</sup> Birthday Celebration"

**CORRESPONDENCE:** None

**PUBLIC COMMENTS AND QUESTIONS:**

- RLeonard asked if the Curtiss School has been bought? Mayor Jensen said, no, as I understand it won't be bought until the grant has been acquired
- SPulver asked about the parking on side of park on Main Street and the zoning code
- SPulver asked about Arbor playground
- DPW to take down
- DDurepo commented on trying to take care of the playground at Arbor Development

**EXECUTIVE SESSION:** None

On motion of Trustee Butler, seconded by Trustee Rosenbloom, and carried, all voting Yea to adjourn the village board meeting at 8:32 p.m.

Respectfully Submitted,  
Christina Watson  
Village of Hammondsport Clerk-Treasurer

# Village of Hammondsport Police Department

## Monthly Report

### February 2024

The following is a summary of activity by members of the Village of Hammondsport Police Department, for the month of February 2024.

Calls for service:	267
Arrest This Month	0
Total Arrests for 2024	1
Police Criminal Investigations:	0
- Criminal Possession of Stolen Property 4 <sup>th</sup>	1
- Harassment	1
- Trespass	1
Assist other Agency (Police, Fire, Ambulance, DPW)	8
Check the Welfare	1
Citizen Service	4
Civil Matter	1
Community Events	2
Court Appearance	1
Follow-up Investigations:	27
Foot Patrol:	16
High Visibility Engagement Campaign (DWI Detail)	2
Meetings	11
Motor Vehicle Crash Investigation	2
Parking Tickets Issued	7
Property Checks:	54
School Zone Patrols:	16
Subpoena Service	1

Traffic Complaint	2
Traffic Detail	48
Traffic Stops	14
Traffic Tickets Issued	2
Trainings	1
Total Police Shift Coverage	21
Urbana Court Security	1
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	77.9
Miles traveled Dodge Ram	512

**Village of Hammondsport Police Department**

**Town of Urbana**

**Monthly Report**

**February 2024**

The following is a summary of activity for the Town of Urbana, by members of the Village of Hammondsport Police Department, for the month of February 2024.

Court Security provided February 26<sup>th</sup>, 2024 for 1 hour 45 minutes

D.P.W. report for February 2024

Street	Water
Salted St and walks	Pumphouse
Plowed St and walks	Turbidity
Picked up backhoe forks	Residuals
Keuka inlet meeting	Samples
Cleaned trucks	UFPO's
Worked on tree replacement	Meeting with L.C. Whitford
Picked up cold patched	Monthly report
Fixed lights in Pultney park	Lead and Copper inventory report
Patched streets	Leak location
Sewer meeting	Meter repair
Pumped pit for school	Painted at pumphouse
Cleaned up on Davis after car accident	Bond opening
Repaired sign on Davis after accident	Water shut off
Started picking up sticks on streets	Water line inspections for L and C
Cleaned off catch basins	Rural water pinpoint leak
	Worked on water line install
	Repaired leak on Pultney st.
	Rebuilt check valve at pumphouse
	Replaced broken valve at pumphouse
	Replaced switch at pumphouse
	Meeting over meters
	Meeting with Hunt
	Read meters

TO: Village Board  
FROM: Christina Watson  
March 12<sup>th</sup>, 2024  
February Monthly Report

1. Mailed NYS Dept. of Health Report
2. Preparation for Village Board Meeting
3. Village meeting and minutes
4. Preparation for Planning Board Meeting
5. Planning minutes – reviewed
6. Setup Webinar for Planning to view at mtg.
7. Completed new planning board member information
8. Emailed training information to boards
9. Completed 2 wire transfers (Lake St. and 54A Bonds)
10. Abstract #13
11. Payroll and paid board members
12. Emails/requests
13. Prepaid bills
14. Clerk's monthly report
15. Department of Labor monthly report-BLS
16. Assisted Police Department
17. In contact with Complete Payroll
18. Banking
19. Training of Deputy Clerk
20. Discussed information with DPW
21. Zoom meetings
22. Update website
23. Tax Searches
24. Bulletin board postings
25. Processed applications and permits
26. Sent emails to Village List
27. Completed payments for Deferred Comp.
28. Worked on 24-25 budget
29. Adopted budget in WLB
30. Placed budget on website
31. Completed Preliminary Tax Limit
32. Completed Tax Limit with adopted budget
33. Created newsletter
34. Prepared for Wastewater Project meeting
35. Wastewater Project payments and meeting
36. Prepared for village public hearings
37. Created zoom meetings
38. Worked on Capital Plan
39. Worked on taxes
40. Uploaded taxes to itax (BAS)
41. Worked on reserves
42. Candidate letters
43. Worked on election organizational items
44. Created ballots
45. Sent ballots for approval by candidates



46. Requested election materials from Steuben County
47. Extending hours occasionally for election
48. Published election information in newspaper
49. Updated Village Officers List
50. Provided information for the USDA grant information
51. Completed reconciliation for December
52. Miscellaneous items for the Mayor
53. Spoke with BPD representative
54. NYSLRS inquiry for employee
55. Meeting with NYSLRS representative
56. Planning and Zoning Primer Webinar
57. Worked on AFR with CPA