

**Village of Hammondsport**  
**May 14, 2024**  
**Regular Board Meeting Minutes**

The Village of Hammondsport Board of Trustees held its regular monthly board meeting and public hearing at 6:00pm on Tuesday, May 14, 2024 at the Village Office, 18 Water Street, Hammondsport, NY and via ZOOM teleconference.

**PRESENT:** Mayor Jean Jensen  
Trustee Stella Pulver  
Trustee Deborah Lynch  
Trustee Leah Butler  
Trustee Joshua Rosenbloom  
Clerk-Treasurer Christina Watson  
DPW Supervisor Christopher McConnell  
Police Chief Jason Dininny(z)

**ABSENT:** Code Officer Chuck Cagle

**OTHERS PRESENT:** ACarpenter and GMeeks

Mayor Jensen opened the regular board meeting with the pledge to the flag at 6:00pm. Mayor Jensen added "move" update to Old Business. On motion of Trustee Pulver, seconded by Trustee Lynch and carried, all voting Yea, to approve the addition to the agenda. Mayor Jensen opened the regular board meeting at 6:07pm.

**PUBLIC HEARING:** None

**PRESENTATION:** None

**BUSINESS MEETING:**

- On motion of Mayor Jensen, seconded by Trustee Pulver and carried, all voting Yea, to approve the April 09, 2024 regular meeting minutes.
- Edit April 30, 2024 special meeting to remove the word "position". On motion of Trustee Butler, seconded by Trustee Rosenbloom and carried, all voting Yea, to approve the April 30, 2024 special meeting minutes with change.
- On motion of Trustee Pulver, seconded by Trustee Butler and carried, all voting Yea, as Clerk-Treasurer is hereby authorized to pay Abstract #3 General Fund \$20,661.83 claims #038-076 and Abstract #3 Water Fund \$19,986.13 claims #013-033.

**DEPARTMENT REPORTS: SEE ATTACHMENTS**

**Code-LButler** asked to check str unregistered list on an address.

**Police-LButler** asked what the illegal dumping, JRosenbloom /LButler asked what the arrest was, JRosenbloom asked what property checks are, LButler asked about the suspicious person. Mayor Jensen said to fix the Urbana bill with correct amount. On motion of Trustee Pulver, seconded by Trustee Butler and carried, all voting Yea, to accept Alexander Rosell's resignation from the Police Department.

**DPW-Good, LButler** thanked DPW for picnic table for Grape Street Park.

**Parks-LButler, CConnell** has helped with Grape Street, it will be about \$2000, DPW is busy now. CConnell says there is plenty of money in the budget. CConnell talked about the Wastewater construction. SPulver had a complaint given to her about the mulch in the park being too close to the tree and high up. Will talk to person to fix. Mayor Jensen expressed the concern on not waiting to develop the plan for the Grape Street Park.

**Clerk-LButler** asked about Brian Scott correspondence, TWatson responded with garbage pickup.

**COMMITTEE REPORTS:**

**Beautification Committee-SPulver**-none

**Town of Urbana-JRosenbloom**-none, same items

**OLD BUSINESS:**

- **Special Election**-TWatson explained, Mayor Jensen talked about the Terms and needing to talk to Attorney, more research needed.
- **RestoreNY**-On motion of Trustee Rosenbloom, seconded by Trustee Pulver and carried, all voting Yea, approving the resolution for Restore NY Funding (Curtiss School) that the Board of Trustees hereby supports and will sponsor an application for Restore NY funding for the Curtiss Building, 15 Bauder Avenue and will administer the grant in accordance with all applicable rules and regulations established by ESDC. On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried, all voting Yea, that the Mayor is authorized to sign the applications and any agreements required by ESDC for grant funding that results from the application.
- **Move Update**-TWatson discussed, look into another security co. and Steuben County IT and close office June 3-7 Mayor Jensen letter to Town Supervisor. Mayor Jensen, remember bill is proportioned between Police and Office.

**PUBLIC COMMENTS:**

- ACarpenter asked about phone service and police move own furniture, asked about ltr and str unregistered consequences. Listed in letter. Thinks public should make decision on the terms changing. Thanks to SPulver for taking care of the mulch problem in park. Was pleased to see many village residents at the NYForward meeting. Commented there were not many town residents there.

**NEW BUSINESS:**

- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the Park Permit for the "Vacation Bible School"
- On motion of Trustee Pulver, seconded by Trustee Butler and carried all voting Yea, to approve the Hanging Banner Permit for the "Vacation Bible School"
- On motion of Trustee Pulver, seconded by Trustee Rosenbloom and carried all voting Yea, to approve the Parade Permit for the "Memorial Day Parade"
- On motion of Trustee Butler, seconded by Trustee Pulver and carried all voting Yea, to approve the donation for "Palettes of Keuka"
- Parade Permit for PTO 5K is postponed
- Discussed Champlin Beach locks for doors. CConnell will look into the timer locks
- On motion of Trustee Pulver, seconded by Trustee Lynch and carried, all voting Yea, approving the resolution authorizing general obligation serial bonds to finance street improvements (Shethar Street Reconstruction) within the village authorizing the issuance of bond anticipation notes in contemplation thereof, the expenditure of sums for such purpose, and determining other matters in connection therewith
- Discussed Clerk-Treasurer/Bookkeeper/Deputy Clerk positions

**CORRESPONDENCE:** Reviewed Branchport/Keuka Park Fire Dept. letter of support, Mayor to sign.

**PUBLIC COMMENTS AND QUESTIONS:**

- ACarpenter asked about Thursday Comprehensive Pan Workshop
- CConnell gave update on Wastewater Project

**EXECUTIVE SESSION:** None

On motion of Trustee Pulver, seconded by Trustee Butler, and carried, all voting Yea to adjourn the village board meeting at 7:36 p.m.

Respectfully Submitted,  
Christina Watson  
Village of Hammondsport Clerk-Treasurer

Code Enforcement Officer, Village of Hammondsport, NY      Date: 05/14/2024  
Monthly Report of Work performed April 2024

### Consultations Held

I am continuing my required in-service training via webinars and classes to cost of the Village. There are only one class left.

The Timber Stone has secured the Certificate of Compliance for the new Pizza Oven install.

Inspections for STR or LTR properties are starting to come in, I am scheduling them accordingly for same day so I don't have to make daily trips.

6 Grape and 10 Wheeler are scheduled for inspections this week as well as two other properties.

Inspections for 12 Orchard St. and the renovation of the accessory building are in place at this time.

22 Main St. and 23 Main St. will be getting notices about the bushes at the intersection of Davis Ave. and Main St. it is hard to see around the tall bushes, they are only permitted to be 2' two (2) feet in height so not to interfere with traffic.

43 Main St. renovation work continues and all inspections are in place at this time.

23 Liberty St. has been issued a notice to cut the grass and weeds around the exterior of the improved property.

6 Davis Ave. has removed the collapsed garage from the property, they will not be putting anything new there at this time.

Thank you,  
Charles A. Cagle, CEO Village of Hammondsport





## Monthly Report

April 2024

The following is a 2 page summary of activity by members of the Village of Hammondsport Police Department, for the month of April 2024.

Calls for service:	323
Arrest This Month	1
Total Arrests for 2024	3
Police Investigations:	3
- Larceny	1
- Illegal Dumping	1
- Arrest Warrant	1
Assist other Agency (Police, Fire, Ambulance, DPW)	8
Check the Welfare	2
Citizen Service	3
Civil Matter	1
Court Appearance	1
Drug Complaint	1
Follow-up Investigations:	25
Foot Patrol:	17
Meetings	11
Motor Vehicle Crash Investigation	1
Parking Tickets Issued	1
Patrol Requests	1
Property Checks:	111
Property Found or Lost	1
Open Window	1

***Community Leadership Integrity Partnership Service***



School Zone Patrols:	8
Subpoena Service	3
Suspicious Person	1
Traffic Detail	48
Traffic Stops	7
Traffic Tickets Issued	3
Training	2
Total Police Shift Coverage	32
Urbana Town Court Security Shift	1
Use of Force Incidents	0
Personnel Complaints	0
Fuel gallons dispensed:	88.2
Miles traveled Dodge Ram	621

- Attached is the letter of resignation of Alex Rosell as a part time police officer as of May 26, 2024. I, Police Chief Jason Dininny, would like to thank her for police services she provided to the Hammondsport Community.
- Started searching to replace the part time position Officer Rosell held, with no luck as of this report.
- Town of Urbana Reimbursement for Police Court Security
- Town of Urbana Police Services began on May 1<sup>st</sup>, 2024, and continues through October, along with our monthly coverage of the Town of Urbana Court.



TO: KENT DUREPO, TOWN OF URBANA SUPERVISOR

DATE: 5/10/2024

RE: APRIL 2024 URBANA POLICE SERVICES REIMBURSEMENT

I, POLICE CHIEF JASON DININNY, OF THE VILLAGE OF HAMMONDSPORT POLICE DEPARTMENT, AM REQUESTING FOR THE VILLAGE OF HAMMONDSPORT TO BE REIMBURSED 2 HOURS, PER TOWN OF URBANA AND VILLAGE HAMMONDSPORT CONTRACT FOR COURT SECURITY SERVICES FOR MONTH OF APRIL 2024. 2 HOURS MULTIPLIED BY \$33.99/HOUR, EQUALS \$156.18 TOTALED OWED TO THE VILLAGE OF HAMMONDSPORT. PLEASE PAY AS SOON AS POSSIBLE, TERM NOT TO EXCEED 30 DAYS.

Sincerely,

Jason Dininny

Police Chief

Hammondsport Police Department

Phone: (607)569-3703

Email: pd@hammondsport.us

D.P.W. report fir April 2024

Street	Water
Cleaned serviced and put away sander	Pumphouse
Put away plows	Turbidity
Worked on budget	Residuals
Parts from Bath	Samples
Meeting with Hunt	UFPO's
Shethar St project	Painted at pumphouse
Cleaned off catch basins	Water turn ons and off's
Cleaned culvert on 76	Water repair from LC Whitford
Filled in hole on Pultney	Emergency water shut off
Filled in holes in tree lawns	Checked meter for high read
Clothes from Watkins	Repaired curb stop cap
Put down mulch	Meeting with LC whitford
Removed old broken garbage can	Cleaned up pumphouse
OSHA training	Flushed hydrants
Meeting at rectory	Watermain repair LC Whitford
Mowed and cleaned up parks	Picked up parts from Rochester
Put new picnic table together	Final meter reads
Hung banner	Cleaned pump truck
Cleaned out back of shop	Found leak at HFD
Pulled trees and sign on Pultney st	

TO: Village Board

FROM: Christina Watson

May 14<sup>th</sup>, 2024

April Monthly Report

- 1.
2. Mailed NYS Dept. of Health Report
3. Preparation for Village Board Meeting
4. Village meeting and minutes
5. Preparation for Planning Board Meeting
6. Planning minutes
7. Abstract #3
8. Payroll and paid board members
9. Emails/requests
10. Prepaid bills
11. Clerk's monthly report
12. Department of Labor monthly report-BLS
13. Assisted Police Department
14. Discussed information with DPW
15. Zoom meetings
16. Update website
17. Tax Searches
18. KWIC Reports
19. Bulletin board postings
20. Processed applications and permits
21. Sent emails to Village List
22. Completed payments for Deferred Comp.
23. Clean Energy meetings with representative
24. Preparing for move to be end of May
25. Election preparation, setup and conducted Election
26. Extending hours occasionally for election
27. Contacted BPD to discuss Wastewater Budget
28. Discussed lateral hookups with property owners
29. Contacted BPD to discuss Shethar Street Bond
30. Contacted SCT to discuss move
31. Created zoom meetings
32. Accepted taxes
33. Provided information for the USDA grant information
34. Miscellaneous items for the Mayor
35. NYSLRS inquiry for employee
36. SLFRF interim report for COVID \$
37. Inquired with NYCOM about Fair Housing
38. Finishing end-of-year entries with CPA
39. Prepared for insurance on new office
40. CivicPlus zoom meeting on a new website
41. Discussed reserves with Chris (2hrs.)
42. Completed reserve transfers to NYCLASS
43. Updated village officers sheets
44. Completed PERMA (public employer risk mgmt. ass.) payroll information
45. Coordinated meeting at new office with Keelers, Empire Access, SCT & CPE Interlink.
46. Schedule all outside contractors to come and do their thing
47. Worked in NYCLASS bank account and sent to CPA
48. Scheduled Special meeting and public hearing for Restore NY
49. Special Meeting minutes
50. Discussed information about Restore NY with MM Development



51. Scheduled the opening of Champlin Beach bathrooms
52. Started packing
53. Helped Brain Scott, Savona Mayor
54. Ordered office supplies
55. Ordered picnic table and boxes
56. Discussed Special Election criteria with NYCOM
57. Researching bookkeeper description